



Horton Parish Council  
MEETING of the COUNCIL of the Parish of Horton

ON Tuesday 19th July 2022

## MINUTES

<b>#01</b>	<b>Councillors Invited: Chair Cllr Hickley Vice Chair Cllr Crame, Cllrs Gibbons, Cllr Cole, Cllr Coogan, Cllr Patel, Cllr Bovingdon</b>	
	A	Present and apologies and Declaration of interest: Cllr Hickley, Cllr Crame, Cllr Coogan, Cllr Patel, Cllr Bovingdon, Ward Cllr Ewan Larcombe, 1 member of the public Apologies: Cllr Cole No declarations of interest
	B	Public Participation document and the Meetings Rules: Questions from the public: Question raised about action being taken with regards to lack of water in the stream at the end of Bells Lane – see #06H
<b>#02</b>	<b>Statutory items:</b>	
	A	Recording of the meeting: No requests received so the meeting was not recorded
	B	Minutes of previous meeting for approval: Proposed Cllr Hickley, seconded Cllr Coogan
<b>#04</b>	<b>Planning applications and Highways: (see Planning appendix for details re items A-C)</b>	
	A	Planning Applications received: 5 applications received – See appendix A All commented on by the planning committee. The neighbourhood plan was referred to. Application 22/01898 Brookfield is not on this month’s agenda but has a deadline of 15 <sup>th</sup> August 2022 for comment so planning committee will send in comments and report at next meeting.
	B	Planning applications awaiting a decision: 5 applications
	C	Planning Applications decided by RBWM since last HPC meeting: 2 applications
	D	Planning Enforcement and Complaints: Parish Council have stated that for 18 Coppermill Road where a variation on a variation has been submitted no comments are required. RBWM to assess compliance.
	E	Other planning issues and appeals:
	F	Other Planning related items: Cllr Hickley has attended the Intro to planning course training run by HALC.
	i	Jayflex Planning applications: 2 have been submitted – 1 to amend the need to return the land to original condition so that application 2 can go ahead which is an inert waste processing plant.



	ii	Mineral Plan – See below
	iii	Mineral Plan Road Proposal – Cllr Crame has been working with RBWM on a proposal for a temporary road from Poyle Road around to Horton Road by Jayflex which would take the lorries from the centre of the village. The Mineral Plan inspector has amended the mineral plan to say that the scheme should not go ahead without the temporary road being investigated.
	iv	Graveyard – No further forward.
	v	Colnbrook Bus gate – Cllr Crame has written to RBWM and local councils and councillors to advise of the scheme in Poyle that will have a detrimental effect on Horton and the surrounding villages. Cllr Crame has also written to the local newspapers. Slough Observer have expressed an interest in the story.
<b>#05</b>	<b>Clerk’s report / Chairman’s Communications / RBWM Communications:</b>	
	A	<p>Clerk’s Report:</p> <p>Still awaiting a response about the ditch on Horton Road</p> <p>Tree Inspection – should have quotes soon</p> <p>Electric box on the Green– Still awaiting outcome of visit and testing.</p> <p>Correspondence received – 3 emails about a stream that is no longer flowing.</p> <p>Neighbourhood Plan – The clerk has approached Wraysbury Parish Council about a review of the plan. Wraysbury Parish Council advised that September has been pencilled in to start the plan review.</p> <p>Littering – Clerk to email RBWM and ask them to litter pick as well as Thames Water Customer Services.</p> <p>Fencing on the recreation ground – The farmer is looking into securing the fence from his side to discourage the damage that happens when the fence is mended.</p> <p>Jayflex have donated a bench to Horton to replace the damaged one and hope to have it installed by the end of July.</p> <p>Fly tipping down Park Lane needs removing but is not RBWM land. Belongs to RK Leisure.</p> <p>Window flowers – the baskets in the village are suffering in the heat. The clerk has contacted Window flowers who are working long hours to water them and will sort out any that have suffered heat damage once the warm spell has passed.</p> <p>Cllr Coogan asked about the water leak near the shop. Cllr Patel has reported it and Affinity Water have been out and assessed the leak.</p>
	B	<p>Chairman’s Communications:</p> <p>Cllr Hickley attended the Parish Summit and reported back:</p> <p>Tube monitoring of pollution has been taking place in the area. Clerk to write to RBWM and ask about results. Cllr Crame stated that Parish Monitoring shows that Welley Road and Coppermill Road are higher than WHO recommended levels.</p> <ul style="list-style-type: none"> <li>the Parish Charter was to be revisited.</li> </ul> <p>Cllr Hickley explained about communication from Cllr Cole re-too many meetings in May – see item #06D</p>



		On twitter Cllr Hickley had seen that warm spaces and warm banks were being encouraged for the winter. In Horton this will be looked at by Wraysbury & Horton Voluntary Care scheme.
	C	RBWM Communications: None
	D	Any other items received after the agenda has been published*
<b>#06</b>		<b>To receive reports from Borough Councillors or Parish Councillors or others</b>
	A	<p>Ward Councillors' report:</p> <p>EL to send the ladder of partnership to the clerk.</p> <p>Wraysbury Parish Council will have to have a by-election for vacancies as more than 10 electors have requested it. The Neighbourhood plan in Datchet has been adopted.</p> <p>Inquest has opened into the fatal traffic accident in Datchet.</p> <p>Presentation by Inland Homes on 85 homes they wish to build by Datchet cricket club – 20/7/22 afternoon and evening</p> <p>Cllr Cannon has produced a flooding leaflet and hopes that RBWM will move forward with the promised plans in place of channel 1.</p>
	B	DALC /BALC / HALC / NALC updates – No updates
	C	<p>Parish Council membership –</p> <p>The application of Ward Cllr Ewan Larcombe to be co-opted to Horton Parish Council was discussed. It was proposed that he be co-opted to Horton Parish Council into one of the vacant positions. Proposed: Cllr Crame, seconded: Cllr Hickley. All in favour. A resolution will be put on the August Agenda to ratify the decision.</p>
	D	<p>Parish Council Meetings in May</p> <p>Cllr Cole has expressed concerns about too many meetings in May and an increased Clerks wage bill having 12 meetings a year instead of 10.</p> <p>Cllr Hickley clarified to councillors that the increase in clerks wage bill happened in 2018 when the Parish Council agreed to adopt the NALC model contract and associated pay scales for clerks. The number of meetings were increased after this without any increase in clerking hours.</p> <p>It was agreed that there should be one council meeting in May and a date would be decided nearer the time in line with rules in an election year. The Annual Parish Meeting will be on a separate day.</p> <p>Cllr Cole was also concerned about training provided to Cllr Hickley as a Clerk who then left to become a councillor. The course was ILCA at a cost of £120 including VAT which is training that all agreed would benefit Cllr Hickley in her role as Chair of the Council too.</p>
	E	Flood Warden's report: The flood warden was not present but it was reported on his behalf that he has been liaising with the EA and they have recognised that something needs to be done with the River Colne behind Coppermill Road.
	F	<p>Thames Water and EA: See #06E and #06H</p> <p>Report from Thames Water has been received and will be put into the July folder on the shared drive.</p>



	G	Greens Report: Nothing to report
	H	River Thames Scheme report & Waterways reports: Update from Ward Cllr Larcombe 3 reports have been received of water not flowing through the stream at the end of Bells Lane. There has been no water for at least a month. It is believed that the water has been diverted further upstream. Cllr Ewan Larcombe is to email the RBWM Officer Ben Crampin to look into it. The Clerk will report progress to the residents.
	I	Air Quality monitoring – NO2 The air quality at Welley Corner and Coppermill Road in Horton are well below WHO recommendations. The Councillors would like to continue the monitoring so have agreed a pre-approved limit of £500 for continuity. Proposed Cllr Patel, seconded Cllr Hickley. All in favour
	J	Pop up Library and Coffee morning Library to commence Monday 25 <sup>th</sup> July 2022 Crafts for children will be provided during the summer break. It is aimed to offer story time for children and Literacy and IT skills for adults as part of the sessions too.
	K	NAG Report / Police issues: Nothing to report.
	L	Colne Valley Country Park Membership: It was agreed that this would continue and the invoice for £580.18 should be added to the payments this month by the Clerk. Proposed Cllr Crame, seconded Cllr Hickley, all in favour.
	M	Parking, Speeding and Highways: Nothing further to report.
	N	Coppermill Road Speed restrictions – Work expected to commence in September.
	O	Parish Council Reps:
	i	Play equipment – Inspections and Maintenance Inspections have been carried out. No issues reported Clerk looking into maintenance for the surfaces.
	ii	Defibrillator Guardians: All in working order.
	P	War Memorial Refurbishment and Funding – Clerk confirmed in an email to Cllr Cole that the Parish Council are the custodians of the War Memorial. Clerk to ask Cllr Cole for an update at the next meeting.
	Q	Any other updates received after the agenda has been published*
<b>#07</b>		<b>Other Communications or Consultations:</b>
	A	Items for future agenda: Cllrs to advise Clerk of any items to be added



	<p>It was requested that bus service be added to the Agenda for August as no access to medical facilities, Educational facilities or local town centres from Horton and rumours continue to circulate about the one existing route. Clerk to bring update on current situation. Cllr Crame advised of apologies for the August Meeting.</p>																																																												
<b>#08</b>	<b>Financial</b>																																																												
A	Income: No income has been received this month.																																																												
B	<p>Approval of payment of invoices: Approved: Proposed Cllr Crame, seconded Cllr Patel. All in favour.</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Budget line</th> <th>Invoice</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>19/07/2022</td> <td>Vision ICT</td> <td>IT</td> <td>14945</td> <td>£296.40</td> </tr> <tr> <td>19/07/2022</td> <td>Garden Design</td> <td>Greens</td> <td>5829</td> <td>£90.00</td> </tr> <tr> <td>19/07/2022</td> <td>Garden Design</td> <td>Greens</td> <td>5881</td> <td>£54.00</td> </tr> <tr> <td>19/07/2022</td> <td>Garden Design</td> <td>Greens</td> <td>5889</td> <td>£656.40</td> </tr> <tr> <td>19/07/2022</td> <td>Clerks Wages</td> <td>Clerk</td> <td>Month 4</td> <td>£909.68</td> </tr> <tr> <td>19/07/2022</td> <td>Clerks Expenses</td> <td>Admin</td> <td>Month 4</td> <td>£52.50</td> </tr> <tr> <td>19/07/2022</td> <td>HMRC</td> <td>Clerk</td> <td>Month 4</td> <td>£55.74</td> </tr> <tr> <td>19/07/2022</td> <td>Pension</td> <td>Clerk</td> <td>Month 4</td> <td>£345.88</td> </tr> <tr> <td>19/07/2022</td> <td>Viking Direct</td> <td>Stationary</td> <td>7186144</td> <td>£140.60</td> </tr> <tr> <td>19/07/2022</td> <td>SLIK Stitches – NAG Clerk cost</td> <td>Admin</td> <td>013</td> <td>£99.65</td> </tr> <tr> <td>19/07/2022</td> <td>Colne Valley Park</td> <td>Subscriptions</td> <td>124</td> <td>£580.18</td> </tr> </tbody> </table>	Date	Payee	Budget line	Invoice	Amount	19/07/2022	Vision ICT	IT	14945	£296.40	19/07/2022	Garden Design	Greens	5829	£90.00	19/07/2022	Garden Design	Greens	5881	£54.00	19/07/2022	Garden Design	Greens	5889	£656.40	19/07/2022	Clerks Wages	Clerk	Month 4	£909.68	19/07/2022	Clerks Expenses	Admin	Month 4	£52.50	19/07/2022	HMRC	Clerk	Month 4	£55.74	19/07/2022	Pension	Clerk	Month 4	£345.88	19/07/2022	Viking Direct	Stationary	7186144	£140.60	19/07/2022	SLIK Stitches – NAG Clerk cost	Admin	013	£99.65	19/07/2022	Colne Valley Park	Subscriptions	124	£580.18
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C	<p>Section 137 / Chair's fund payments (S137 limited by legislation, (Chair's fund limited to £250 without meeting approval) None.</p>																																																												
D	Approval of Accounts Quarter 1 – Deferred to August meeting																																																												
E	Any other Finance items received after the agenda has been published*																																																												
<b>#09</b>	<b>Policies to be reviewed and adopted</b>																																																												
	None																																																												
<b>#10</b>	<b>Questions from the public: (If appropriate)</b>																																																												
<b>#11</b>	<b>Dates of future meetings: 2022, Third Tuesday of each month</b>																																																												
	Please read the "Meetings Rules and Public Participation at Meetings" document																																																												
	Tuesday 20 <sup>th</sup> September 2022 – 19:30	Tuesday 18 <sup>th</sup> October 2022 – 19:30																																																											
	Tuesday 15 <sup>th</sup> November 2022 – 19:30	Tuesday 20 <sup>th</sup> December 2022 – 19:30																																																											

Meeting Closed 20:49



2022 07 11 Planning Appendix (as at 2022/07/11)									
Ref	date	address	details	No action from HPC	HPC to respond	HPC responded	awaiting RBWM decision	Decided	
4A: New applications received since last meeting									
22/01655 /FULL	Fri 17 Jun 2022	175 Coppermill Road Wraysbury	Single storey rear/side extension following demolition of existing garage		✓	✓	✓		
22/01492 /FULL	Mon 13 Jun 2022	Land East of Horton Road Horton Slough	Proposed inert waste recycling facility.		✓	✓	✓		
22/01467 /FULL	Tue 14 Jun 2022	173 Coppermill Road Wraysbury	Single storey front/side extension and alterations to fenestration.		✓	✓	✓		
22/01466 /FULL	Tue 14 Jun 2022	173 Coppermill Road Wraysbury	Single storey rear extension.		✓	✓	✓		
22/01546 /FULL	Mon 11 Jul 2022	4 Colne Bank Horton Slough SL3 9PG	Single storey side extension and a single storey side/rear extension following the demolition of the existing garage and conservatory.		✓	✓	✓		
4B: Applications awaiting decision from RBWM									
Ref	date	address	details	No action from HPC	HPC to respond	HPC responded	awaiting RBWM decision	Decided	
22/01547 /FULL	Thu 09 Jun 2022	18 Coppermill Road Wraysbury Staines TW19 5NT	Retention of rear single storey extension at a reduced size following demolition of part of the existing garage and the rear most part of the existing extension.		✓	✓	✓		
22/01475 /VAR	Tue 31 May 2022	Land East of Horton Road Horton Slough	Variation (under Section 73) of conditions 12 (scheme of restoration and landscaping), 39 (mineral extraction and infilling) and 40 (linked		✓	✓	✓		



			to condition 13) of planning permission 17/03850/VAR for the variation of condition 40 (under Section 73) to allow for continued extraction, infilling and restoration of site for the extraction of sand and gravel and restoration to agricultural land using imported inert fill, creation of a site access road onto Horton Road, erection of a gravel processing plant, site offices and facilities, and formation of settlement ponds approved under (07/00590) (allowed on appeal).					
22/01261 /FULL	Wed 11 May 2022	Lucky For Some Mill Lane Horton Slough SL3 9PL	x1 rear outbuilding - retrospective.		✓	✓	✓	
21/01591	24/05/2021	121 Coppermill Road	Replacement Dwelling		✓	✓	✓	
21/01923	21/06/2021	Horton Brook Quarry Horton Road	Screening Opinion from the Council under Regulation 6 (1) of the Environmental Impact Assessment Regulations 2017 ("the EIA Regulations"), to confirm whether or not there is a requirement for an Environmental Impact Assessment ("EIA") in respect of the proposed use of land at Horton Quarry for a permanent waste and recycling facility processing only inert wastes. Open for comment		✓	✓	✓	
<b>4C: Applications decided since last meeting</b>				No action from	HPC to respond	HPC responded	awaiting RBWM decision	Decided
22/01034 /FULL	Tue 26 Apr 2022	25 Milton Close Horton Slough SL3 9PP	Single storey front extension, following demolition of the existing single storey front element.		✓			17/06/2022 Permitted
22/00416 /FULL	Fri 18 Feb 2022	24 Coppermill Road Wraysbury Staines TW19 5NT	Single storey detached outbuilding.		✓			27/06/2022 Permitted