Horton Parish Council Minutes of the July Meeting

#01							
	A	Chair welcomed everyone to the meeting. Present: Cllr Buckley, Cllr Larcombe, Cllr Coogan, Cllr Hickley (Chair), Cllr Cole, Clerk to the council - Jayne Kennedy, Horton Flood Warden from 7:46pm. Apologies: Cllr Bovingdon, Cllr Patel No declarations of interest.					
	В	Public Participation document and the Meetings Rules: No members of the public present at the start of the meeting. Questions from the public: None present.					
	C Membership of the Council update on vacancies: Resident interested but unable to at evening. Defer to August 2023.						
	D	Start time for future meetings: It is proposed that future meetings should begin at 7pm. It was clarified that the reason for suggestion was dark nights. Following a discussion the start time was agreed to remain as 7:30 and if a meeting was to be particularly long due to planning a separate planning meeting would be held with the usual 5 clear days notice applying. Proposed Cllr Hickley, second Cllr Cole.					
#02		Statutory items:					
	А	Recording of the meeting – Requests should be received prior to the meeting. No requests received.					
	В	Minutes of previous meeting for approval.					
	D	Proposed Cllr Hickley second Cllr Cole. All in favour. Cllr Hickley signed the June meeting minutes.					
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#04		Communications:							
	A	Clerk's Report: No new requests for mugs – Schools/nurseries to be sent a poster and requested that they distribute to parents. Meetings attended: Jayflex: 19 th July 2023 – The clerk attended on behalf of the parish council. The main theme was education of children around the extra dangers of waters in a quarry as the longer school break is about to start. Slough Borough Council representatives and Jayflex asked if Horton Parish Council would support with sending out an email with provided literature to the local primary school. Horton Parish Council agreed – the Clerk to action. Thames Water - Meeting for Friday 14 th July 2023 cancelled due to key participant sickness. NAG - Next NAG meeting Tuesday 5 th September DHW Clerks Meeting - Recommendations for play park and play park inspection companies. DALC RBWM Clerks - Wednesday 26 th July at Sunningdale. Agenda contains a meeting with the CEO of RBWM, Director of Place and the Service Lead for Electoral and Democratic Services. Other: Consultations received - Aircraft noise strategy consultation – completed. Reports made - The RBWM website was down this week. Clothing bank to be reported. Play Park - Due for an annual inspection – One quote from Safeplay £495.00 plus VAT. Surface repair/replacement quotes being gathered. Audit - The inspection period is ongoing to 26 th July 2023. Bank Mandate - The clerk needs to remake a request for a change and have it signed by two signatories. The Clerk is in the process of updating the website. DPI's have been sent to RBWM.							
	В	 Chairman's Communications: Ward Councillors - Cllr Grove, Cllr Buckley, Cllr Larcombe, Cabinet member for planning and Cllr Hickley looked at enforcement in Horton. A long Datchet Road a Telegraph pole has been replaced without a light so highways looking into it. Cllr Cole raised issues with road deaths a long that stretch. Outside the cottages on Horton Road police cars with parked with blue lights flashing were subject to approx. 5-6 near misses in the hour they were parked there. Horton Parish Council has been supporting one of the new ward councillors with planning history for a property that has been raised as a concern by a resident. 							
	С	RBWM Communications: None.							
	D	Any other items received after the agenda has been published*							

#05		To receive reports from Borough Councillors or Parish Councillors or others							
	A	Ward Councillors' report: To receive reports from Ward Councillors: Cllr Buckley – Follow up meeting with head of planning this week following the enforcement visits to the ward by those with planning enforcement responsibilities. DHW issues that have been put forward collectively show a pattern where the area is being ignored by the planning department. Cllr Buckley expects to be updated on the visit this week and over the next couple of weeks will take the issue forward with the Head of planning and Cabinet member with responsibility for planning. Grounds, flooding, waste and rivers - Cabinet members are waiting on contracts for the council and once received will be read and understood (about 20 hours worth of work). Cllr Buckley has looked at Housing association issues with the CEO of RBWM today – This is not an issue RBWM can deal with directly as it is outsourced to ABRI. RBWM will meet with ABRI. Report issues to Cllr Buckley.							
		Cllr Larcombe explained how the outsourcing happened and the challenges it provided initially. The new CEO of RBWM is experienced with social housing as he is from a council with the largest successful inhouse social housing scheme.							
		RBWM now a much nicer place to attend a meeting. Next council meeting next week Cllr Larcombe has asked two questions to Cllr Coe – Cabinet member for Environmental services:							
		 There was a motion passed 27/09/2022 to request dredging of the river Thames within RBWM, 12 months on what progress has been made? It is 20 years since the 2003 flood event and nearly 10 years since the 2014 event. There was just over 10 years between events. Channel 1 is not going ahead so why is my area not being protected from flooding? 							
		The River Thames Scheme, not including RBWM part, has been designated a nationally significant infrastructure project.							
		Cllr Larcombe has been reappointed to Thames regional flood and coastal committee. The Wraysbury Bus petition will be presented on in front of the council next week.							
		Horton Road – flytipping opposite nursery – asbestos, End of bridleway 4 flytipped bricks. Clerk to report							
	В	DALC /BALC / HALC / NALC Report: To receive the latest updates – Cllr Hickley will participate in the NALC planning training taking place in November – Clerk to book a place.							
	С	Flood Warden's report: To receive updates from the Flood Warden. The Environment Agency (EA) representatives and an RBWM Representative visited a couple of weeks ago. They were taken on a 2 ½ hour tour of the Colne brook. The Weir problem was discussed. In an update from the EA there was nothing specific yet on a weir solution. There is an open action list from the site visit. Desilting is a term used now rather than dredging. Main Colne brook - Stanwell Road to Wraysbury Station will have maintenance and be cut and cleared by the end of July. The Colnbrook village to Stanwell Road section will have work carried out in August.							

	It was clarified that the Colne brook is a river.
	Changes to the village over the last 70 years commented on alongside Coppermill Road planning permissions contributing to loss of drainage.
D	 Waterways report: To receive updates on the waterways in Horton. Cllr Larcombe pointed out the Colne brook is on the main river map as a tributary of the River Thames. It is the responsibility of the EA. The EA have recently changed CEO. The Lead local Flood Authority Chair is now Cllr Buckley. Wraysbury Drain – Cllr Larcombe has brought this up again with RBWM that is it their responsibility and so falls to the officers. Surface and groundwater responsibility is RBWM as the lead local flood authority. Cllr Larcombe had been told that a white cross on drain means it has been inspected and cleared. A company has been contracted to clear the drains in Horton and Wraysbury.
E	Greens Report: Garden Designs reported Mower damage to the clerk. There were stakes left hidden by the grass and the mower ran over them. Garden Designs – cut back trees along the footpath from the Churchyard to the Koppa Kitchen – Clerk to request Garden designs to do it. 30mph sign on Horton Road obscured by trees – Clerk to report to RBWM. Garden designs cut back bottom branches of trees away from park equipment.
F	Churchyard: Motion – Horton Parish Council supports the decision of the PCC to close the Churchyard. Cllr Hickley declared an interest. There was a discussion about the proposal of the PCC. It was clarified that the Church would remain open and people could visit the churchyard. A public meeting will take place for residents of Horton and families of people who are buried there. The letter is a public document. As a parish, a graveyard on additional land remains an ambition but currently is not an option. The council voted unanimously in favour.
G	Library – Review of library usage and plan for service going forwards: Cllr Hickley explained the library set up. It is funded up to August 2024 but a discussion was required as to whether it should continue to be funded beyond that in its current format. A discussion was had about the current format with a librarian present on a Monday morning versus a service that includes an ordering service and book delivery. A vote was proposed by Cllr Hickley – Proposal: to continue with the library in its current format. Councillors For: 4, Councillors: Against: 1
Н	Flags – Should the flag on the memorial green be lowered in the event of a death in the village: A discussion was had about this being granted to residents. It was decided that there should be a process for requesting the lowering of the village flag in the event of the death of a resident. Requests should be in writing to the clerk. The clerk will forward to Cllr Cole to action. Clerk to document the process for next meeting. Proposed by Cllr Cole - 4 in favour, 1 against.
	The Horton flood warden left the meeting.

	I	 Playground Equipment and Maintenance Report: To receive an update on the playground. The clerk raised the issue of splits in the wooden upright posts of the trim trail style equipment. The Clerk will seek advice at the annual inspection. Visual Inspections carried out weekly and the last one took place on 24th July 2023. 								
	J	Defibrillator Report: To receive a report on the Defibrillator operating status. The defibrillator has been checked and is in operational mode.								
	к	War Memorial Refurbishment and Funding: To receive an update on the progression of the funding application. Ongoing – no decision has yet been made.								
	L	Any other upda None	ites received after th	e agenda has been	published*					
	М	Christmas Tree	e agenda: Cllrs to adv lighting. Clerk to rese at Christmas trees.	•						
#06		Financial Repor	t:							
	А	Income: SLA for	r grass cutting £2,364							
	В		yment: Payments – to ole, second Cllr Hicklo		6.26					
		Date	Payee	Invoice Number	Budget Line	Amount				
		18/07/2023	Staff	Month 4	Personnel	£992.34				
		18/07/2023	HMRC	Month 4	Personnel	£40.64				
		18/07/2023	Berkshire Pension	Month 4	Personnel	£384.44				
		18/07/2023	Clerks Expenses	Month 4	Admin	£52.50	ļ			
		18/07/2023	Garden Designs	7492,7499	Greens	£1,013.34	ļ			
		18/07/2023	Vision ICT	16824,16905	ICT	£318.00				
		01/07/2023	ICO (DD)	ZA123268	Subscriptions	£35.00				
	С	To consider how the council awards funding requested by local charitable organisations. The Clerk explained grant processes to make local charitable organisations more accountable for any money that they request from public funds. The Clerk to put together a Grant process and Policy for the next meeting. Proposed: Cllr Cole, second Cllr Buckley Approval of Quarter 1 Accounts – Chair to sign bank statement. Q1 Accounts adopted – Proposed Cllr Cole, Seconded Cllr Hickley. The Clerk did not have a copy of the 30 th June Bank Statement so will be signed at the next meeting. Both Cllr Cole and Cllr Hickley have access to the bank account to check the balances.								
	D									
	E	Section 137 / Chair's fund payments (S137 limited by legislation, Chair's fund limited to £250 without meeting approval None.								
	F	Any other Finance items received after the agenda has been published*								

#07	Policies to be reviewed and adopted							
	Training and Development Policy – deferred to next month.							
#08	Questions from the public: (If appropriate)							
#09	Dates of future meetings: 2023, Third Tuesday of each month							
	Please read the "Meetings Rules and Public Participation at Meetings" document							
	Tuesday 15th August 2023 – 19:30Tuesday 19th September 2023 – 19:30							
	Tuesday 17th October 2023 – 19:30Tuesday 21st November 2023 – 19:30							

Meeting Closed 21:04.

Minutes taken by Clerk to the Council: Mrs Jayne Kennedy, c/o Champney Hall, Stanwell Road, Horton, Slough. SL3 9PA Note: Meetings by arrangement only Email <u>Clerk@HortonParishCouncil.Gov.uk</u>. Parish Phone 07957 588 277 Website: <u>www.hortonparishcouncil.gov.uk</u>

Planning Ap	Planning Appendix (as at 2023/06/13)							
Ref	date	address	details	No action from HPC	HPC to respond	HPC responded	awaiting RBWM decision	Decided
4A: New ap	plications rece	eived since last me	eeting					
4B: Applicat	tions awaiting	decision from RB	WM					
23/01309 /FULL	Mon 12 June 2023	Whites Manor Bells Lane Horton Slough SL3 9PW	Part first floor, part two storey front/side/rear extension, single storey side/rear extension, garage conversion, first floor rear terrace with undercroft, solar panels and alterations to fenestration.					
23/01387 /FULL	Mon 05 Jun 2023	Broom Lodge and Land At Broom Lodge Stanwell Road Horton Slough	Subdivision of existing residential dwelling into 5 flats (including partial demolition and extension of the dwelling) and erection of 10no. detached and semi-detached dwellings					

			together with revised access, driveways and landscaping.			
23/01325 /TPO	Tue 30 May 2023	Berkyn Manor Farm Stanwell Road Horton Slough SL3 9PE	T1 - Ash - Fell, T2 - Ash - Reduce crown by half, from 25m height to 15m height (004/1990/TPO).			
23/01197 /CLU	Tue 16 May 2023	Annexe Beggars Roost Stanwell Road Horton Slough SL3 9PE	Certificate of lawfulness to determine whether the existing use as residential dwelling is lawful.			
23/01007 /CONDIT	Mon 24 Apr 2023	Brookfield Park Lane Horton Slough SL3 9PR	Details required by Condition 3 (roof tile sample) and Condition 4 (Lead work) of Listed Building Consent 22/02507/LBC for Consent for works to the existing roof including removal of the existing roof finishes and replacement of roof tiles, leadwork and parts of the roof structure.	\checkmark	\checkmark	\checkmark
23/00236 /TPO	Thu 26 Jan 2023	Land At Junction of Welley Road And Datchet Road Horton Slough	T1 - T9 - Poplar Trees - Crown reduction to a final height of 20m and spread of 5.5m and Crown lifting to 5m above ground level, T10 - Poplar - fell (126/2002/TPO).	\checkmark	\checkmark	~
23/00812 /NMA	Thu 30 Mar 2023	Land East of Horton Road Horton Slough	Non-material amendments to planning permission 17/03850/VAR to revise conditions requiring the removal of raised screening bunds and the existing plant, machinery, buildings and structures (including hard surfacing constructed for any purpose) and related to restoration, landscaping and aftercare scheme.	\checkmark	~	\checkmark
22/02544 /FULL	Tue 20 Sep 2022	Brookfield Lodge Datchet Road Horton Slough SL3 9PS	Single storey side extension to link the main dwelling to the detached Summer Room.	\checkmark	~	✓
22/02545 /LBC	Tue 20 Sep 2022	Brookfield Lodge Datchet Road Horton Slough SL3 9PS	Consent for a single storey side extension to link the main dwelling to the detached Summer Room.	\checkmark	\checkmark	√
22/01547 /FULL	Thu 09 Jun 2022	18 Coppermill Road Wraysbury Staines TW19 5NT	Retention of rear single storey extension at a reduced size following demolition of part of the existing garage and the rear most part of the existing extension.	\checkmark	\checkmark	✓

21/01923 /EIASCR	21/06/202 1	Horton Brook Quarry Horton Road	Screening Opinion from the Council under Regulation 6 (1) of the Environmental Impact Assessment Regulations 2017 ("the EIA Regulations"), to confirm whether or not there is a requirement for an Environmental Impact Assessment ("EIA") in respect of the proposed use of land at Horton Quarry for a permanent waste and recycling facility processing only inert wastes. Open for comment	\checkmark	\checkmark	✓	
4C: Applica	tions decided	since last meeting	;				
23/01205 /FULL	Tue 16 May 2023	193 Coppermill Road Wraysbury Staines TW19 5NW	New boundary treatment and entrance gate. (Retrospective)	\checkmark	\checkmark	\checkmark	Monday 10 th July 2023- Application Refused