



**Horton Parish Council**  
MEETING of the COUNCIL of the Parish of Horton

Minutes 16/08/2022

On **Tuesday 16th August 2022**

MINUTES

<b>#01</b>	<b>Councillors Invited: Chair Cllr Hickley Vice Chair Cllr Crame, Cllrs Gibbons, Cllr Cole, Cllr Coogan, Cllr Patel, Cllr Bovingdon</b>
A	Present and apologies and Declaration of interest: Council Members Present: Cllr Hickley, Cllr Patel, Cllr Bovingdon, and the clerk Jayne Kennedy. Ward Cllr Ewan Larcombe, Horton Flood Warden Duncan Parker, 1 member of the public. Apologies: Cllr Cole, Cllr Crame, Cllr Coogan
B	Public Participation document and the Meetings Rules: Questions from the public: None present at this point in the meeting
<b>#02</b>	<b>Statutory items:</b>
A	Recording of the meeting: No requests received so the meeting was not recorded.
B	Minutes of previous meeting for approval: The minutes were approved and signed in the meeting.
C	Resolution: To appoint Ward Councillor Ewan Larcombe to Horton Parish Council Proposed: Cllr Patel, seconded Cllr Bovingdon. All in favour. Cllr Larcombe and the clerk signed the Acceptance of Office Paperwork.
<b>#04</b>	<b>Planning applications and Highways: (see Planning appendix for details re items A-C)</b>
A	Planning Applications received: 3 applications received – See appendix A 22/01898/Full and 22/01899/LBC – Brookfield - The Clerk explained that this was discussed at the meeting last month due to time constraints and supportive comments were sent but the application had to be put on the agenda this month. 22/02064/FULL – 8 Horton Gardens – The standard comments will be from the Parish Council sent as nothing in breach of BLP or local neighbourhood plan. 22/02210/FULL – It was noted this application was following two others that have increased the size of the property already this year so this will be highlighted in the Parish Council response as it was felt that this was a disproportionate increase across all three applications.
B	Planning applications awaiting a decision: 10 applications
C	Planning Applications decided by RBWM since last HPC meeting: 0 applications
D	Planning Enforcement and Complaints: Nothing to report
E	Other planning issues and appeals: Nothing to report
F	Other Planning related items including Jayflex Planning Applications, Mineral Plan including road proposal, Graveyard and Colnbrook Bus Gate. Jayflex Planning applications – A meeting will be arranged with Jayflex.



	<p>Cllr Hickley, Cllr Crame had met with RBWM transport lead Cllr Haseler, Ward Cllr David Cannon and RBWM Engineer Huw Jones on 10<sup>th</sup> August to discuss the implications for Horton when an approved bus-gate is installed in Poyle Road, Poyle.</p> <p>Cllr Hickley explained that the weight restrictions on the bridges need enforcing but the Police do not have the resources to do so. Cllr Cannon is going to follow this up with support from the parishes.</p>
<b>#05</b>	<b>Clerk's report / Chairman's Communications / RBWM Communications:</b>
A	<p>Clerk's Report:</p> <p>Update Electoral Services - Electoral Services requested an update on vacancies so I have responded that there are currently two but one of them has a name against it.</p> <p>Election - RBWM have requested costs for Champney Hall for the election next May which I have forwarded on. I've also changed the contact to myself from Cllr Hickley. I will be attending a Pre-elections briefing on 17th August 2022 from RBWM.</p> <p>Electric box on the Green - Unfortunately, the issue has not yet been fixed due to lack of resources during July and August. The company have some upcoming projects in the Eton area which will be scheduled for end of August and into September so they will try to combine Horton into this as they are in the area.</p> <p>Littering - Littering on Welley Road and Datchet Road was reported to RBWM and a clean up requested via the report it tool. The request has now been closed as RBWM report they have done the job. The area has improved.</p> <p>Vision ICT - Item to be put on the September agenda as a part 2.</p> <p>Remembrance - The Road closure has been applied for - 13<sup>th</sup> November 2022. 10:10am – 11:20am.</p> <p>An email has been received from Carolyn Wheeler about poppies. Horton will receive an extra 10 lamp post poppies.</p>
B	<p>Chairman's Communications:</p> <p>Noticeboard – Cllr Hickley had contacted the company that were previously supplying a noticeboard to the Parish for in the region of £600. The price of steel increased and they were unable to honour their original quote. The cost has come down now but the new quote is £1,038. It was decided to put purchase of the noticeboard on the agenda in September and look at using CIL money to fund the purchase.</p> <p>Communication from Cllr Cole to all councillors – Cllr Cole had emailed and would like the Parish Council to consider reverting back to 10 meetings per year and reduce the Clerks wage bill.</p> <p>Cllr Hickley explained that the number of meetings per year were not linked to the Clerks wages. The Clerks wages are set in accordance with the National Association of Local Councils contract and the hours are set at a level that was deemed appropriate for the Clerks job in Horton and reducing meetings would not change hours as they would be spent on something else instead. All 4 councillors unanimously confirmed that they have no desire to reduce the number of full Parish Council monthly meetings per year from 12.</p>



	C	RBWM Communications: Nothing received.
	D	Any other items received after the agenda has been published*
<b>#06</b>		<b>To receive reports from Borough Councillors or Parish Councillors or others</b>
	A	<p>Ward Councillors' report:</p> <p>Cllr Larcombe spoke about Liquid Leisure that borders the Horton Boundary. It is currently the subject of a planning inquiry and has been served with a prohibition notice following a non-suspicious fatal incident on 6<sup>th</sup> August 2022. The company other facility in Surrey remains open at this time.</p> <p>The RBWM rescheduled council meeting in July was cancelled and the agenda items moved to the scheduled September 2022 meeting. Cllr Larcombe had asked the following questions:</p> <p>Members' Questions</p> <p>Councillor Larcombe will ask the following question of Councillor Cannon, Cabinet Member for Anti-Social Behaviour, Crime, and Public Protection:</p> <p>Apparently a further £13k of public money has recently been spent on maintaining a riparian owned ancient ordinary watercourse in Wraysbury. Can you please confirm that this money has been or will be recovered from the riparian owner?</p> <p>Councillor Larcombe will ask the following question of Councillor Carroll, Cabinet Member for Adult Social Care, Children's Services, Health, Mental Health, &amp; Transformation:</p> <p>What percentage of RBWM primary school children are taught to swim at school?</p> <p>Motions on Notice by Councillor Larcombe</p> <p>This Council:</p> <ul style="list-style-type: none"> <li>i) Agrees to allocate seats on the politically balanced committees to single non-aligned members in accordance with the political proportionality calculations.</li> <li>ii) Requests officers to bring a report to full Council in September 2022 to consider the representation of the different political groups and single non-aligned members on bodies appointed by the Council for the remainder of the 2022/23 Municipal Year</li> </ul> <p>Cllr Larcombe will be giving two lectures at the University of Lancaster for the British Hydrological Society - The problem of maintaining flow and quality of ordinary watercourses within an urbanised environment and the problems with maintenance of land drainage within a complex, urbanised environment at risk of flooding - and associated legislative shortcomings</p>
	B	DALC /BALC / HALC / NALC updates – Nothing to report. Clerk is now sending on the Newsletters.
	C	<p>Flood Warden's report – An article appeared in the Windsor Observer on 9<sup>th</sup> August about the state of the Colnebrook. Ward Cllr Cannon and Flood Warden Duncan Parker had taken the reporter on a tour and expressed their concerns about the level of maintenance along the river. The EA are not responsible for clearing the Colne brook but will help. They are due to start clearing from the bridge on Stanwell Road to Wraysbury Station from 16<sup>th</sup> August. The ditches in Coppermill Road need clearing – Duncan Parker asked Cllr Larcombe to speak to Highways.</p> <p>The clerk is to chase the RBWM officer about the ditches on Horton Road.</p>
	D	Greens Report including decision on Tree Survey Company



## Horton Parish Council

Minutes 16/08/2022

		<p>The Council agreed to use Fulford- Dobson Associates who have quoted £570 + VAT. Proposed Cllr Hickley, seconded Cllr Patel. All in favour. The Clerk is to book the survey in as soon as possible.</p>
E		<p>River Thames Scheme report &amp; Waterways report to include the dried-up stream at the end of Bells Lane</p> <p>The stream at the end of Bells Lane has dried up. This is likely due to the drier weather and the digging in the area by gravel companies. Cllr Larcombe suggested that it could be 1-2 years before water courses are restored as heavy rain now will run off and flood rather than soak into the ground.</p> <p>The council discussed how digging in the gravel pits has affected the area over the years.</p>
F		<p>Air Quality monitoring – NO2 – Nothing further to report.</p>
G		<p>Pop up Library and Coffee morning – Coffee morning numbers are up due to the library starting and crafts being made available in the school holidays. The visit from Peppa Pig increased numbers at coffee morning. Cllr Hickley to provide a new library poster for the shop window.</p>
H		<p>NAG Report / Police issues: Next meeting 6<sup>th</sup> September 2022 at 7:15pm in Datchet.</p>
I		<p>Parking, Speeding and Highways:</p> <p>Coppermill Road – There will be a full closure whilst the traffic calming measures are being installed. The Road will be closed 24<sup>th</sup>-26<sup>th</sup> October during the school holidays. There will be a marshall at each closure point to allow access for residents.</p> <p>Cllr Patel expressed concerns about a premises being used for Airport Parking and cars being left on the Green whilst they are waiting to be parked securely. Cllr Hickley to liaise with planning enforcement about permissions needed.</p> <p>A Skoda has been on the Green for two months and not moved. Cllr Patel to pass on the details to Cllr Hickley for the NAG meeting.</p>
J		<p>Buses including a report on what is available to residents</p> <p>Local resident Henry Perez is still chasing RBWM for a bus link for the villages with the local health centre in Datchet and beyond to Windsor.</p> <p>The clerk talked about the home School transport criteria for school children and was asked to write the information in the Wraysbury News article to be published in September.</p> <p>It was acknowledged that the 305 bus is still running through Horton.</p>
K		<p>Parish Council Reps:</p>
	i	<p>Play equipment – Inspections and Maintenance</p> <p>Clerk carried out an inspection Monday 1<sup>st</sup> August.</p>
	ii	<p>Defibrillator Guardians: report</p> <p>The defibrillator the has been recalled by the manufacturer. Cllr Cole has sorted out the actions required and has arranged for someone to collect the defib late in August.</p>
L		<p>War Memorial Refurbishment and Funding – Defer to September Agenda. Clerk to ask for a report from Cllr Cole.</p>



	M	Any other updates received after the agenda has been published* Fly tipping at the end of Park Lane – The Clerk will contact RK Leisure.																																											
<b>#07</b>		<b>Other Communications or Consultations:</b>																																											
	A	Items for future agenda: Cllrs to advise Clerk of any items to be added: Clerk advised that the budget needs to be thought about so it can be in draft form for November meeting.																																											
<b>#08</b>		<b>Financial</b>																																											
	A	Income: VAT return for Q1 submitted - £656.03																																											
	B	<p>Approval of payment of invoices: Invoices total was £12,986.00 The Clerk explained that 6 invoices for Garden Designs had not been received due to an email failure. They are dated between March 2022 and June 2022. Steps have now been taken to ensure that all emailed invoices are seen and it has been confirmed that these are the only outstanding invoices. Proposed Cllr Patel, second Cllr Bovingdon. All in favour. Cllr Hickley and Cllr Crame to complete the electronic authorisation.</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Company</th> <th>Invoice</th> <th>Budget Line</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>16/08/2022</td> <td>Garden Designs</td> <td>5898,5891,5823, 5810,5777,5710, 5669,5655</td> <td>Greens</td> <td>£5262.20</td> </tr> <tr> <td>16/08/2022</td> <td>J Kennedy</td> <td>Month 5</td> <td>Clerk</td> <td>931.20</td> </tr> <tr> <td>16/08/2022</td> <td>J Kennedy - Expenses</td> <td>Month 5</td> <td>Admin</td> <td>62.50</td> </tr> <tr> <td>16/08/2022</td> <td>HMRC</td> <td>Month 5</td> <td>Clerk</td> <td>34.22</td> </tr> <tr> <td>16/08/2022</td> <td>Berkshire Pension Fund</td> <td>Month 5</td> <td>Clerk</td> <td>345.88</td> </tr> <tr> <td>16/08/2022</td> <td>Champney Hall Management Committee</td> <td>CHMC</td> <td>Admin</td> <td>£3,350.00</td> </tr> <tr> <td>16/08/2022</td> <td>RBWM (Library Services)</td> <td>IR2708450</td> <td>RBWM services</td> <td>£3,000.00</td> </tr> </tbody> </table>				Date	Company	Invoice	Budget Line	Amount	16/08/2022	Garden Designs	5898,5891,5823, 5810,5777,5710, 5669,5655	Greens	£5262.20	16/08/2022	J Kennedy	Month 5	Clerk	931.20	16/08/2022	J Kennedy - Expenses	Month 5	Admin	62.50	16/08/2022	HMRC	Month 5	Clerk	34.22	16/08/2022	Berkshire Pension Fund	Month 5	Clerk	345.88	16/08/2022	Champney Hall Management Committee	CHMC	Admin	£3,350.00	16/08/2022	RBWM (Library Services)	IR2708450	RBWM services	£3,000.00
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	C	Section 137 / Chair's fund payments (S137 limited by legislation, (Chair's fund limited to £250 without meeting approval)																																											
	D	Approval of Accounts Quarter 1 – All information has now been filled into blank cells. The outstanding amounts that had not cleared the bank were the June payments that were delayed in being authorised so did not clear the bank until July. Proposed Cllr Hickley, seconded Cllr Patel.																																											
	E	Any other Finance items received after the agenda has been published*																																											
<b>#09</b>		<b>Policies to be reviewed and adopted - None</b>																																											
<b>#10</b>		<b>Questions from the public: (If appropriate)</b>																																											
<b>#11</b>		<b>Dates of future meetings: 2022, Third Tuesday of each month</b>																																											



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	Please read the "Meetings Rules and Public Participation at Meetings" document	
	Tuesday 20 <sup>th</sup> September 2022 – 19:30	Tuesday 18 <sup>th</sup> October 2022 – 19:30
	Tuesday 15 <sup>th</sup> November 2022 – 19:30	Tuesday 20 <sup>th</sup> December 2022 -19:30

**Meeting Closed 20:49**

Minutes prepared by Clerk to the Council.

Mrs Jayne Kennedy

Email [Clerk@HortonParishCouncil.Gov.uk](mailto:Clerk@HortonParishCouncil.Gov.uk).

Parish Phone 07957 588 277

**Agendas and previous minutes are available from the Parish Council Website:**

[www.hortonparishcouncil.gov.uk](http://www.hortonparishcouncil.gov.uk)



## Horton Parish Council

Minutes 16/08/2022

Planning Appendix (as at 2022/08/05)								
Ref	date	address	details	No action from HPC	HPC to respond	HPC responded	awaiting RBWM decision	Decided
4A: New applications received since last meeting								
22/01898 /FULL	Thu 14 Jul 2022	Brookfield Park Lane Horton Slough SL3 9PR	First floor extension to the West elevation, new solar panels above the existing single storey element on the North/West elevations and alterations to the stable block to include; change from hipped to gable ends with pitch, new slate tiles to match the main dwelling, new solar panels to the West elevation, bird/bat boxes to the North and South elevations and reduce the number of columns on the East elevation from 5 to 4.		✓			
22/01899 /LBC	Thu 14 Jul 2022	Brookfield Park Lane Horton Slough SL3 9PR	Consent for a first floor extension to the West elevation, new solar panels above the existing single storey element on the North/West elevations and alterations to the stable block to include; change from hipped to gable ends with pitch, new slate tiles to match the main dwelling, new solar panels to the West elevation, bird/bat boxes to the North and South elevations and reduce the number of columns on the East elevation from 5 to 4.		✓			
22/02064 /FULL	Wed 27 Jul 2022	8 Horton Gardens Datchet Road Horton Slough SL3 9PX	Single storey side/rear extension and alterations to fenestration.		✓			



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4B: Applications awaiting decision from RBWM								
Ref	date	address	details	No action from HPC	HPC to respond	HPC responded	awaiting RBWM decision	Decided
22/01492 /FULL	Mon 13 Jun 2022	Land East of Horton Road Horton Slough	Proposed inert waste recycling facility.		✓	✓	✓	
22/01467 /FULL	Tue 14 Jun 2022	173 Coppermill Road Wraysbury Staines TW19 5NX	Single storey front/side extension and alterations to fenestration.		✓	✓	✓	
22/01466 /FULL	Tue 14 Jun 2022	173 Coppermill Road Wraysbury Staines TW19 5NX	Single storey rear extension.		✓	✓	✓	
22/01546 /FULL	Mon 11 Jul 2022	4 Colne Bank Horton Slough SL3 9PG	Single storey side extension and a single storey side/rear extension following the demolition of the existing garage and conservatory.		✓	✓	✓	
22/01655 /FULL	Fri 17 Jun 2022	175 Coppermill Road Wraysbury Staines TW19 5NX	Single storey rear/side extension following demolition of existing garage		✓	✓	✓	
22/01547 /FULL	Thu 09 Jun 2022	18 Coppermill Road Wraysbury Staines TW19 5NT	Retention of rear single storey extension at a reduced size following demolition of part of the existing garage and the rear most part of the existing extension.		✓	✓	✓	
22/01475 /VAR	Tue 31 May 2022	Land East of Horton Road Horton Slough	Variation (under Section 73) of conditions 12 (scheme of restoration and landscaping), 39 (mineral extraction and infilling) and 40 (linked to condition 13) of planning permission 17/03850/VAR for the variation of condition 40 (under Section 73) to allow for continued extraction, infilling and restoration of site for the extraction of sand and gravel and restoration to agricultural land using imported inert fill, creation		✓	✓	✓	

