

## Horton Parish Council Meeting 16<sup>th</sup> January 2024 Minutes

<b>#01</b>		<b>Councillors Summoned: Chair Cllr Hickley, Vice Chair Cllr Cole, Cllr Bovingdon, Cllr Buckley, Cllr Coogan, Cllr Larcombe, Cllr Patel</b>
	A	Welcome, present, apologies and Declaration of interest: Present: Cllr Hickley (Chair), Cllr Bovingdon, Cllr Larcombe, Cllr Buckley, Cllr Coogan, Cllr Patel. Absent: Cllr Cole Apologies were received from Ward Councillor Grove. Declarations of Interest: None.
	B	Public Participation document and the Meetings Rules including recording of the meeting – No members of the public present. No requests to record the meeting were received so the meeting was not recorded.
	C	Questions from the public – None present.
	D	Membership of the Council update on vacancies – 2 vacancies.
<b>#02</b>		<b>Statutory items:</b>
	A	Minutes of previous meeting for approval: Proposed Cllr Hickley, seconded Cllr Coogan, All in favour.
<b>#03</b>		<b>Planning applications and Highways: (see Planning appendix for details re items A-C)</b>
	A	Residential Planning Applications received: No new applications received. 23/03087/FULL – Included on this agenda as not on the December agenda due to timing. No new planning applications
	B	Industrial Planning Applications received: 0
	C	Planning Applications decided by RBWM since last HPC meeting: 0
	D	Planning Enforcement and Complaints in progress: 4 Planning enforcement complaints are in progress and the council is monitoring the outcomes.
	E	Other planning issues and appeals: 0 appeals
<b>#04</b>		<b>Communications:</b>
	A	Clerk's Communications: Last month the Clerk was asked to clarify if the Community infrastructure Levy (CIL) could be spent on Christmas trees. The Clerk explained CIL is to be spent on infrastructure changes that are required due to the increase in houses in the area. The Clerk will share a list of things that CIL has previously been used for. A resident has shared that the Starlink internet works well in Horton as an alternative to the Openreach infrastructure although there is an initial outlay for a satellite dish and then a monthly cost of about £75.

	<p>The Clerk has followed up the opportunity of a workshop for councillors with Datchet and Wraysbury that was recommended by Sunningdale parish council.. The workshop suggested is entitled "Becoming an Impactful Parish Council and Working Together as a High Performing Team." It will cover</p> <ul style="list-style-type: none"> <li>• The role of councillors and officers in creating an impactful council</li> <li>• Working together effectively for maximum impact</li> <li>• Developing a council-wide team culture</li> <li>• Civility and Respect and what this means for internal communication</li> <li>• Strategic Planning</li> </ul> <p>The cost to Horton Parish Council will be £250 + VAT plus £55 room hire cost.</p> <p>Cllr Hickley proposed that Horton Parish Council participate. Cllr Patel seconded that Horton participates in the workshop. All in favour.</p> <p>Flooding: Datchet Parish Council have a Flood Resilience awareness event on Monday 29<sup>th</sup> January 2024 at 7pm in the Datchet Village Hall. Residents from Horton are invited to attend.</p> <p>Wraysbury Parish Council are holding a flooding meeting on Tuesday 30<sup>th</sup> January in Wraysbury Village Hall.</p> <p>Flood Liaison Group postponed from 16<sup>th</sup> January 2024 to 23<sup>rd</sup> January 2024.</p> <p>Responses have been received to the letter sent as a result of the decision from 20122023#05D from RBWM and the planning inspectorate. RBWM have shared with the flood team and the planning inspectorate sent advice on objecting but Horton residents are not included for statutory consultation on the scheme.</p> <p>Cllr Larcombe has lodged a complaint with the planning inspectorate about lack of consultation with those communities in DHW that are affected by the lack of inclusion of channel 1 in this scheme.</p> <p>Colne Valley Trust (CVT) CVT have been notified that Cllr Coogan will be our representative and the Clerk has emailed to offer a communication channel using the clerk email.</p> <p>The Clerk brought an email from the Edenprojectcommunities.com to the attention of the council. It gave ideas for community walks and nature trails. This will be looked into through the community coffee morning.</p>
B	<p>Chairman's Communications: Advance apologies – May Council Meeting. It was suggested as May is the annual meeting that we move the May meeting to an earlier date. The date of 7<sup>th</sup> May 2024 was proposed by Cllr Buckley, seconded by Cllr Larcombe. All in favour.</p>

	<p>Orchard planting funding – It was difficult to identify a parish council location to plant an orchard. The details have been forwarded on to a private paddock owner as they expressed an interest in the scheme.</p> <p>Woodland Trust trees could possibly be applied for and put along the ditch on Stanwell Road.</p> <p>The Forge next to the Koppa Kitchen has a sewage problem that has been ongoing for months and is not improving. Cllrs expressed concern that the sewage on the pavements is an Environmental Health problem. Thames Water will be asked to assess the situation and advise about the sewage on the public highway. The Clerk will contact highways about the churned up grass verge.</p> <p>The posts outside the recreation ground, closest to Broomlodge have been removed. The Clerk is to ask Mark Sleep to quote to replace them and consider whether CIL could be used for verge protection measures.</p>
C	<p>RBWM Communications:</p> <p>Flood Liaison meeting postponed from 16<sup>th</sup> January 2024 to 23<sup>rd</sup> January 2024.</p> <p>The Clerk had been forwarding on the Flooding Email updates and the consensus was that they had been useful.</p>
D	Any other items received after the agenda has been published*
<b>#05</b>	<b>To receive reports from Borough Councillors or Parish Councillors or others</b>
A	<p>Ward Councillors' report:</p> <p>Cllr Buckley gave an update on RBWM finance.</p> <p>Currently there is no plan to refinance the council. At their current rate it will take 15-20 years for the council to have the finances to afford to be able to carry out projects. Cllr Buckley is questioning this as a financial plan. RBWM has one of the highest home rental charges outside of London but the Council pays some of the lowest rates of pay so they are not competing well in the job market. Cllr Buckley is raising concerns at RBWM level. The Ward Councillors are listening and here for residents but at the moment there is no finance to support spending on projects.</p> <p>Cllr Larcombe: Read a personal statement on flooding. He has seen 4 events while he has been here. The bottom line is that it is a geopolitical problem and this area has been repeatedly abandoned and let down. The measures being taken are substandard replacements to the RTS channel 1. The statutory consultation begins on Monday 22<sup>nd</sup> January 2024. The DHW ward of RBWM has been omitted from the consultation. Details will be shared through Cllr Larcombes personal website of how to share views. The Clerk is to publish list of the consultation events.</p> <p>There is a £600m cost for two channels not the original three. It is Cllr Larcombes view that the scheme will go through unless someone does something. There is a request for a further £20m for development costs on top of £70m development costs already spent and the scheme has not yet reached the planning stage.</p> <p>The Government created the partnership funding policy in 2011 which required £54m from RBWM.</p> <p>Speaking about the flooding in January 2024 Cllr Larcombe stated we very lucky it was not a bad event and that the water level was lower than 2014. Flooding will happen again at some point going forwards. Cllr Larcombe shared that he was not minded to consent for the £20m development costs for the RTS when Channel 1 has been withdrawn. The Committee is there to challenge the scheme to ensure a coherent scheme.</p> <p>In RBWM there are no drawings for flood improvement measures and the consensus is that there is really only one solution and that is Channel 1. There is no £10m available for the other schemes.</p>

	<p>Cllr Buckley suggested that there is a Plan B – The EA need to send a letter to the Crown Estate (as Southlea farm is the opening of channel 1) asking for their support in ensuring that the land is not used for something else. Private funding could be looked into as means of achieving channel 1. This is not a quick solution and Flood Resilience will be required for at least the next 10 years. There are currently no plans for dredging.</p> <p>Wraysbury - 30<sup>th</sup> January 2024 – Flooding Meeting in Wraysbury Village Hall. Monday 29<sup>th</sup> Datchet Flood Resilience in Datchet Village Hall. Floodre will attend and can give advice on insurance for flooding.</p>
B	<p>DALC /BALC / HALC / NALC Report: To receive the latest updates. Newsletters still being circulated.</p>
C	<p>Flood Warden’s report: To receive updates from the Flood Warden. The Flood warden was not present.</p>
D	<p>Waterways report: To receive updates on the waterways in Horton. See above #05A.</p>
E	<p>Pickens Piece Working Group: The Clerk attended a meeting on Thursday 21<sup>st</sup> December 2023 on behalf of Horton Parish Council. Concerns had been expressed about the affordability of the scheme. The conclusion at the meeting was that the units needed a re-design to reduce construction cost and increase the overall value of the build. The next step is to engage the Leader of RBWM and have Cllr Werner to visit the site. Cllr Buckley asked that the Ward Councillors be included as well. A meeting was requested by the Community Land Trust last week but was delayed.</p>
F	<p>Highways: Update on highways works in Horton. Resurfacing works and reinstallation of speed humps/cushions to take place on Sunday 14<sup>th</sup> January 2024. The reinstallation of the humps is now complete but the signage is yet to be painted.</p>
G	<p>Playground Equipment, Inspections and Maintenance Report: Playground inspections weekly. Last one Tuesday 16<sup>th</sup> January 2024. Look at improvements to play equipment and hall as a possible use for CIL.</p>
H	<p>Defibrillators:</p> <ul style="list-style-type: none"> <li>• Champney Hall Defibrillator – still in working order and registration on the circuit is up to date.</li> <li>• Report on actions taken to install a second defibrillator:</li> <li>• The Clerk received a response from South West Railways declining the offer to work together to provide a defib at the station in Wraysbury as it is on their list to provide one.</li> <li>• Windsor Lions have accepted the offer from the Parish Council to come and talk about a second defibrillator and will attend Horton Coffee morning at 10:30am on Monday 22<sup>nd</sup> January 2024 to meet with Councillors.</li> </ul>
I	<p>Any other information to share that is relevant to council business* None</p>
J	<p>Items for future agenda: Annual Parish Meeting – Rules to be investigated by clerk.</p>

#06	Financial Report:																														
A	<b>Income:</b> £2,106.60 VAT return Q1 and Q2.																														
B	<p><b>Approval of payment:</b> £1,828.87 approved. The Clerk explained that there was a variation from the agenda published amounts due to a change in process for the working at home allowance. This will now be paid through payroll and this month had involved a tax catch up.</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Invoice Number</th> <th>Budget Line</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>16/01/2024</td> <td>Staff</td> <td>Month 10</td> <td>Personnel</td> <td>£888.79</td> </tr> <tr> <td>16/01/2024</td> <td>HMRC</td> <td>Month 10</td> <td>Personnel</td> <td>£269.14</td> </tr> <tr> <td>16/01/2024</td> <td>Berkshire Pension</td> <td>Month 10</td> <td>Personnel</td> <td>£384.44</td> </tr> <tr> <td>16/01/2024</td> <td>Clerks Expenses</td> <td>Month 10</td> <td>Admin</td> <td>£16.50</td> </tr> <tr> <td>16/01/2024</td> <td>Garden Designs</td> <td>7908</td> <td>Maintenance</td> <td>£270.00</td> </tr> </tbody> </table>	Date	Payee	Invoice Number	Budget Line	Amount	16/01/2024	Staff	Month 10	Personnel	£888.79	16/01/2024	HMRC	Month 10	Personnel	£269.14	16/01/2024	Berkshire Pension	Month 10	Personnel	£384.44	16/01/2024	Clerks Expenses	Month 10	Admin	£16.50	16/01/2024	Garden Designs	7908	Maintenance	£270.00
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C	<p>9 Month Budget Review and expected year end outturn: The RFO explained spend against budget this year and the projected year end position. The expected year end position:</p> <ul style="list-style-type: none"> <li>The reserves will increase by £3,401.</li> <li>The differences between expected £1.7k decrease and the £3.4k increase are: No contested election was held in Horton so a £1.7k charge from RBWM that was expected to be allocated against reserves did not arise. VAT reclaim timing – Q3 22-23 was included in 23-24 figures so VAT reclaimed was higher than paid out by £1.6k. Lower insurance £1k, Pollution tubes not required £1k, lower admin costs £0.5k, lower greens maintenance £0.4k, lower training costs £0.5k offset by an increase in personnel costs of (£1.4k) due to Clerks two year service award and CILCA qualification pay increment and a (£0.3k) overspend in Events as part of the funding for the Coronation event came from the reserves.</li> </ul>																														
D	<p>Approval of Q3 accounts: The RFO explained the cashbook entry and evidenced the balance using a bank statement which was signed by the Chair of the Council, Cllr Hickley. Q3 accounts approved: Proposed Cllr Hickley, Second Cllr Patel. All in favour.</p>																														
E	<p>Budget 2024-2025 To approve and adopt the 2024-2025 proposed budget. Proposed Cllr Hickley, second Cllr Patel. All in favour. To approve the resulting total precept demand. £45,560 same as last year. Proposed Cllr Hickley, second Cllr Patel. All in favour. To approve the band D equivalent precept charge £97.66. Proposed Cllr Hickley, second Cllr Patel. All in favour.</p>																														
F	<p>Section 137 / Chair's fund payments: (S137 limited by legislation, Chair's fund limited to £250 without meeting approval) S137 – thank you gifts £16.50 clerks expenses.</p>																														
G	Any other Finance information to share*																														

#07		<b>Policies to be reviewed and adopted: None this meeting</b>	
#08		<b>Questions from the public: (If appropriate)</b>	
#09		<b>To resolve for the next part of the meeting to exclude of members of the public and press in accordance with the Public Bodies (Administration to Meetings) Act 1960 and Local Government Act 1972 ss 100 and 106 for the following PART II Agenda.</b> Proposed Cllr Hickley, second Cllr Coogan. All in favour.	
	A	Declarations of Interest in part II business – None.	
	B	Staff salary reviews deferred from December meeting. Discussion about appraisal process. Cllr Buckley, Cllr Hickley, Cllr Cole will do the appraisal for the Clerk. Date to be arranged.	
	C	Part II information sharing relevant to council business*	
		<b>Dates of future meetings: 2023, Third Tuesday of each month</b>	
		Please read the “Meetings Rules and Public Participation at Meetings” document	
		Tuesday 20 <sup>th</sup> February 2024 – 19:30	Tuesday 19 <sup>th</sup> March 2024 – 19:30
		Tuesday 16 <sup>th</sup> April 2024 – 19:30	Tuesday 7 <sup>th</sup> May 2024 – 19:30

Meeting closed 20:50.

Website: [www.hortonparishcouncil.gov.uk](http://www.hortonparishcouncil.gov.uk)

Minutes taken by Clerk to the Council:  
Mrs Jayne Kennedy,  
c/o Champney Hall, Stanwell Road, Horton,  
Slough. SL3 9PA

Note: Meetings by arrangement only  
Email [Clerk@HortonParishCouncil.Gov.uk](mailto:Clerk@HortonParishCouncil.Gov.uk).

Parish Phone 07957 588 277

Planning Appendix (as at 2024/01/10)								
Ref	date	address	details	No action from HPC	HPC to respond	HPC responded	awaiting RBWM decision	Decided
4A: New applications received since last meeting								
23/03124 /PDXL	Fri 15 Dec 2023	136 Coppermill Road Wraysbury Staines TW19 5NR	Single storey rear extension no greater than 8.00m in depth, 3.00m high with an eaves height of 3.00m.					Not included on the December Agenda
23/03087 /FULL	Thu 14 Dec 2023	Brookfield Lodge Datchet Road Horton Slough SL3 9PS	Single storey side extension to link the main dwelling to the Summer Room with new mansard roof providing habitable accommodation within the roofspace.					Not included on the December Agenda
23/03088 /LBC	Wed 13 Dec 2023	Brookfield Lodge Datchet Road Horton Slough SL3 9PS	Consent for a single storey side extension to link the main dwelling to the Summer Room with new mansard roof providing habitable accommodation within the roofspace.					Not included on the December Agenda
4B: Applications awaiting decision from RBWM								
23/02619 /FULL	Mon 13 Nov 2023	The Crown Horton Road Horton Slough SL3 9NU	Temporary car parking (retrospective)					
22/01547 /FULL	Thu 09 Jun 2022	18 Coppermill Road Wraysbury Staines TW19 5NT	Retention of rear single storey extension at a reduced size following demolition of part of the existing garage and the rear most part of the existing extension.		✓	✓	✓	
21/01923 /EIASCR	21/06/2021	Horton Brook Quarry Horton Road	Screening Opinion from the Council under Regulation 6 (1) of the Environmental Impact Assessment Regulations 2017 ("the EIA Regulations"), to confirm whether or not there is a requirement for an Environmental Impact Assessment ("EIA") in respect of the proposed use of land at Horton Quarry for a permanent waste and recycling facility processing only inert wastes. Open for comment		✓	✓	✓	
4C: Applications decided since last meeting								