

Horton Parish Council

Minutes of the Parish Council meeting

20th February 2024.

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| #01 | | Councillors Summoned: Chair Cllr Hickley, Vice Chair Cllr Cole, Cllr Bovingdon, Cllr Buckley, Cllr Coogan, Cllr Larcombe, Cllr Patel |
| | A | <p>Welcome, present, apologies and Declaration of interest: Present: Cllr Hickley (Chair), Cllr Patel, Cllr Larcombe, Cllr Bovingdon, Cllr Buckley, Cllr Coogan, Mrs Jayne Kennedy and 2 members of the public. Absent: Cllr Cole Cllr Grove sent apologies to councillors for not being able to attend this meeting. Declarations of Interest: Cllr Hickley #04A St Michaels communication.</p> |
| | B | <p>Public Participation document and the Meetings Rules including recording of the meeting: No requests to record the meeting have been received so the meeting was not recorded.</p> |
| | C | <p>Questions from the public – No questions.</p> |
| | D | <p>Membership of the Council update on vacancies – 2 vacancies. One person has an expressed an interest and was invited to the meeting but was not present.</p> |
| #02 | | Statutory items: |
| | A | <p>Minutes of previous meeting for approval: The council adopted the minutes as presented at the meeting.</p> |
| #03 | | Planning applications and Highways: (see Planning appendix for details re items A-C) |
| | A | <p>Residential Planning Applications received: 1 24/00289/FULL - Thu 01 Feb 2024 – Sunnyside, Stanwell Road, Horton - Replacement of existing boundary wall with new pedestrian gate, electric entrance gates and hardstanding. The council expressed a concern rainwater will not be able to drain away and the gates still open on to foot way so waiting traffic would still block the pavement. It was noted that these objections are not materially different to the objections on the previous application. An objection will be made on these grounds.</p> |
| | B | <p>Industrial Planning Applications received: None</p> |
| | C | <p>Planning Applications decided by RBWM since last HPC meeting: 6</p> |
| | D | <p>Planning Enforcement and Complaints in progress: 3 The owner of the Crown came to the meeting to ask questions of the council on the advice of Cllr David Buckley. The owner wishes to continue to offer temporary airport parking and would like to continue so as to deter vandalism. The owner has so far been unsuccessful at selling the pub or leasing it as a pub. The building is suffering from vandalism so stronger doors have been put in but there is now a listed building conflict. The plan is for the property to be leased as a pub in the long term. An explanation of general planning rules was given by the planning lead and Cllr Buckley. Listed building rules were explained and the member of the public was advised to take advice on what owning a listed building means from experts.</p> |

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| | | Advice given by the Parish Councillors will now be followed up outside of the meeting with the owner and enforcement by Cllr Buckley with a ward councillor hat on. |
| | E | Other planning issues and appeals: 22/02544/FULL - Brookfield Lodge – Allowed on appeal 22/02545/LBC - Brookfield Lodge – Allowed on appeal |
| #04 | | Communications: |
| | A | <p>Clerk’s Communications:</p> <ul style="list-style-type: none"> • Affinity Water will be increasing prices from 1st April. The letter was shared with Councillors. • Jayflex s106 arrangements with RBWM and Colne Valley Trust were explained in an email from Colne Valley Trust. • A Letter has been received from St Michaels Church, Horton – It was explained by Cllr Hickley that the Church had contacted local organisations about donations to repair the Church roof – It was agreed to put the request and any proposal on the agenda next month. • Speed hump letter – The Clerk highlighted correspondence from a driver about damage caused by lack of signage and new speed humps. The driver has been passed the report it details so they can report the incident to RBWM. • There have been some ASB incidents reported in Horton and a resident asked could councillors consider measures to prevent further incidents. This will be added to the March agenda. • Datchet Road signage has been referred to the ward councillors. • Quote for greens was completed for Garden Designs. Proposed Cllr Hickley, second Cllr Buckley. • Quote for hanging baskets received. Window flowers offered to hold Christmas tree price at 2023 levels if order all with them. Hanging baskets have been approved. Lights will be put on the agenda next month. • The Clerk attended the meeting with the Environment Agency about the Datchet to Hythe End scheme. • The Clerk will attend the RBWM clerking forum tomorrow. • The Precept request was made to RBWM on 18th January 2024. |
| | B | <p>Chairman’s Communications:</p> <p>The Chair challenged councillors to complete one RBWM consultation per week.</p> |
| | C | <p>RBWM Communications:</p> <p>A New Prosperity board has been announced by RBWM.</p> |
| | D | <p>Any other items received after the agenda has been published*</p> <p>The Members of the public left the meeting.</p> |
| #05 | | To receive reports from Borough Councillors or Parish Councillors or others |
| | A | <p>Ward Councillors’ report:</p> <p>Cllr Buckley gave an RBWM Financial report. RBWM have achieved a Balanced Budget for 2024-2025. Cllr Jones worked with Head of Finance Elizabeth Griffiths to deliver a very prudent budget proposal. Legacy issues are still affecting the availability of financial resources and adult service costs are growing by the month. There is immense pressure on the budget and at the end of the</p> |

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| | <p>year the reserves will be low. 42% of all income and council tax goes on adult services, 24% on children's services and 8p in every £1 goes to resident services such as grass cutting, highways, bins etc. 550 full year equivalent places for residents take up 42% of cost. The Cost of society is outweighing the incomes and taxes received. Population growth cannot be sustained. Everything need to be tightly controlled so as not to push the finance over the edge.</p> <p>Parishes should start to plan to look at taking on responsibilities in the next few years. Will take 15-20 years until pot holes can be filled and hedge cutting carried out by RBWM.</p> <p>Cllr Larcombe:</p> <p>It has been made clear that channel 1 is the only option. £900k will be paid to the Environment Agency in the next two years for the Datchet to Hythe End scheme which is not a solution to the problem. Cllr Larcombe has asked Cllr Coe not to sign off the payments.</p> <p>Cllr Larcombe read a suggested response for Horton Parish Council to the River Thames Scheme (RTS) consultation for the scheme excluding channel 1.</p> |
| B | <p>DALC /BALC / HALC / NALC Report: To receive the latest updates:</p> <p>Clerk to do social media NALC training on Wednesday 28th February 2024.</p> |
| C | <p>Flood Warden's report: To receive updates from the Flood Warden.</p> <p>The flood warden was not present.</p> |
| D | <p>Waterways report: To receive updates on the waterways in Horton.</p> <p>See #05A Cllr Larcombe report.</p> |
| E | <p>Decide on Horton Response to the River Thames Scheme Consultation: The Council unanimously approved the use of Cllr Larcombe's suggested response. Clerk to email to RTS.</p> |
| F | <p>Horton Emergency Plan Update:</p> <p>The council decided that Cllr Patel, Cllr Hickley, Cllr Coogan would form a working party to complete the emergency plan process. Clerk to arrange a meeting date and draft terms of reference for next meeting.</p> |
| G | <p>Pickens Piece Working Group</p> <ul style="list-style-type: none"> • Housing Needs Survey – Parish council approved the commission of a housing needs survey Proposed Cllr Patel, seconded Cllr Hickley. A Draft survey will be brought to the next meeting. • Advertising the project – the council agreed that the project needs advertising so people are more aware of what the council are trying to achieve. |
| H | <p>Horton Parish Council response to the Public Rights of way Milestone statement.</p> <p>Clerk to request that RBWM let the Parish Council know when the right of way inspection is done and the findings.</p> <p>Clerk to email Public Right of Way lead about Cllr Hickley not receiving invites to meetings of the forum she was added to.</p> |
| I | <p>Playground Equipment, Inspections and Maintenance Report:</p> <p>Verge protection – Garden Designs quote accepted by the Council - £225.</p> <p>Clerk to contact Harlequin Playground Inspection company to see when inspection will be done.</p> |
| J | <p>Defibrillators:</p> <ul style="list-style-type: none"> • Champney Hall Defibrillator status check – still in working order. |

| | <ul style="list-style-type: none"> Defibrillator 2 project – report back on meeting with Windsor Lions. On agenda next month. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| K | Annual Parish Meeting date – set a date for the APM and a list of guests to speak. Date set as 30 th April 2024 at 7:30pm. Suggestions made to talk to Susan Young about flood resilience, Health Hub. St Michaels church, WAMCLT and Housing needs survey promotion. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| L | Confirmation Annual Meeting of the Parish Council date moved to 7th May 2024. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| M | Any other information to share that is relevant to council business* Outline Planning for the area known as AL26 in the Borough local plan has been approved. It is sited next to Thames Hospice. The Flood meeting in Wraysbury was recorded and is available on YouTube. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| N | Items for future agenda: None | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| #06 | Financial Report: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | Income: VAT return to be completed before the end of March | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | Approval of payment: £2,207.59 Approved proposed Cllr Hickley. Seconded Cllr Bovingdon. <table border="1"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Invoice Number</th> <th>Budget Line</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>20/02/2024</td> <td>Staff</td> <td>Month 11</td> <td>Personnel</td> <td>£1,029.24</td> </tr> <tr> <td>20/02/2024</td> <td>HMRC</td> <td>Month 11</td> <td>Personnel</td> <td>£63.49</td> </tr> <tr> <td>20/02/2024</td> <td>Berkshire Pension</td> <td>Month 11</td> <td>Personnel</td> <td>£384.44</td> </tr> <tr> <td>20/02/2024</td> <td>Clerks Expenses</td> <td>Month 11</td> <td>Training</td> <td>£39.22</td> </tr> <tr> <td>20/02/2024</td> <td>Breakthrough Communications</td> <td>20210919</td> <td>Training</td> <td>£300.00</td> </tr> <tr> <td>20/02/2024</td> <td>Garden Designs</td> <td>7859</td> <td>Greens</td> <td>£391.20</td> </tr> </tbody> </table> | Date | Payee | Invoice Number | Budget Line | Amount | 20/02/2024 | Staff | Month 11 | Personnel | £1,029.24 | 20/02/2024 | HMRC | Month 11 | Personnel | £63.49 | 20/02/2024 | Berkshire Pension | Month 11 | Personnel | £384.44 | 20/02/2024 | Clerks Expenses | Month 11 | Training | £39.22 | 20/02/2024 | Breakthrough Communications | 20210919 | Training | £300.00 | 20/02/2024 | Garden Designs | 7859 | Greens | £391.20 |
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| 20/02/2024 | Garden Designs | 7859 | Greens | £391.20 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C | Section 137 / Chair's fund payments: (S137 limited by legislation, Chair's fund limited to £250 without meeting approval) None. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D | Any other Finance information to share* None. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| #07 | Policies to be reviewed and adopted: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Approved with Clerks recommended changes by the Council except where stated as deferred. Sickness Absence Policy Grievance Policy Disciplinary Policy Annual leave Policy – deferred Expenses Policy Health and Safety Policy Grant Awarding Policy - deferred Meeting Rules and Public Participation | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| #08 | Questions from the public: (If appropriate) – None. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Dates of future meetings: 2024, Third Tuesday of each month | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| Please read the “Meetings Rules and Public Participation at Meetings” document | |
| Tuesday 19 th March 2024 – 19:30 | Tuesday 16 th April 2024 – 19:30 |
| Tuesday 30 th April 2024 – 19:30 | Tuesday 7 th May 2024 – 19:30 (Annual Meeting) |
| Tuesday 18 th June 2024 – 19:30 | Tuesday 16 th July 2024 – 19:30 |
| Tuesday 20 th August – 19:30 | Tuesday 17 th September 2024 – 19:30 |

Meeting Closed 20:55

Website: www.hortonparishcouncil.gov.uk

Minutes taken by Clerk to the Council:

Mrs Jayne Kennedy,

c/o Champney Hall, Stanwell Road, Horton,

Slough. SL3 9PA

Note: Meetings by arrangement only

Email Clerk@HortonParishCouncil.Gov.uk.

Parish Phone 07957 588 277

| Planning Appendix (as at 2024/02/13) | | | | | | | | |
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| Ref | date | address | details | No action from HPC | HPC to respond | HPC responded | awaiting RBWM decision | Decided |
| 4A: New applications received since last meeting | | | | | | | | |
| 24/00289 /FULL | Thu 01 Feb 2024 | Sunnyside Stanwell Road Horton Slough SL3 9PE | Replacement of existing boundary wall with new pedestrian gate, electric entrance gates and hardstanding. | | | | | |
| 24/00125 /CONDIT | Fri 12 Jan 2024 | Brookfield Park Lane Horton Slough SL3 9PR | Details required by Condition 5 (schedule of works) of listed building consent 22/02507/LBC for consent for works to the existing roof including removal of the existing roof finishes and replacement of roof tiles, leadwork and parts of the roof structure. | ✓ | | | | |
| 23/02946 /PDXL | Fri 19 Jan 2024 | 24 Coppermill Road Wraysbury Staines TW19 5NT | Single storey rear extension no greater than 6.00m in depth, 3.23m high with an eaves height of 2.95m. | ✓ | | | | |
| 4B: Applications awaiting decision from RBWM | | | | | | | | |
| 22/01547 /FULL | Thu 09 Jun 2022 | 18 Coppermill Road Wraysbury Staines TW19 5NT | Retention of rear single storey extension at a reduced size following demolition of part of the existing garage and the rear most part of the existing extension. | | ✓ | ✓ | ✓ | |
| 4C: Applications decided since last meeting | | | | | | | | |
| 23/03087 /FULL | Thu 14 Dec 2023 | Brookfield Lodge Datchet Road Horton Slough SL3 9PS | Single storey side extension to link the main dwelling to the Summer Room with new mansard roof providing habitable accommodation within the roofspace. | | ✓ | ✓ | ✓ | Tue 06 Feb 2024 – Application refused |
| 23/03088 /LBC | Wed 13 Dec 2023 | Brookfield Lodge Datchet Road Horton Slough SL3 9PS | Consent for a single storey side extension to link the main dwelling to the Summer Room with new mansard roof providing habitable accommodation within the roofspace. | | ✓ | ✓ | ✓ | Tue 06 Feb 2024 – Application refused |
| 23/02619 /FULL | Mon 13 Nov 2023 | The Crown Horton Road Horton Slough SL3 9NU | Temporary car parking (retrospective) | | ✓ | ✓ | ✓ | Fri 19 Jan 2024 – Application refused |

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| 23/03192 /CPD | Mon 15 Jan 2024 | 166 Coppermill Road Wraysbury Staines TW19 5NR | Certificate of lawfulness to determine whether the proposed granny annexe is lawful. | ✓ | | | | Tuesday 16 th January 2024 Permission Refused |
| 23/03124 /PDXL | Fri 15 Dec 2023 | 136 Coppermill Road Wraysbury Staines TW19 5NR | Single storey rear extension no greater than 8.00m in depth, 3.00m high with an eaves height of 3.00m. | ✓ | | | | 25 th Jan 2024 Decided: Prior Approval not required |
| 21/01923 /EIASCR | 21/06/202 1 | Horton Brook Quarry Horton Road | Screening Opinion from the Council under Regulation 6 (1) of the Environmental Impact Assessment Regulations 2017 ("the EIA Regulations"), to confirm whether or not there is a requirement for an Environmental Impact Assessment ("EIA") in respect of the proposed use of land at Horton Quarry for a permanent waste and recycling facility processing only inert wastes. Open for comment | ✓ | ✓ | ✓ | ✓ | Tue 16 th Jan 2024 Decision: No objection |