

Horton Parish Council

Minutes of the meeting at Champney Hall

18th February 2025 at 7:30pm

#01	Councillors Present: Chair Cllr Hickley, Vice Chair Cllr Larcombe, Cllr Bovingdon, Cllr Buckley, Cllr Cole, Cllr Patel
A	<ul style="list-style-type: none"> • Councillors Present: Chair Cllr Hickley, Vice Chair Cllr Larcombe, Cllr Bovingdon, Cllr Buckley, Cllr Cole, Cllr Patel. • Absent: Cllr Coogan • Cllr Cole signed an updated Declaration of Interest document.
B	Public Participation document and the Meetings Rules including recording of the meeting Cllr Hickley explained meeting rules. The meeting was not recorded.
C	Questions from the public: There were no questions from the public at this time.
#02	Statutory items:
A	Minutes of previous meeting for approval: 21st January 2025 Approved proposed Cllr Hickley, seconded Cllr Cole. All in favour.
#03	Planning applications and Highways: (Planning appendix for details re items A-C)
A	Residential Planning Applications received: No planning applications have been received since the last meeting
B	Industrial Planning Applications received: No planning applications have been received since the last meeting Discussion on Manor Farm data centre. Cllr Cole was given an action to look into the application.
C	Planning Enforcement and Complaints: Planning Inspectorate APP/T0355/C/24/3354331: THE CROWN PUBLIC HOUSES L3 9NU – the parish council is invited to comment as part of the appeal. <ul style="list-style-type: none"> • Cllr Patel declared an interest. • Cllr Hickley to respond on behalf of Horton Parish Council including the following: <ul style="list-style-type: none"> • Possibility that the Pub is not meeting parking rules that come with licencing. • The owner previously stated that the airport parking was temporary in lieu of a pub so the airport parking should be gone now the pub has reopened. • Listed building consent – Barn doors now back but access door still there. • The owner appears to have created three new dwellings, expecting them to park on road.
D	<ul style="list-style-type: none"> • Other planning issues and appeals: • Local resident attended to ask about the Farmhouse with an entrance on Stanwell Road that appears to have created a Caravan park with people living there on its land. • Article 4 directions in RBWM place restrictions on caravans being used in this part of the borough. The resident was advised to use the report it tool to request an enforcement investigation. • The resident was also advised for 12 Coppermill Road to request an enforcement investigation as there is evidence of a building being built in the back garden with no accompanying planning application. • Cllr Buckley Reported back on his meeting with Cappagh re the mud on road. Cllr Buckley visited the site with Cappagh Director Jo Hawkins who was meeting with the Quarry owners a few days later. The measures taken on exiting the Quarry to prevent the mud on the road are no longer effective due to the state of the access road. It has been stated that the access road will be repaired in the coming weeks. • Cllr Hickley noted that the Quarry is Licenced until 2042 so it is something that needs to be kept on top of. • Mill Lane Enquiry: A resident had contacted Cllr Hickley about the new Gates on the corner of Mill Lane after the first four houses. Planning would not be needed for the entrance so Cllr Hickley to engage with the farm owner to enquire if there is a plan for the field.

	<ul style="list-style-type: none"> A resident had contacted the Parish Council about land grabbing and additional residential buildings in Milton Close. Advice has been given to the resident to request an enforcement case.
#04	<ul style="list-style-type: none"> Communications:
A	<p>Clerk's Communications:</p> <ul style="list-style-type: none"> The Council have received a survey from East Sussex re transport in the South East. Request from the Electrical Safety-First Charity for support in requesting that all outlets require certain battery standards not just shops. Clerk to add to agenda in March. There is a new Government Finance application that has been launched. Clerk to look into. ICO fee increase to £52.00 Clerk to ask RoSPA to add to this years list for annual inspection of the play park. Proposed Cllr Hickley, Second Cllr Cole. All in favour.
B	<p>Chairman's Communications:</p> <ul style="list-style-type: none"> There was a discussion on the issues raised in the village this month including fly tipping, litter, mud, dogs and letters. The clerk was instructed to send report it links to the relevant people and it was confirmed that items not requiring report it links had been referred to the correct agencies. Cllr Hickley highlighted that an Anti-terror checklist is now available from NALC which will need to be used if there is an event with 200 plus people. The Hall capacity at Champney Hall is lower than that so it is not expected that the checklist will be used frequently. NALC has issued new Emergency planning documents. Cllr Hickley has booked onto RBWM Training around emergency planning. Cllr Hickley is working with Wraysbury resilience on behalf of Horton Parish Council. The Clerk was nominated to attend the next meeting on Saturday 15th March.
C	<p>RBWM Communications: RBWM have a new Parish Council link Officer – Kim Moodley.</p>
D	<p>Any other items received after the agenda has been published*</p>
#05	<p>To receive reports from Borough Councillors or Parish Councillors or others</p>
A	<p>Ward Councillors' report:</p> <ul style="list-style-type: none"> RBWM Councillors will receive a briefing on the Council finances on 5th March 2025. There is expected to be reported more money lost and black holes in the finances. RBWM cannot currently balance the budget and the Government has only allowed a 9% increase of council tax with a loan from the Government to attempt to stave off a s114 notice. The government needs growth in the sector. Cllr Buckley briefed the council on the Devolution White paper which proposes the merger of smaller authorities with other local authorities. RBWM would be merged with at least two other unitary authorities to make a mayoral district of 500,000 residents with the Mayors remit to drive growth. The mayors are expected to have powers over Police, schooling, railways, infrastructure etc. To facilitate this change then Local Authorities will cancel elections until 28-29 The meaning for parish councils is not yet clear but there will be devolution responsibilities for them too. Cllr Buckley had attended the LGA Conference where he had been briefed on the changes being suggested in the White Paper. Cllr Buckley stated that currently 600 MPs run the country but 23 mayors would have a great deal of power under this proposal. Parish Councils will become the voice for residents. The Clerk will put the White paper link on the website. Cllr Larcombe The remit of mayors will be to cut costs as well as drive growth. Surrey County Council are already preparing and proposing to delay elections. Surrey County council will be split into smaller authorities.

	<ul style="list-style-type: none"> • Cllr Larcombe indicated that Surrey County Council committed £230m to RTS in 2019 and now that the county is to be broken up it may challenge the funding of the River Thames Scheme. 																														
B	DALC /BALC / HALC / NALC Report: To receive the latest updates: None.																														
C	Waterways Report: <ul style="list-style-type: none"> • The groundwater level is currently high and we will need to wait for it to go down. • Watercourses are still blocked and currently no plans actions being taken to unblock soon. • There will be a Datchet to Hythe End Improvement measure update for the Community Group on 5th March 2025. 																														
D	Flood Wardens Report: Not present.																														
E	Library Request: <ul style="list-style-type: none"> • Decision on request for funding towards summer reading scheme RBWM Library services have requested funding for the summer reading scheme. The requested funding was £50 for 10 children – Proposed Cllr Hickley, Seconded Cllr Cole. All in favour.																														
F	Highways: <ul style="list-style-type: none"> • Outcome of meeting with Cappagh and other advice received re mud on the road – see #03D • Note response to Residents Question about Stanwell Road Flooding – See appendix B. The Council noted the response. 																														
G	Playground Equipment, Inspections and Maintenance Report: <ul style="list-style-type: none"> • Weekly Inspections continue. 																														
H	Defibrillator: <ul style="list-style-type: none"> • CPR and Defibrillator Training Offer for Horton - £200 for a workshop with a minimum of 12 residents. Clerk to express interest to Wraysbury Parish Council and find out cancellation notice and fees. Proposed Cllr Hickley, second Cllr Buckley. All in favour. • Champney Hall – Cllr Hickley confirmed it is still in working order. • CIL money discussion – The Council continues to look for a suitable site on Coppermill Road for a defibrillator. The Fence around the Memorial Green is in need of replacement – Datchet Green been re done by Garden Designs. CCTV was suggested and also verge protectors to prevent cars churning up Green spaces. 																														
I	Any other information to share that is relevant to council business*																														
J	Items for future agendas: CIL idea sharing																														
#06	Financial Report:																														
A	Income: None																														
B	Approval of the following payments: The following payments were approved. Proposed Cllr Hickley, second Cllr Bovingdon. All in favour. <table border="1" data-bbox="204 1547 1275 1816"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Invoice Number</th> <th>Budget Line</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>18/02/2025</td> <td>Staff</td> <td>Month 11</td> <td>Staff</td> <td>£1,160.00</td> </tr> <tr> <td>18/02/2025</td> <td>HMRC</td> <td>Month 11</td> <td>Staff</td> <td>£109.60</td> </tr> <tr> <td>18/02/2025</td> <td>Berkshire Pension</td> <td>Month 11</td> <td>Staff</td> <td>£446.67</td> </tr> <tr> <td>18/02/2025</td> <td>Garden Designs</td> <td>8740</td> <td>Greens</td> <td>£552.00</td> </tr> <tr> <td>18/02/2025</td> <td>Cllr Cole</td> <td>Month 11</td> <td>Events</td> <td>£9.20</td> </tr> </tbody> </table>	Date	Payee	Invoice Number	Budget Line	Amount	18/02/2025	Staff	Month 11	Staff	£1,160.00	18/02/2025	HMRC	Month 11	Staff	£109.60	18/02/2025	Berkshire Pension	Month 11	Staff	£446.67	18/02/2025	Garden Designs	8740	Greens	£552.00	18/02/2025	Cllr Cole	Month 11	Events	£9.20
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C	Adoption of the Fixed Asset Register: Fixed Asset register The Council approved the fixed asset register removing the mouse, printer, CCTV and Champney Hall Heating. The CCTV and Heating were on asset registers for both the Hall and Parish Council.																														
D	Section 137 / Chair’s fund payments:																														

	(S137 limited by legislation, Chair's fund limited to £250 p.a. without meeting approval) None spent.	
E	Any other Finance information to share*	
#07	Policies to be reviewed and adopted:	
	<ul style="list-style-type: none"> • Sickness Absence Policy • Grievance Policy • Disciplinary Policy • Annual leave Policy • Expenses Policy • Health and Safety Policy • Grant Awarding Policy • Meeting Rules and Public Participation <p>The Clerk advised no changes to the Policies required. Proposed Cllr Hickley, second Cllr Patel. All in favour.</p>	
#08	Questions from the public: (If appropriate)	
	Dates of future meetings: 2025, Third Tuesday of each month	
	Please read the "Meetings Rules and Public Participation at Meetings" document	
	Tuesday 18 th March 2025 – 19:30	Tuesday 8th April 2025 – 19:30 Note date change
	Tuesday 22 nd April 2025 – 19:30 * Annual Parish Meeting*	Tuesday 20 th May 2025 – 19:30 Annual meeting of the Parish Council
	Tuesday 17 th June 2025 – 19:30	Tuesday 15 th July 2025 – 19:30

Meeting Closed 20:38

Planning Appendix (as at 2025/02/11)								
Ref	date	address	details	No action from HPC	HPC to respond	HPC responded	awaiting RBWM decision	Decided
4A: New applications received since last meeting								
4B: Applications awaiting decision from RBWM								
24/02865 /LBC	Wed 27 Nov 2024	Brookfield Park Lane Horton Slough SL3 9PR	Consent to retain lead valleys.	✓				
24/02068 /FULL	Tue 27 Aug 2024	147 Coppermill Road Wraysbury Staines TW19 5NX	Single storey rear extension following the demolition of existing conservatory.			✓	✓	
24/02155 /OUT	Tue 22 Oct 2024	Land Rear of 38 To 80 Coppermill Road Wraysbury Staines	Outline planning application for access, appearance, layout and scale only to be considered at this stage with all other matters to be reserved, for the erection of a mix of 26 dwellings with private access drives, parking, bins and cycle provision.			✓	✓	
4C: Applications decided since last meeting								

Appendix B – Residents question to RBWM and their response from RBWM council papers for 22nd January 2025

a) John Rai of Datchet, Horton and Wraysbury ward will ask the following question of Councillor Hill: Cabinet Member for Highways and Transport & Customer Service Centre In September 2022, a road flooding problem outside The Hermitage, Stanwell Road, Horton, was reported to Horton Parish Council. In January 2024, Horton Parish Council were informed that the work would be a priority in the 24-25 budget. Entering Budget month 10 the work still remains unscheduled. Please can you provide a date of commencement and progression plan for the work?

Written Response: We can confirm that works to mitigate the flooding at Stanwell Road in Horton are planned for this financial year. These works had been planned to be carried out in January, however a protection on the road would have required a significant increase in costs for additional resurfacing. An alternative design is being considered by our contractors which removes the need for this resurfacing and we still expect this work to be completed in the current financial year. Once a date is confirmed for these works this will be communicated to both the resident and Horton Parish Council.