

At the Meeting of the
COUNCIL for the PARISH of HORTON
held in Champney Hall at 7.00pm
Tuesday 18th November 2025

Present: Cllr B. Hickley, Cllr E. Coogan, Cllr F. Bovingdon, Cllr G. Petrassi - Beck

In Attendance: Clerk – Harley Hudson

1. WELCOME AND APOLOGIES FOR ABSENCE

Cllr B. Hickley has welcomed everybody to the meeting. Cllr D. Buckley and Cllr E. Larcombe have sent their apologies .

Absent without apologies: Cllr N. Cole, Cllr J. Patel

2. DECLARATIONS OF INTEREST

None

3. QUESTIONS FROM THE PUBLIC

None .

4. COUNCIL MINUTES

- i. Approval of Parish Council meeting of Tuesday 21st October 2025.

Proposed: Cllr B. Hickley **Seconded:** Cllr G. Petrassi – Beck. **Vote All In Favour:** Unanimous

- ii. Councillors to be given 48hrs to view the minutes after being sent, before going on the website. The Clerk has informed Councillors that the minutes are a summery of the meeting. If there is something they wish to have added to the minutes, they are able to request this at the following meeting. Changes have to be voted on and agreed.

5. MATTERS ARISING FROM THE MEETING HELD 21st OCTOBER 2025

None

6. ADMINISTRATION

- i. **Update On Standing Orders** – Cllr N. Cole not present to give update.
- ii. **Update On Code Of Conduct policy** - Cllr N. Cole not present to give update.
- iii. **Update On Financial Regulations** - Cllr N. Cole not present to give update.
- iv. **To Approve Co Option Policy.** Deferred to the next meeting.
- v. **To Review and Update, If Necessary, Councillor Declaration Of Interest Forms.**
Cllr B. Hickley, Cllr G. Petrassi, Cllr E. Coogan, Cllr F. Bovingdon have all confirmed there is no change.

7. PLANNING APPLICATION

- i. **Resolutions on planning applications.**

Application site	Application No.	Proposal	Parish Comments
62Coppermill Road, TW19 5NS	25/02711/CF	Certificate of lawfulness of development.	No Objections
124 Coppermill Road, TW19 5NR	25/02862/FULL	Detached garage ancillary to the main dwelling.	No Objection

- ii. **Enforcement Matters** – No current Enforcement matters.
- iii. 94 – 96 Coppermill have appealed rejection decision by planning.

8. REPORTS FROM WARD COUNCILLORS

No Ward Councillors in attendance.

9. CHAIRS REPORT

- i. Colne Valley Trust held their annual meeting at Champney Hall, they have thanked the Champney Hall Committee for the use of the hall and Horton Parish Council for their donation.
- ii. Abri are still monitoring the situation at Milton Close, a resolution will take some time.
- iii. There has been some more progress made on the emergency plan.

10. CLERKS REPORT

- i. **Fly- Tipping at Sunnymeads Bridge** – This has been cleared by RBWM and they have now confirmed that the fly tipping was on the boarder of their land.
- ii. **Sunymeads Bridge** – There has been 2 accidents this month on or near the bridge – 1 was just before the bridge with a dog walker being hit by a car – the vehicle did not stop. Last week there was motor vehicle accident at the top of the bridge.
- iii. **Health Hub-** The Health Hub is due to return on Tuesday 2nd December, it will now be operating from the Village Hall. There are many funding avenues that are currently being looked at. And a pro rata contribution from the parish councils.
- iv. **Assertion 10** – Training session was attended on Thursday 13th November, and was very helpful. New policy template documents have been released by HALC.
- v. **Councillor Vacancy** – Because Horton had 4 vacancies following the elections in May 2023, if the vacancy is from this and not resignations from those elected or co-opted after May 2023, a notice of vacancy is not required.
- vi. **Google Account** – Jayne is still being charged £1.59 for the google account, this needs moving to another payment method.

11. REPORTS

- i. **Report From Flood Warden.**
Flood Warden not present at the meeting.
- ii. **Lead For Waterways Report.**
Cllr E. Larcombe not present at the meeting
- iii. **Playground Report, to include discussion on recent inspection, and plan for actions needed.**
Play ground report has been shared with all councillors, and gone through with all present.
Proposal to use CIL funds to create a picnic area and purchase a new piece of equipment, Clerk to get quotes to present at the next meeting.
Proposed: Cllr G. Petrassi – Beck. **Seconded:** Cllr B. Hickley. **Vote All In Favour:** Unanimous
- iv. **Defibrillator Report, and update on options for new defibrillator down Coppermill Road.**
Council has decided to hold off on the defibrillator on Coppermill road, due to additional funding needed.
- v. **War Memorial Update On Funding.**
Cllr N . Cole not present at meeting for update.

12. FINANCE AND ADMINISTRATION

i. To approve of Orders Of Payments.

Proposed: Cllr G. Petrassi - Beck

Seconded: Cllr F. Bovingdon. **Vote All In Favour:** Unanimous

Date	Payee	Month	Budget Line	Amount	VAT	Total
18/11/2025	Staff A	Month 8	Personnel/Admin	£1066.80	0.00	£1066.80
18/11/2025	HMRC	Month 8	Personnel	£430.15	0.00	£430.15
18/11/2025	Pension	Month 8	Personnel	£503.70	0.00	£503.70
18/11/2025	Garden Designs	9337	Greens	£260.50	£52.10	£312.60
18/11/2025	Garden Designs	9343	Greens	£562.00	£112.40	£674.40
18/11/2025	Garden Designs	9389	Greens	£299.50	£59.90	£359.40
18/11/2025	HALC	INV -7826	Training	£53.50	£10.70	£64.20
Total				£3176.15	£235.10	£3411.25

ii. To approve quote for the removal of the tires £110+VAT

Proposed: Cllr B. Hickley **Seconded:** Cllr G. Petrassi – Beck. **Vote All In Favour:** Unanimous

iii. To approve quarterly account statement.

Proposed: Cllr B. Hickley **Seconded:** Cllr G. Petrassi – Beck **Vote All In Favour:** Unanimous

iv. To review current spend vs budget.

The Clerk has gone through where the council are currently vs budget set for 2025/26 financial year.

v. To discuss 2026/27 budget requirements.

Deferred to the next meeting.

vi. Councillor's Questions.

None.

13. EVENTS

i. Report on remembrance service and recommendations for next year.

The day and parade went well. The Crown donated food for all who attended Champney Hall after and the volunteers. Cllr B. Hickley has requested that thank you letter be sent to them. Cllr B. Hickley has also thanked the volunteers who stepped in to help marshal the event and keep those apart of the parade and attending the service safe.

Proposal for the marshal to each receive a box of chocolates, Marty the bugle player to receive a £25 amazon gift card and box of chocolates and 3xvboxes of Roses for the 2 ladies that deal with the dog poo bags and the flood warden.

Proposed: Cllr B. Hickley **Seconded:** Cllr F. Bovingdon. **Vote All In Favour:** Unanimous.

ii. Update on Christmas Tree Blessing on Sunday 7th December.

The tree is due to be delivered on Wednesday 26th November, the tree will be installed and lights put on. Billy from Frosts will be attending and helping with the event.

iii. Councillor Question's

None

14. ANY FURTHER QUESTIONS FROM THE PUBLIC

None.

15. COUNCILLORS QUESTIONS AND COMMENTS

None

16. DATE OF NEXT MEETING

The Date of the next Parish Council monthly meeting will be Tuesday 16th December 2025 at 7pm.

20.38 meeting closed.

Dates of future meetings: 2026 Third Tuesday of each month

Tuesday 20 th January 2026 – 19.00	Tuesday 17 th February 2026 – 19.00	Tuesday 17 th March 2026 – 19.00
Tuesday 21 st April 2026 – 19.00	Tuesday 19 th May 2026 – 19.00	Tuesday 16 th June 2026 – 19.00