

Horton Parish Council Minutes

#01		Councillors Invited: Chair Cllr Hickley Vice Chair Cllr Crame, Cllrs Gibbons, Cllr Cole, Cllr Coogan, Cllr Patel, Cllr Bovingdon, Cllr Larcombe
	A	<p>Present and apologies and Declaration of interest: In attendance: Cllr Crame (Chair), Cllr Bovingdon, Cllr Patel, Cllr Coogan from 7:33, Cllr Cole from 7:50, the clerk and one member of the public. Absent: Cllr Gibbons, Cllr Hickley, Cllr Larcombe – All sent apologies No declarations of interest were declared apart from in a planning report sent by Cllr Hickley who declared an interest in #03A the one planning application.</p>
	B	<p>Public Participation document and the Meetings Rules: The Clerk highlighted the meeting rules document and process. Questions from the public: None.</p>
#02		Statutory items:
	A	<p>Recording of the meeting: No requests were received to record the meeting so the meeting was not recorded.</p>
	B	<p>Minutes of previous meeting for approval: Proposed Cllr Patel, seconded by Cllr Bovingdon. Cllr Crame was in the Chair and not present at the meeting so Cllr Hickley will be asked to sign them at the next meeting. LGA 1972 s.</p>
#03		Planning applications and Highways: (see Planning appendix for details re items A-C)
	A	<p>Planning Applications received: 1 application was received: 23/00269/FULL – Chessils, Stanwell Road, Horton – Detached garage with habitable accommodation above, 2no. front dormers and external staircase following demolition of existing garage and shed. The council agreed that the response would be sent by Cllr Crame due to the declaration of interest by Cllr Hickley. No objection to like for like. The neighbourhood plan states that sub division of plots is not agreed with. The problem with subdivision of plots is that it impacts on the value of surrounding plots. A clause will be inserted to say that the construction should not become a habitable dwelling. A planning application has been received since the agenda was published. 23/00385/FULL & 23/00386/LBC - Brookfield Lodge Datchet Road Horton Slough SL3 9PS - Single storey side extension to link the main dwelling to the detached Summer Room with new mansard roof providing habitable accommodation within the roof space. The response is required by 16th March – a response in line with the Neighbourhood plan and Borough Local plan will be sent by the planning committee and reported on at the next meeting.</p>
	B	<p>Planning applications awaiting a decision: 6 applications – Cllr Hickley has chased some that appear to have taken longer than expected.</p>
	C	<p>Planning Applications decided by RBWM since last HPC meeting: None – the figure on the agenda was incorrect.</p>

	D	Planning Enforcement and Complaints: None
	E	Other planning issues and appeals: No appeals pending
	F	<p>Other Planning related items:</p> <p>Cllr Patel reported that he had received information that the Coppermill Road plot identified in the Borough Local plan has been sold. Cllr Crame asked that the clerk writes to the planning department to insist that the Parish Council is consulted before it goes any further. It was noted that there would be CIL due to the Parish Council from any development in line with the BLP.</p> <p>Cllr Coogan asked about the work being carried out in Pickins Piece. The Chair explained that RBWM are carrying out clearing work so that they can see what they can do with the plot. The RBWM Officer will be submitting a report to cabinet.</p> <p>Cllr Cole arrived to the meeting at 7:50pm.</p>
#04		Communications:
	A	<p>Clerk's Report:</p> <p>Communications received:</p> <p>2 communications from residents re parking around the Green.</p> <p>1 communication from resident re abandoned advertisement vehicle on Stanwell Road</p> <p>1 communication from a resident re a fallen road sign following an accident.</p> <p>Internal Audit will take place on 26th April 2023</p> <p>RBWM have emailed to inform us of works to be carried out to Pickins Piece.</p> <p>Coppermill Road is out of dog waste bags – budget has been used up. Proposed to order now and pay out of training budget with no further training planned. Proposed Cllr Crame, seconded by Cllr Patel.</p> <p>Next meeting with Jayflex – Tuesday 21st March 2023</p> <p>Updated Chairman details with Hampshire ALC.</p> <p>EA have been in touch to arrange a visit – The clerk informed them that the council would want to ask questions on the Colne brook and was informed that that would require two different branches of the EA, the Thames branch and the Hertfordshire branch. Currently the thinking is that both will attend but it has to be outside the pre-election period. The notice of election is expected to go out on 21st March the day of our next meeting so it will have to be arranged for June onwards to avoid the pre-election period.</p> <p>Letters Written:</p> <p>Local Businesses asked to refrain from parking on the Green for long periods of time.</p> <p>Airport Parking company have been written to and posted to Head Office address.</p> <p>NAG Invoice sent to WPC</p> <p>Invoice raised for Church share of the mowing of the Churchyard. – Council approved the amount and it was proposed to be sent by Cllr Patel, second Cllr Bovingdon.</p> <p>Meetings attended:</p> <p>Clerks Forum 25th January</p> <p>Coronation meetings</p> <p>Wednesday 1st March – Voter ID online</p> <p>Consultations received:</p> <p>Public Rights of Way Milestone statement 2023 – Clerk to work out how Horton benefits and respond accordingly with a response that talks about level of benefit (or not) to Horton.</p> <p>Reports made:</p> <p>Littering Welley Road - north of Sunnymeads Bridge</p> <p>Datchet Road</p>

		<p>Damaged sign post Datchet Road Damaged pavement Datchet Road Collapsing bank Welley Corner</p> <p>Play Park: Swing part looked into but only seem to be able to buy it on credit card unless you are a Local authority - RBWM level. Council happy to use expenses process to purchase swing seat. Broken caps on the wooden furniture have been replaced. Proposed Cllr Crame, seconded Cllr Patel.</p> <p>Voter ID: Clerk highlighted voter ID and will be attending an online meeting with RBWM in relation to voter ID. The clerk is also displaying information on noticeboards and the website notifying the electorate.</p> <p>Election timetable: Clerk highlighted the timetable for elections available from the electoral commission.</p> <p>Cllr Cole stated his intention to campaign around the village for local councillors and ask everyone to involve themselves with the village and stand for election.</p>
	B	Chairman's Communications: None received.
	C	RBWM Communications: Ward Cllr Cannon had responded to an email sent in respect of lack of ward councillor support with the planning application for an inert waste facility at Jayflex.
	D	Any other items received after the agenda has been published*
#05		To receive reports from Borough Councillors or Parish Councillors or others
	A	<p>Ward Councillors' report: Cllr Larcombe sent a report that was read out by the Clerk. I would like to report that the EA and RBWM gave presentations on watercourse maintenance and flood prevention at last night's Wraysbury Parish Council Meeting. The meeting was attended by over 50 people. There were plenty of assurances but I see little hope of immediate and effective action. I am concerned about the apparent increase in the inappropriate use of Nitrous Oxide and circulated a report separately (this will be shared with councillors in their paperwork folder). I must stress the importance of the voter identification that is a mandatory requirement at the election in May. To be blunt – no picture ID – no vote! Finally, you might consider a note on the front page of the Parish web site on how to become a parish Councillor. The following two RBWM links are clear and helpful https://www.rbwm.gov.uk/news/thinking-about-standing-next-borough-or-parish-elections https://www.rbwm.gov.uk/home/council-and-democracy/elections-and-voting/how-become-councillor</p>
	B	DALC /BALC / HALC / NALC Report – nothing to report.
	C	Flood Warden's report: No flood warden present.
	D	Waterways report: #05A above.
	E	Greens Report
	i	<p>Removal of tree in front of Champney Hall. Quotes to be considered and one accepted.</p>

		The council resolved to ask Landmark Trees to quote for additional works and reconsider the quotes at the March meeting. Proposed Cllr Cole, Seconded Cllr Crame.
	ii	<p>Hanging basket fixings – receive a report on them.</p> <p>It was identified by Windowflowers that the hanging basket brackets are being held up by cable ties. The company have recommended that cable ties are swapped for galvanised brackets at a cost of £245 plus VAT for safety reasons.</p> <p>Proposal to have the work carried out: Cllr Bovingdon, seconded Cllr Coogan. Everyone present apart from Cllr Cole was in favour. Cllr Cole wanted it noted he was very much against the proposal.</p>
F		<p>Kings Coronation: Cllr Crame read out the proposed timetable and activities for the Kings Coronation. Horton representatives have been liaising with Wraysbury representatives to ensure a timetable beneficial to both villages.</p> <p>Saturday 6th May 2023 – Kings Coronation</p> <p>Sunday 7th May 2023 – 9:30am Church Service at St Michaels, Horton.</p> <p>Sunday 7th May 2023 – 12 noon onwards - Picnic at the Wraysbury Memorial Ground.</p> <p>Monday 8th May 2023 – 10am – 2pm – Local organisations showcase themselves at Wraysbury Village Halls to sign up volunteers.</p> <p>Monday 8th May 2023 – 3pm – 5pm Family Picnic on the Recreation Ground in Horton.</p> <p>Possible activities for the weekend were read out.</p> <p>20:31 - Cllr Cole left the meeting. 20:32 – Cllr Crame adjourned the meeting 20:35 – Cllr Crame continued the meeting</p> <p>The Village shop has offered to donate food to WHVC who will provide some food at the picnic.</p> <p>The council had previously agreed on mugs/coins for the children. Cllr Crame proposed asking an artist with links to Horton to design a crown that could be printed and used on lamp posts as well as being transferred onto mugs for the children. Seconded Cllr Bovingdon. All in favour.</p> <p>The clerk will work out likely number of mugs needed. It was proposed by Cllr Patel that this was done before April and the balance of the Event Cost budget could be used to purchase. This was seconded by Cllr Bovingdon. All in favour.</p> <p>Cllr Crame will approach leaders of the traveller community for volunteers to get involved.</p>
G		<p>Highways:</p> <p>Parking – the airport parking people have removed some cars from the Green. See #04A Clerks report for action taken by the Council in relation to this.</p> <p>No one was aware of the reason for the signs on Stanwell Road by the speed humps. The Clerk to find out from highways.</p>
H		<p>Playground Equipment and Maintenance Report:</p> <p>Last Inspection done – 20th February 2023. Nothing further to report</p>
I		<p>Defibrillator Report: In working order.</p>
J		<p>War Memorial Refurbishment and Funding: Defer to next meeting as Cllr Cole not present for this agenda item.</p>

	K	Any other updates received after the agenda has been published* - None				
	L	Items for future agenda: None Cllrs to advise Clerk of any items to be added				
#06		Financial Report				
	A	Income: VAT Q2 return received £1,179.97.				
	B	Approval of payment: Payments – proposed Cllr Crame, seconded Cllr Coogan				
		Date	Payee	Invoice Number	Budget Line	Amount
		21/02/2023	Staff member	Month 11	Clerk	£992.34
		21/02/2023	HMRC	Month 11	Clerk	£40.64
		21/02/2023	Berkshire Pension	Month 11	Clerk	£368.69
		21/02/2023	Clerk expenses	Month 11	Admin	£52.50
		21/02/2023	VisionICT	16000	IT	£78.00
	C	Section 137 / Chair's fund payments (S137 limited by legislation, (Chair's fund limited to £250 without meeting approval) – Nothing spent.				
	E	Budget 23-24 – All paperwork submitted to RBWM.				
	F	Any other Finance items received after the agenda has been published*				
#07		Policies to be reviewed and adopted				
	A	Risk Management – approved for adoption. ICO Model Freedom of Information Policy to be adopted in line with policy statements – approved				
	B	Scheme of delegation – approved with amendment to remove COVID Clauses.				
#08		Questions from the public: (if appropriate)				
#09		Dates of future meetings: 2022, Third Tuesday of each month				
		Please read the “Meetings Rules and Public Participation at Meetings” document				
		Tuesday 21 st February 2023 – 19:30	Tuesday 21 st March 2023 – 19:30			
		Tuesday 18 th April 2023 – 19:30	Tuesday 16 th May 2023 – 19:30			

Meeting Closed 20:59

Website: www.hortonparishcouncil.gov.uk

Clerk to the Council: Mrs Jayne Kennedy,

c/o Champney Hall, Stanwell Road, Horton, Slough. SL3 9PA

Note: Meetings by arrangement only

Email Clerk@HortonParishCouncil.Gov.uk.

Parish Phone 07957 588 277

Planning Appendix (as at 2023/02/13)								
Ref	date	address	details	No action from HPC	HPC to respond	HPC responded	awaiting RBWM decision	Decided
4A: New applications received since last meeting								
23/00269 /FULL	Tue 07 Feb 2023	Chesills Stanwell Road Horton Slough SL3 9PE	Detached garage with habitable accommodation above, 2no. front dormers and external staircase following demolition of existing garage and shed.					
4B: Applications awaiting decision from RBWM								
Ref	date	address	details	No action from HPC	HPC to respond	HPC responded	awaiting RBWM decision	Decided
22/02732 /FULL	Thu 27 Oct 2022	The Hermitage Stanwell Road Horton Slough SL3 9PE	Replacement porch and alterations to fenestration.			✓	✓	
22/02089 /FULL	Wed 26 Oct 2022	Sunnyside Stanwell Road Horton Slough SL3 9PE	New electric entrance gates, brick boundary wall and hardstanding (Retrospective).			✓	✓	
22/02544 /FULL	Tue 20 Sep 2022	Brookfield Lodge Datchet Road Horton Slough SL3 9PS	Single storey side extension to link the main dwelling to the detached Summer Room.		✓	✓	✓	
22/02545 /LBC	Tue 20 Sep 2022	Brookfield Lodge Datchet Road Horton Slough SL3 9PS	Consent for a single storey side extension to link the main dwelling to the detached Summer Room.		✓	✓	✓	
22/01547 /FULL	Thu 09 Jun 2022	18 Coppermill Road Wraysbury Staines TW19 5NT	Retention of rear single storey extension at a reduced size following demolition of part of the existing garage and the rear most part of the existing extension.		✓	✓	✓	

22/01475 /VAR	Tue 31 May 2022	Land East of Horton Road Horton Slough	Variation (under Section 73) of conditions 12 (scheme of restoration and landscaping), 39 (mineral extraction and infilling) and 40 (linked to condition 13) of planning permission 17/03850/VAR for the variation of condition 40 (under Section 73) to allow for continued extraction, infilling and restoration of site for the extraction of sand and gravel and restoration to agricultural land using imported inert fill, creation of a site access road onto Horton Road, erection of a gravel processing plant, site offices and facilities, and formation of settlement ponds approved under (07/00590) (allowed on appeal).		✓	✓	✓	
21/01923 /EIASCR	21/06/2021	Horton Brook Quarry Horton Road	Screening Opinion from the Council under Regulation 6 (1) of the Environmental Impact Assessment Regulations 2017 ("the EIA Regulations"), to confirm whether or not there is a requirement for an Environmental Impact Assessment ("EIA") in respect of the proposed use of land at Horton Quarry for a permanent waste and recycling facility processing only inert wastes. Open for comment		✓	✓	✓	
4C: Applications decided since last meeting				No action from HPC	HPC to respond	HPC responded	awaiting RBWM decision	Decided