



Horton Parish Council  
MEETING of the COUNCIL of the Parish of Horton

On **Tuesday 21st June 2022**

## MINUTES

<b>#01</b>		<b>Councillors: Invited: Chair Cllr Hickley Vice Chair Cllr Crame, Cllrs Gibbons, Cllr Cole, Cllr Coogan, Cllr Patel, Cllr Bovingdon</b>
	A	Present and apologies and Declaration of interest: Chair - Cllr Hickley, Cllr Gibbons, Cllr Cole, Cllr Bovingdon, Cllr Coogan, Clerk – Jayne Kennedy Members of the public - Ward Councillor Cannon, Ward Cllr Larcombe, Carolyn Wheeler. Apologies – Cllr Crame
	B	Public Participation document and the Meetings Rules: Questions from the public: None were asked.
<b>#02</b>		<b>Statutory items:</b>
	A	Recording of the meeting: No requests had been received so the meeting was not recorded.
	B	Minutes of previous meeting for approval: May meeting – Proposed Cllr Coogan, seconded Cllr Cole AMPC meeting - Proposed Cllr Coogan, seconded Cllr Hickley
<b>#04</b>		<b>Planning applications and Highways: (see Planning appendix for details re items A-C)</b>
	A	Planning Applications received: 3 applications received – See appendix A Lucky for some – Concerns around water displacement and garden cover were registered. 18 Coppermill – No comments were invited but it is presumed the reduction in size would bring the extension into line with permitted development rules. Land East of Horton Road – the planning councillors are looking into this.  Applications received after the agenda has been published: 173 Coppermill Road - Single storey rear extension. 175 Coppermill Road - Single storey rear/side extension following demolition of existing garage.
	B	Planning applications awaiting a decision: 3 applications
	C	Planning Applications decided by RBWM since last HPC meeting: 25 Milton Close – Application permitted.
	D	Planning Enforcement and Complaints: Nothing to report
	E	Other planning issues and appeals: The Firs, Mill Lane – The planning appeal was rejected 6 Horton Gardens – An application has been made to amend the existing application used to determine the Certificate of lawfulness to determine whether the proposed rear dormer, hipped to part gable, 5no. rooflights and 2no. rear Juliet balconies is lawful.



	F	<p>Other Planning related items Mineral Plan: Nothing further to report. Graveyard: Nothing further to report</p>
<b>#05</b>	<b>Clerk's report / Chairman's Communications / RBWM Communications:</b>	
	A	<p>Clerk's Report: Ditches - I have replied to Ben Crampin and await an answer as Cllr Hickley believes that RBWM acknowledged that they owned the ditch last year. I have chased with photos. Tree Inspection - Companies contacted and the clerk is in the process of gathering information for them to quote. FMJ – electric box - Communication is slow but I have asked them to supply a quote to fix. Expression of Interest - Both of the interested parties have been supplied with forms. We have received one back that has been sent onto the Chair. CILCA - I have attended mentoring session 2 and begun work on the units to hand in. SLCC - I have joined SLCC so we have access to their resources now. Invoice is in the list for approval. Pension re-enrolment - This was completed online by the clerk. A charge of £120 is incurred if my controller carries it out for us. Audit - All of the audit paperwork has been submitted including the evidence for the 5% intermediate check.</p> <p>RBWM Clerks Forum – Friday 17th June Discussion around various departments and what information has been available from each in the past. It seems that a lot of knowledge has departed RBWM and there is a lack of information about available information and resources. The departments seem to be lacking the resources to be effective. RBWM no longer empty bins that do not belong to them so any Parish Council bins must be emptied by Parish Councils. Recommendations for Parish Council legal services should they be required - Generic general queries – HALC £40 ph. SLCC recommend Weller Headley – Frances Webster £270 ph. for more complex issues. RBWM will be launching a community consultation and the parish element will be passed to the parishes. A discussion was had about Parish Clerks involvement in the local elections.</p> <p>Coppermill Road - Contractor is working on a timeline Will involve a road closure which requires 3 months-notice. Expected start date is mid-September. If they can get permission to start earlier, they will.</p> <p>Go Compare - Have produced an article with tips and links that are helpful to residents during a flood period. They have asked would you put a link to their article on the website. Councillors agreed that it was ok to put on the website.</p> <p>WAM Healthwatch Steve Samson has requested a visit to Horton and will be visiting Coffee morning on Monday 27th June 2022.</p>



		Horton Road Bench Jayflex have offered to replace the vandalised bench for us at their cost.
	B	Chairman's Communications: None
	C	RBWM Communications: A308 Corridor Letter from Department for Levelling up, Housing and Communities Re Legislation allowing termination of contracts with Russian or Belarussian ties. Summer preparedness – advice for Heatwaves New Mayoral Details
	D	Any other items received after the agenda has been published*
<b>#06</b>		<b>To receive reports from Borough Councillors or Parish Councillors or others</b>
	A	Ward Councillors' report: Ward Cllr Larcombe: Coppermill Road scheme still being worked on. Broadband Complaints from Dawn Redwood Close. Ward Councillor Larcombe has made a request to the Oversight and Scrutiny Panel to see a breakdown of the last expenditure on the Wraysbury Drain. The inquest into the fatal accident in Datchet in April 2022 will open on 19 <sup>th</sup> July 2022.  Ward Cllr Cannon Coppermill Road measures should reduce speeding. There is a meeting in the Wraysbury Hub on 22 <sup>nd</sup> June about a resident's scheme targeting speeding and will also include information on scams. There has been a legal challenge to the BLP but the challenger failed to get their paperwork in on time so it will be at the discretion of the court whether or not to allow the challenge. At the moment the plan remains in force.
	B	DALC /BALC / HALC / NALC updates Cllrs not receiving NALC/BALC emails – Clerk to circulate when they are received.
	C	Parish Council membership – prospective members and current positions held The councillors not present at the AMPC confirmed that they are happy to move forwards in the positions allocated in 2021.  Cllr Gibbons brought the fly tipping at the end of Park Lane to the attention of the Councillors. It was established that the land is owned by RK Leisure. Clerk to write to RK Leisure copying in Ward Councillor Cannon and he will support the letter. Clerk to ask the Garden Designs team to cut back the bushes. Proposed Cllr Hickley, seconded Cllr Gibbons.
	D	Flood Warden's report – The flood warden was not present but Ward Councillor Cannon reported that the flood warden has actively been working with the EA.
	E	Greens Report:



	ii	Tree inspection: See Clerks report
	iii	Any other greens items: Electric Box – see clerks report Flags – The village continues to fly the union flag and the Ukraine flag.
G		River Thames Scheme report & Waterways reports: Update from Cllr Larcombe Cllr Larcombe highlighted an article he had read that stated that the reduction of the River Thames scheme to 2 channels due to lack of partnership funding has meant that the scheme has become more cost effective. Cllr Larcombe believes that the power of enforcement is not effectively used by RBWM to ensure that the Environment agency is effective in their role keeping waterways clear through enforcement of riparian responsibilities.
H		Pop up Library and Coffee morning - SLA Agreement Coffee morning attendances have increased. Currently 10:30 – 12 on a Monday but will increase when the library starts. The library cabinets have been ordered and chased. SLA has been sent through. Cllr Hickley pushed for Bank holidays to be added on at the end of the year. The SLA has now been changed to say that £3,000 fee covers 52 visits. It was proposed that the SLA was signed by Cllr Hickley, Seconded by Cllr Cole.
I		NAG Report / Police issues: Latest meeting took place on 7 <sup>th</sup> June 2022. Cllr Hickley highlighted the GATSO Gun speed reduction scheme that residents could participate in and which there is a public meeting about in Wraysbury Hub on 22 <sup>nd</sup> June 2022. A bus gate will be put in place in Poyle which is expected to affect surrounding villages including Horton.
J		Parking, Speeding and other Highways issues:
	i	Coppermill Road Traffic calming scheme Contractor is working on a timeline Will involve a road closure which requires 3 months-notice. Expected start date is mid-September. If they can get permission to start at an earlier date they will.
K		Parish Council Reps:
	i	Play equipment
	a	Report from Cllr Hickley – Playground equipment checked 21 <sup>st</sup> June 2022 by Cllr Gibbons and the Clerk previously 7 <sup>th</sup> June 2022.
	b	Required Maintenance – Clerk to look at playground companies to carry out the recommendations from the playground inspection and sort out the wet pour. Clerk to talk to the Wraysbury Clerk about playground inspection and maintenance.
	ii	Defibrillator Guardians: report Cllr Coogan reported the defib was still showing as working and ready.



	L	<p>War Memorial Refurbishment and Funding Clerk to email Cllr Cole confirming the Parish Council are the custodians of the War Memorial.</p>																																								
	M	<p>Community Right to buy: Horton Arms Form – Has been submitted. Update on The Crown Pub and the Shop applications The applications for the Crown and the shop were refused as they did not meet the criteria. Cllr Hickley asked if Councillors felt the necessary skills, funding and volunteers would be available if the situation did arise. It was decided that other routes could be explored should the local shop close. Cllr Coogan felt strongly that the shop should be saved by the parish council should it need to be. Cllr Hickley to give Cllr Coogan a copy of the form to complete the application.</p>																																								
	N	<p>WAM – Healthwatch Will be visiting Coffee Morning on 27<sup>th</sup> June 2022. Invitation to be issued for a 7pm meeting prior to the next council meeting – 19<sup>th</sup> July 2022.</p>																																								
	O	<p>Any other updates received after the agenda has been published*</p>																																								
<b>#07</b>	<b>Other Communications or Consultations:</b>																																									
	A	<p>Items for future agenda: Cllrs to advise Clerk of any items to be added</p>																																								
<b>#08</b>	<b>Financial</b>																																									
	A	<p>Income: Precept received 7<sup>th</sup> April 2022 £22,702.50, VAT received 22<sup>nd</sup> April 2022 £330.67, Horton St Michaels payment received 19<sup>th</sup> May 2022 £2,645.</p>																																								
	B	<p>Approval of payment of invoices: Invoices Total: £2,037.15</p> <table border="1" data-bbox="252 1429 1406 2063"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Budget line</th> <th>Invoice</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>21/06/2022</td> <td>Clerks Wages</td> <td>Clerk</td> <td>Month 3</td> <td>£909.68</td> </tr> <tr> <td>21/06/2022</td> <td>Clerks Expenses</td> <td>Admin</td> <td>Month 3</td> <td>£52.50</td> </tr> <tr> <td>21/06/2022</td> <td>HMRC</td> <td>Clerk</td> <td>Month 3</td> <td>£55.74</td> </tr> <tr> <td>21/06/2022</td> <td>Pension</td> <td>Clerk</td> <td>Month 3</td> <td>£345.88</td> </tr> <tr> <td>21/06/2022</td> <td>Cllr Cole Expenses – Jubilee Flag</td> <td>Events</td> <td>Month 3</td> <td>£19.95</td> </tr> <tr> <td>21/06/2022</td> <td>Garden Designs</td> <td>Greens</td> <td>5820</td> <td>£470.40</td> </tr> <tr> <td>21/06/2022</td> <td>SLCC – Membership fee</td> <td>Subscriptions</td> <td></td> <td>£183.00</td> </tr> </tbody> </table>	Date	Payee	Budget line	Invoice	Amount	21/06/2022	Clerks Wages	Clerk	Month 3	£909.68	21/06/2022	Clerks Expenses	Admin	Month 3	£52.50	21/06/2022	HMRC	Clerk	Month 3	£55.74	21/06/2022	Pension	Clerk	Month 3	£345.88	21/06/2022	Cllr Cole Expenses – Jubilee Flag	Events	Month 3	£19.95	21/06/2022	Garden Designs	Greens	5820	£470.40	21/06/2022	SLCC – Membership fee	Subscriptions		£183.00
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	C	Grunden Landfill Tax Grants Grundon are currently looking for opportunities to fund local environmental, biodiversity or parks projects. Ward Cllr Cannon advised on looking at wilding verges which would cut maintenance costs.
	D	Audit Report and Accounts Accounts Submitted to the auditor and an acknowledgement has been received.
	E	Section 137 / Chair's fund payments (S137 limited by legislation, (Chair's fund limited to £250 without meeting approval) Nothing has been spent.
	F	Any other Finance items received after the agenda has been published*
<b>#09</b>		<b>Policies to be reviewed and adopted</b>
		Meeting Rules and Public Participation – Defer to next meeting. Clerk advised standing orders need review as new version been issued by NALC.
<b>#10</b>		<b>Questions from the public: (If appropriate)</b>
<b>#11</b>		<b>Dates of future meetings: 2022, Third Tuesday of each month</b>
		Please read the "Meetings Rules and Public Participation at Meetings" document
		Tuesday 19th July 2022 – 19:30
		Tuesday 16 <sup>th</sup> August 2022 - 19:30
		Tuesday 20 <sup>th</sup> September 2022 – 19:30
		Tuesday 18 <sup>th</sup> October 2022 – 19:30

## END OF MINUTES

The meeting finished at 20:35

All votes were unanimous unless specified.

\*\* Un-adopted Minutes – these are not deemed to be a record of the meeting until signed by the Chair \*\*  
Minutes prepared by Clerk to the Council.

Mrs Jayne Kennedy, % Champney Hall, Stanwell Road Horton SL3 9PA



2022 06 13 Planning Appendix (as at 2022/06/13)								
Ref	date	address	details	No action from HPC	HPC to respond	HPC responded	awaiting RBWM	Decided
4A: New applications received since last meeting								
22/0154 7/FULL	Thu 09 Jun 2022	18 Coppermill Road Wraysbury Staines TW19 5NT	Retention of rear single storey extension at a reduced size following demolition of part of the existing garage and the rear most part of the existing extension.		✓			
22/0147 5/VAR	Tue 31 May 2022	Land East of Horton Road Horton Slough	Variation (under Section 73) of conditions 12 (scheme of restoration and landscaping), 39 (mineral extraction and infilling) and 40 (linked to condition 13) of planning permission 17/03850/VAR for the variation of condition 40 (under Section 73) to allow for continued extraction, infilling and restoration of site for the extraction of sand and gravel and restoration to agricultural land using imported inert fill, creation of a site access road onto Horton Road, erection of a gravel processing plant, site offices and facilities, and formation of settlement ponds approved under (07/00590) (allowed on appeal).		✓			
22/0126 1/FULL	Wed 11 May 2022	Lucky For Some Mill Lane Horton Slough SL3 9PL	x1 rear outbuilding - retrospective.			✓		



4B: Applications awaiting decision from RBWM								
22/0041 6/FULL	Fri 18 Feb 2022	24 Coppermill Road Wraysbury Staines TW19 5NT	Single storey detached outbuilding.				✓	
22/0103 4/FULL	Tue 26 Apr 2022	25 Milton Close Horton Slough SL3 9PP	Single storey front extension, following demolition of the existing single storey front element.		✓			Application permitted
21/0159 1	24/05/20 21	121 Coppermill Road	Replacement Dwelling				✓	
21/0192 3	21/06/20 21	Horton Brook Quarry Horton Road	Screening Opinion from the Council under Regulation 6 (1) of the Environmental Impact Assessment Regulations 2017 ("the EIA Regulations"), to confirm whether or not there is a requirement for an Environmental Impact Assessment ("EIA") in respect of the proposed use of land at Horton Quarry for a permanent waste and recycling facility processing only inert wastes. Open for comment				✓	
<b>4C: Applications decided since last meeting</b>				No action	HPC to	HPC	awaiting	Decided