

## Horton Parish Council Meeting 16<sup>th</sup> July 2024 at 19:30 Champney Hall, Horton Minutes

<b>#01</b>		<b>Councillors Summoned: Chair Cllr Hickley, Vice Chair Cllr Larcombe, Cllr Cole, Cllr Bovingdon, Cllr Buckley, Cllr Coogan, Cllr Patel</b>
	A	<p><b>Welcome, present, apologies and Declaration of interest:</b>  <b>Present:</b> Cllr Hickley (Chair) Cllr Larcombe (Vice Chair), Cllr Bovingdon.  <b>Not in attendance</b> Cllr Buckley, Cllr Coogan, Cllr Patel, Cllr Cole  Ward Cllr Grove sent apologies for being unable to attend this evening.  <b>No declarations of interest</b></p>
	B	<b>Public Participation document and the Meetings Rules including recording of the meeting:</b> No members of the public in attendance.
	C	<b>Questions from the public:</b> No member of the public present
	D	<b>Membership of the Council update on vacancies – 2 vacancies.</b>
<b>#02</b>		<b>Statutory items:</b>
	A	<p><b>Minutes of previous meeting for approval:</b> It was pointed out that the vice chair had not been changed on the paperwork since the Annual meeting of the Parish Council in May. The Clerk will amend.  Proposed Cllr Hickley, seconded Cllr Larcombe, all in favour</p>
<b>#03</b>		<b>Planning applications and Highways: (see Planning appendix for details re items A-C)</b>
	A	<p><b>Residential Planning Applications received:</b></p> <ul style="list-style-type: none"> <li>• 24/01526/FULL - 166 Coppermill Road Wraysbury - Two storey rear extension and alterations to fenestration following demolition of existing elements. Cllr Hickley proposed flooding, surface water, parking comments be sent. The Cllrs agreed.</li> <li>• 24/01435/FULL – 28 Coppermill Road, Wraysbury - 1no. detached outbuilding - included at last meeting but needs to be on the agenda this time – Parish Council had no objection.</li> </ul>
	B	<b>Industrial Planning Applications received: 0</b>
	C	<b>Planning Enforcement and Complaints in progress: 4.</b> 1 new report made this month.
	D	<b>Other planning issues and appeals: 0</b>
<b>#04</b>		<b>Communications:</b>
	A	<p><b>Clerk's Communications:</b></p> <ul style="list-style-type: none"> <li>• The Road Closure for Remembrance Sunday has been approved.</li> </ul>

		<ul style="list-style-type: none"> <li>The Clerk had received an invite to represent Horton Parish Council at the Environment Agency stakeholder group for the River Thames Scheme – Clerk to accept the invitation. Cllr Larcombe to attend.</li> <li>There will be a Mayoral Visit to Horton - Monday 29<sup>th</sup> July 2024 10:30am.</li> <li>A resident would like to bring to the attention of the council that the litter bin near the Hermitage has not been emptied for over 3 weeks and the communal bins at Pickins Piece are not being collected and are overflowing. Clerk to email RBWM for advice and also Abri.</li> <li>Resident communication received this month was around garden levels being raised, fly tipping and planning. All have been responded to signposting to the relevant RBWM links or providing the relevant information.</li> </ul>
	B	<b>Chairman’s Communications:</b> None.
	C	<b>RBWM Communications:</b> <ul style="list-style-type: none"> <li>A Parish Council Planning Department Contact Protocol has been issued by RBWM and circulated to councillors by the Clerk.</li> <li>RBWM will have a website switchover on 31<sup>st</sup> July 2024 - RBWM will be getting a new website with resident accounts becoming obsolete and not transferring across.</li> </ul>
	D	<b>Any other items received after the agenda has been published*</b> None
<b>#05</b>		<b>To receive reports from Borough Councillors or Parish Councillors or others</b>
	A	<b>Ward Councillors’ report:</b> <b>Ward Cllr Larcombe</b> <ul style="list-style-type: none"> <li>Fly tipping in Horton just before Poyle. Fly tipping to be photographed and reported to RBWM by Cllr Larcombe.</li> <li>Cemex contact will be contacted by the Clerk for the Cemex land fly tipping.</li> </ul> RBWM Council meeting tomorrow. <ul style="list-style-type: none"> <li>There are two public questions about planning and enforcement at sites in Wraysbury, the 1,300 signature flood equality petition will be discussed and it has been proposed that the letter about Channel 1 is resent to the new Government.</li> <li><i>RBWM RESOLVED unanimously that this council takes immediate action to ensure that the probability of flooding is minimised by ensuring that land drainage infrastructure is maintained in a condition fit-for-purpose.</i> Cllr Larcombe expressed that this resolution was passed and yet still much of the water infrastructure in this ward is not functioning fully due to blockages and neglect.</li> <li>Cllr Larcombe has received an invite to Poyle Quarry for their initial stakeholder meeting on 14<sup>th</sup> August 2024.</li> </ul>
	B	<b>DALC /BALC / HALC / NALC Report: To receive the latest updates:</b> None
	C	<b>Horton Waterways report:</b> <b>Flood Wardens report:</b> not present <b>Lead Councillor Report:</b> Wraysbury drain is still blocked, another £10k has been spent on a survey and there are still no ideas about the blockage and clearing it.

D	<p><b>Greens:</b></p> <ul style="list-style-type: none"> <li>• Cllr Hickley highlighted that the footpath from the Koppa Kitchen to the Church is overgrown It was proposed by FB, seconded by EL and all in favour that Garden Designs are asked to tidy up the footpath.</li> <li>• Cllr Hickley has received a communication from Mr T Doe asking can he clean the memorial stone and cut back the tree branches of the turkey Oak that are touching it.</li> <li>• The Turkey Oak trimming – Mark Sleep to be asked to trim the Turkey Oak to prevent the branches touching the memorial stone.</li> <li>• The Memorial Stone cleaning – Cllrs Bovingdon and Larcombe asked that Cllr Cole be consulted before a decision made as he is applying for a grant to maintain the war memorial and that prevents private cleaning.</li> </ul>
E	<p><b>Playground Equipment, Inspections and Maintenance Report:</b> See report. No decision made as further quotes are needed. The Clerk will put on the agenda for August.</p>
F	<p><b>Defibrillators:</b> The defibrillator is still in place and in working order. The entry onto the circuit has been reconfirmed. Cllr Hickley is looking into small electric supply boxes at the side of the road and whether this is sustainable and affordable for an additional defibrillator.</p>
G	<p><b>Pickens Piece Working Party:</b></p> <ul style="list-style-type: none"> <li>• WAM CLT update: They have connected with Abri and been working with them. They checked on behalf of HPC about Abri contacts but Abri continue to insist on contact via customer services for the parish councils.</li> <li>• Ideas for engagement evening were discussed.</li> <li>• HPC Housing needs survey – Need to keep track of all of the extra surveys given out.</li> <li>• A Community food growing project was discussed.</li> <li>• Next meeting 19<sup>th</sup> August 2024 9:30am on Zoom.</li> </ul>
H	<p><b>Any other information to share that is relevant to council business*</b></p>
I	<p><b>Items for future agenda:</b> None</p>
<b>#06</b>	<p><b>Financial Report:</b></p>
A	<p><b>Income:</b> VAT Return Submitted £3,083.83 reclaimed. NAG recharge sent to WPC and payment received - £90.50</p>

B	<b>Approval of payment: Payments July 2024 – Total £4,293.59</b>				
	<b>Date</b>	<b>Payee</b>	<b>Invoice Number</b>	<b>Budget Line</b>	<b>Amount</b>
	16/07/2024	Staff	Month 4	Personnel/Admin	£1,130.41
	16/07/2024	HMRC	Month 4	Personnel/Admin	£91.63
	16/07/2024	Berkshire Pension	Month 4	Personnel	£430.60
	16/07/2024	Garden Designs	8227,8275	Greens	£2,117.50
	16/07/2024	JRB Enterprises	27150	Other	£110.52
	16/07/2024	Vision ICT	18676	IT	£330.00
	16/07/2024	Viking Direct	4428949	Admin	£75.68
Clerk to cancel emails that are no longer in use.					
C	<b>Finance Report for end of quarter one including cashbook, bank statement and budget report:</b> The RFO was asked do we have enough funds in the bank account to last through to October for the 2 <sup>nd</sup> tranche of the precept and confirmed that HPC did. Budget report signed by the Chair. The Bank statement had not arrived so will be signed at August meeting.				
D	<b>Section 137 / Chair's fund payments:</b> <b>(\$137 limited by legislation, Chair's fund limited to £250 p.a. without meeting approval)</b> None				
	<b>Any other Finance information to share* None</b>				
#07	<b>Policies to be reviewed and adopted:</b>				
	Financial Regulations – Proposed Cllr Hickley, Second Cllr Bovington, all in favour.  Meeting Closed 20:13.				
#08	<b>Questions from the public: (If appropriate)</b>				
	<b>Dates of future meetings: 2024, Third Tuesday of each month</b>				
	Please read the "Meetings Rules and Public Participation at Meetings" document				
	Tuesday 20 <sup>th</sup> August 2024 – 19:30	Tuesday 17 <sup>th</sup> September 2024 – 19:30			
	Tuesday 15 <sup>th</sup> October 2024 – 19:30	Tuesday 19 <sup>th</sup> November 2024 – 19:30			
	Tuesday 17 <sup>th</sup> December 2024 – 19:30	Tuesday 21 <sup>st</sup> January 2025 – 19:30			

Meeting Closed 20:13

Meeting minuted by Mrs Jayne Kennedy – Clerk to the Council.

Website: [www.hortonparishcouncil.gov.uk](http://www.hortonparishcouncil.gov.uk) Parish Phone 07957 588 277  
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 Slough. SL3 9PA  
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Planning Appendix (as at 2024/07/09)								
Ref	date	address	details	No action from HPC	HPC to respond	HPC responded	awaiting RBWM decision	Decided
4A: New applications received since last meeting								
24/01526 /FULL	Mon 24 Jun 2024	166 Coppermill Road Wraysbury Staines TW19 5NR	166 Coppermill Road Wraysbury Staines TW19 5NR					
4B: Applications awaiting decision from RBWM								
24/01435 /FULL	Mon 17 Jun 2024	28 Coppermill Road Wraysbury Staines TW19 5NT	1no. detached outbuilding.		✓	✓	✓	
24/00816 /MINW	Wed 22 May 2024	Horton Brook Quarry Horton Road Horton Slough	Storage of Materials ancillary to principle use of site as a Recycling Facility				✓	
4C: Applications decided since last meeting								
24/01005 /FULL	Thu 25 Apr 2024	Whites Manor Bells Lane Horton Slough SL3 9PW	Part single, part first floor, part two storey (front,side,rear) extensions, 2no. rear Juliet balconies, solar panels and alterations to fenestration following the demolition of the existing elements.		✓	✓	✓	18 <sup>th</sup> June 2024 - Application Permitted
24/01191 /PDXL	Fri 17 May 2024	24 Coppermill Road Wraysbury Staines TW19 5NT	Single storey rear extension no greater than 6.00m in depth, 3.23m high with an eaves height of 2.95m.					26 June 2024 - Prior Approval required and granted