

## Horton Parish Council Meeting Tuesday 15<sup>th</sup> August 2023 Minutes

#01		<b>Councillors Invited: Chair Cllr Hickley, Vice Chair Cllr Cole, Cllr Bovingdon, Cllr Buckley, Cllr Coogan, Cllr Larcombe, Cllr Patel</b>
	A	Chair welcomed everyone to the meeting. Present and apologies and Declaration of interest: Present: Cllr Coogan, Cllr Hickley, Cllr Larcombe, Ward Councillor Grove, The Clerk Jayne Kennedy Absent: Cllr Buckley Cllr Cole, Cllr Bovingdon No declarations of interest for this agenda were made.
	B	<b>Public Participation document and the Meetings Rules</b> – No members of the public were present. <b>Questions from the public</b> – None.
	C	<b>Membership of the Council update on vacancies</b> The Interested member of the public was not present. Currently there are 2 vacant seats on the council.
#02		<b>Statutory items:</b>
	A	<b>Recording of the meeting</b> No requests to record the meeting were received prior to the meeting so the meeting was not recorded.
	B	<b>Minutes of previous meeting for approval.</b> Proposed Cllr Hickley, seconded Cllr Coogan – The minutes were adopted without amendment. Cllr Larcombe proposed draft minutes to be loaded to the website. It was agreed that the draft minutes will be sent to councillors and then a week later loaded to the website in draft form. Proposed Cllr Larcombe, seconded Cllr Hickley. All in favour.
#03		<b>Planning applications and Highways: (see Planning appendix for details re items A-C)</b>
	A	<b>Residential Planning Applications received: 1</b> 23/01699/FULL - Mon 17 Jul 2023 - 62 Coppermill Road Wraysbury Staines TW19 5NS - Mono pitched roof to the front elevation, addition of a first floor and alterations to and fenestration. Cllr Hickley has drafted a response to send to planning and uploaded as part of the planning documentation on the RBWM planning portal. Cllr Coogan raised the difficulty of evacuating people during floods. Cllr Hickley will incorporate into her response.
	B	<b>Industrial Planning Applications received: 0</b>
	C	<b>Planning Applications decided by RBWM since last HPC meeting: 3</b> – see the planning appendix
	D	<b>Planning Enforcement and Complaints:</b> Enforcement looking into gates installed contrary to planning application 23/0120/FULL. Heathrow parking enforcement case still pending.
	E	<b>Other planning issues and appeals: 0</b>

#04		<b>Communications:</b>
	A	<b>Clerk's Report:</b> Clerks Forum attended which included visits from the CEO of RBWM and the director of electoral services.
	B	<b>Chairman's Communications:</b> Nothing to report.
	C	<b>RBWM Communications:</b> None.
	D	<b>Any other items received after the agenda has been published*</b> A director from the Windsor, Ascot and Maidenhead Community Land Trust has contacted the Clerk about Pickins Piece land and will meet with the clerk to talk about Community Land Trusts.
#05		<b>To receive reports from Borough Councillors or Parish Councillors or others</b>
	A	<b>Ward Councillors' report.</b> Report from Cllr Grove: <ul style="list-style-type: none"> <li>• RBWM are working with Local Police on Anti-Social behaviour (ASB) across the ward. There has been an increase in reports of people having their houses fired at by catapults. The Police and RBWM would like to highlight that residents should report ASB, including any available evidence, to the Police.</li> <li>• Cllr Buckley is leading on a project with planning enforcement to clear some of the enforcement cases that have not resulted in any actions.</li> <li>• Cllr Lynne Jones lead member for Finance has been through the finances the RBWM overspend this year is expected to be £5m. Financial Resources are extremely limited.</li> <li>• The new council is looking at developments where CIL has not been collected to see if there are any opportunities there.</li> <li>• The Council is looking at contracts in place and trying to get as much value for money as possible from them.</li> <li>• Bus petition – no money but bus routes are under review to try to make the most of what can be afforded.</li> <li>• Report it system – please use it. Make sure you have the number and if do not hear back then email ward councillors with the numbers.</li> <li>• Cllr Patel asked about Liquid Leisure closure - It is believed it is still not open as RBWM are not satisfied with the risk assessment.</li> </ul> Report from Cllr Larcombe <ul style="list-style-type: none"> <li>• RBWM Council meetings have improved and there is now a friendly environment making it a pleasant meeting to attend. The YouTube visual does need to be improved and that has been fed back to the meeting organisers.</li> <li>• Cllr Larcombe suggested looking at Thurrock and Spelthorne Councils where development and purchase in other areas has led to enormous risks for the councils following the Finance report from the lead finance member which painted a dismal picture.</li> <li>• Former RBWM Leader Andrew Johnson has been elected as the Conservative candidate for MP for Workington in Cumbria.</li> <li>• Airport Parking – There appears to be an increase in airport parking sites across the ward.</li> <li>• Bus petition – The petition to present a request for a bus service in Wraysbury to RBWM at their July meeting was successful although no bus route was agreed a review of all routes is underway.</li> </ul>

	<ul style="list-style-type: none"> <li>Numbers now changed to 1,000 for a petition. Comment was made that proportional representation would be better as some areas are more populated.</li> <li>Wraysbury Parish Council have a new councillor as a result of an uncontested election.</li> <li>AL39 at next Borough planning meeting – Datchet development.</li> <li>Cllr Buckley represent Datchet against the application.</li> <li>Horton Road/Link Road – A 5G mast planning application was given automatic approval due to miscommunication at RBWM.</li> </ul>
B	<p><b>DALC /BALC / HALC / NALC Report: To receive the latest updates.</b> All newsletters for BALC and NALC have been forwarded. DALC – A Councillor from Bray is looking to communicate with Parish Councils about DALC. The Clerk will receive the communications and pass them on to Cllr Cole, the DALC representative.</p>
C	<p><b>Flood Warden’s report: To receive updates from the Flood Warden.</b> The Flood warden was not present.</p>
D	<p><b>Waterways report: To receive updates on the waterways in Horton.</b> Cllr Larcombe is the RBWM representative on the Regional Flood and Coastal Committee. Cllr Larcombe explained that in January the funds for the Thames region are directed to projects by the elected councillors and this will include discussions on the National Infrastructure project for the River Thames Scheme.</p>
E	<p><b>Greens Report:</b> Nothing to report.</p>
F	<p><b>Christmas Tree and Lighting</b> – defer to September but Clerk to work through the list of things to be organised.</p>
G	<p><b>Playground Equipment and Maintenance Report:</b> To receive an update on the playground. Playground Inspection: The last inspection by the clerk was Monday 14<sup>th</sup> August 2023. The Cllrs decided to ask ROSPA about 2 inspections within 12 months discount and if not available then go to Harlequin for this year and register for an April/May inspection with ROSPA for next year. Proposed Cllr Hickley, second Cllr Patel.</p>
H	<p><b>Defibrillator Report: To receive a report on the Defibrillator operating status.</b> The defibrillator is still showing ready and the Clerk has confirmed its status on the Circuit.</p>
I	<p><b>War Memorial Refurbishment and Funding:</b> To receive an update on the progression of the funding application – No further update available.</p>
J	<p><b>Any other updates received after the agenda has been published*</b></p>
K	<p><b>Items for future agenda:</b> Remembrance Day to be added to agendas. The Clerk is to send all the correspondence out for Sunday 12<sup>th</sup> November 2023. Next month a decision will be required for a villager to lay the Horton wreath. The Clerk should order 3 wreaths for the village.</p>
<b>#06</b>	<p><b>Financial Report:</b></p>
A	<p>Income: VAT Return Claim – still be submitted. The Neighbourhood Action Group Invoice for the Clerks services has been submitted to and paid by Datchet Parish Council £80.80.</p>

B	Approval of payment: £3,086.56	
	<b>Date</b>	<b>Payee</b>
	15/08/2023	Staff
	15/08/2023	HMRC
	15/08/2023	Berkshire Pension
	15/08/2023	Clerks Expenses
	15/08/2023	Garden Designs
	15/08/2023	JRB Enterprises
	15/08/2023	RBWM - Library
Proposed Cllr Hickley, second Cllr Larcombe.		
C	To consider the proposal from Cllr Cole that the monthly fixed amounts are approved with an upper limit for increase for the rest of the financial year and to be renewed each April. This will mean that these amounts are not delayed in the event of the cancellation of a council meeting. Proposed Cllr Hickley, Seconded Cllr Patel. All in favour.	
D	Section 137 / Chair's fund payments (S137 limited by legislation, Chair's fund limited to £250 without meeting approval) The £3,000 library payment to RBWM has been approved this month.	
E	Any other Finance items received after the agenda has been published*	
<b>#07</b>	<b>Policies to be reviewed and adopted</b>	
	Training and Development Policy – Add changes for next month and put back on the agenda in September.	
<b>#08</b>	<b>Questions from the public: (If appropriate)</b>	
<b>#09</b>	<b>Dates of future meetings: 2023, Third Tuesday of each month</b>	
	Please read the "Meetings Rules and Public Participation at Meetings" document	
	Tuesday 19 <sup>th</sup> September 2023 – 19:30	Tuesday 17 <sup>th</sup> October 2023 – 19:30
	Tuesday 21 <sup>st</sup> November 2023 – 19:30	Tuesday 19 <sup>th</sup> December 2023 – 19:30

**Meeting closed 8:45pm.**

Minutes taken by Clerk to the Council:

Mrs Jayne Kennedy, c/o Champney Hall, Stanwell Road, Horton, Slough. SL3 9PA

Note: Meetings by arrangement only

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Planning Appendix (as at 2023/07/31)								
Ref	date	address	details	No action from HPC	HPC to respond	HPC responded	awaiting RBWM decision	Decided
4A: New applications received since last meeting								
23/01699 /FULL	Mon 17 Jul 2023	62 Coppermill Road Wraysbury Staines TW19 5NS	Mono pitched roof to the front elevation, addition of a first floor and alterations to and fenestration.					
4B: Applications awaiting decision from RBWM								
23/01309 /FULL	Mon 12 June 2023	Whites Manor Bells Lane Horton Slough SL3 9PW	Part first floor, part two storey front/side/rear extension, single storey side/rear extension, garage conversion, first floor rear terrace with undercroft, solar panels and alterations to fenestration.		✓	✓	✓	
23/01387 /FULL	Mon 05 Jun 2023	Broom Lodge and Land At Broom Lodge Stanwell Road Horton Slough	Subdivision of existing residential dwelling into 5 flats (including partial demolition and extension of the dwelling) and erection of 10no. detached and semi-detached dwellings together with revised access, driveways and landscaping.		✓	✓	✓	
23/01197 /CLU	Tue 16 May 2023	Annexe Beggars Roost Stanwell Road Horton Slough SL3 9PE	Certificate of lawfulness to determine whether the existing use as residential dwelling is lawful.		✓	✓	✓	
23/00236 /TPO	Thu 26 Jan 2023	Land At Junction of Welley Road And Datchet Road Horton Slough	T1 - T9 - Poplar Trees - Crown reduction to a final height of 20m and spread of 5.5m and Crown lifting to 5m above ground level, T10 - Poplar - fell (126/2002/TPO).		✓	✓	✓	
23/00812 /NMA	Thu 30 Mar 2023	Land East of Horton Road Horton Slough	Non-material amendments to planning permission 17/03850/VAR to revise conditions requiring the removal of raised screening bunds and the existing plant, machinery, buildings and structures (including hard surfacing constructed for		✓	✓	✓	

			any purpose) and related to restoration, landscaping and aftercare scheme.					
22/02544 /FULL	Tue 20 Sep 2022	Brookfield Lodge Datchet Road Horton Slough SL3 9PS	Single storey side extension to link the main dwelling to the detached Summer Room.		✓	✓	✓	
22/02545 /LBC	Tue 20 Sep 2022	Brookfield Lodge Datchet Road Horton Slough SL3 9PS	Consent for a single storey side extension to link the main dwelling to the detached Summer Room.		✓	✓	✓	
22/01547 /FULL	Thu 09 Jun 2022	18 Coppermill Road Wraysbury Staines TW19 5NT	Retention of rear single storey extension at a reduced size following demolition of part of the existing garage and the rear most part of the existing extension.		✓	✓	✓	
21/01923 /EIASCR	21/06/2021	Horton Brook Quarry Horton Road	Screening Opinion from the Council under Regulation 6 (1) of the Environmental Impact Assessment Regulations 2017 ("the EIA Regulations"), to confirm whether or not there is a requirement for an Environmental Impact Assessment ("EIA") in respect of the proposed use of land at Horton Quarry for a permanent waste and recycling facility processing only inert wastes. Open for comment		✓	✓	✓	
4C: Applications decided since last meeting								
23/01325 /TPO	Tue 30 May 2023	Berkyn Manor Farm Stanwell Road Horton Slough SL3 9PE	T1 - Ash - Fell, T2 - Ash - Reduce crown by half, from 25m height to 15m height (004/1990/TPO).		✓	✓	✓	3 <sup>rd</sup> August 2023 Partial Refusal/Partial Approval
22/03018 /FULL	Fri 11 Nov 2022	12 Coppermill Road Wraysbury Staines TW19 5NT	New first floor with undercoft, raising of the ridge and alterations to fenestration following the demolition of the existing first floor element.		✓	✓	✓	9 <sup>th</sup> August 2023 Application Permitted
23/01007 /CONDIT	Mon 24 Apr 2023	Brookfield Park Lane Horton Slough SL3 9PR	Details required by Condition 3 (roof tile sample) and Condition 4 (Lead work) of Listed Building Consent 22/02507/LBC for Consent for works to the existing roof including removal of the existing roof finishes and replacement of roof tiles, leadwork and parts of the roof structure.		✓	✓	✓	27 <sup>th</sup> July 2023 - Approve Discharge of Condition