

Horton Parish Council
MEETING of the COUNCIL of the Parish of Horton
On Tuesday 15th February 2022
MINUTES

#01		Councillors: Invited: Chair Cllr Bovington, Vice Chair Cllr Gibbons, Cllrs Crame, Cllr Cole, Cllr Coogan, Cllr Patel, Cllr Hickley, Cllr Dunga, Cllr McAuley
	A	Present and apologies and Declaration of interest: Cllr Bovington (Chair), Cllr Hickley, Cllr Coogan, Cllr Crame, Clerk to the Council and the flood warden (designated as a member of the public). Apologies sent by: Cllr Patel, Cllr Cole Declarations of Interest: None
	B	Public Participation document and the Meetings Rules: Questions from the public: No questions from the public
#02		Statutory items:
	A	Recording of the meeting: No requests received so the meeting was not recorded.
	B	Minutes of previous meeting for approval: Minutes approved - Proposed Cllr Crame, seconded Cllr Hickley - all in favour.
#03		Matters arising from previous meetings of the Parish Council (unless due to be covered later):
	A	Lighting proposal for Memorial Green: Cllr Hickley asked for this item to be included elsewhere in the agenda and matters arising no longer to be an agenda item following her New Councillor training. Cllr Patel was not at the meeting but had in advance commented that the lights in the tree were working but another string was needed to complete the circle. The councillors decided to purchase another set of lights. Proposed Cllr Crame, seconded Cllr Hickley. All in favour. Cllr Hickley to organise.
	B	Any other matters arising from the previous minutes* None
#04		Planning applications and Highways: (see Planning appendix for details re items A-C)
	A	Planning Applications received: 3 applications received. Standard replies issued for all.
	B	Planning applications awaiting a decision: 7 applications are awaiting RBWM's decision. No HPC action required Appeals received for 2 applications. Cllr Hickley to send comments.
	C	Planning Applications decided by RBWM since last HPC meeting: 1 application has been decided since our last meeting. 2 further decisions since the meeting 22/00023 - application withdrawn, 21/03702 one garage conversion permitted.

	D	Planning Enforcement and Complaints: 7 on-going issues. 1 issue referred to HMRC for tax reasons. Cllr Hickley working with RBWM planning consultant on 3 outstanding issues.		
	E	Other planning issues and appeals: Updates received from RBWM - Cllr Hickley		
	F	Other Planning related items Mineral Plan – Cllr Crame has chased the report which has been delayed and is now expected March/April time. Graveyard - No further forward Section 106 Bridge - Currently with RBWM Planning Consultant.		
#05		Clerk's report / Chairman's Communications / RBWM Communications:		
	A	<p>Clerk's Report:</p> <p>Clerk confirmed they had made contact with RBWM Electoral services with respect to elections processes and declaring vacancies. Councillors asked the Clerk to start the process.</p> <p>Clerks Forum Attended</p> <p>Arranging meeting with Clerk for Wraysbury for CPD and further training</p> <p>The Clerk, Cllr Hickley and Cllr Bovingdon met with the RBWM Director of Place - Andrew Durrant. He gave an informative presentation about his department and a planning presentation managing planning expectations. He listened to the councillors and answered questions.</p> <p>The Clerk is booked onto the HALC end of year finance training. Clerks forum looking for feedback on the BALC training now being run by HALC. Cllr Hickley attended New Councillor training and recommended it for other new councillors.</p> <p>The Parish Liaison meeting is booked for Monday 14th March 2022 at 11am. The Clerk asked Councillors to highlight any issues they want raised before Monday 4th March.</p> <p>Cappagh will be sweeping the road into the village as a goodwill gesture one monday morning.</p> <p>CILCA - There is the cost of the course in the 2022/23 budget but if completing in 2022 the Clerks are asked to attend a course for an introduction as to what is expected. Councillors approved £63 expenditure for the course. Proposed Cllr Crame, Seconded Cllr Bovingdon. All in favour.</p> <p>Pre renewal questionnaire received for Insurance. Clerk to get further like for like quotes.</p>		
	B	Chairman's Communications: None		
	C	RBWM Communications:		
		<table border="1"> <tr> <td>iii</td> <td>LGA Peer review outcome for RBWM Clerk had attended the Peer Review meeting. Report outcome: Improvements made since 2017 review but still some work to be done.</td> </tr> </table>	iii	LGA Peer review outcome for RBWM Clerk had attended the Peer Review meeting. Report outcome: Improvements made since 2017 review but still some work to be done.
iii	LGA Peer review outcome for RBWM Clerk had attended the Peer Review meeting. Report outcome: Improvements made since 2017 review but still some work to be done.			
	D	Any other items received after the agenda has been published*		
#06		To receive reports from Borough Councillors or Parish Councillors or others		
	A	Ward Councillors' report: No ward councillors present.		
	B	Borough Local Plan: Update on BLP. This was adopted on 8th February 2022.		
	D	DALC /BALC / HALC / NALC updates		

		i	BALC AGM - Climate Change Changes made to standard planning response to include effects of climate change.
	F		Flood Warden's report: Wraysbury drain clearance not happened Radio chat around flood defences postponed. Mill Pond needs clearing. EA stated there was no flood risk as is. Ditches need clearing - Clerk to write to RBWM to find out when the ditches will be cleared next. Datchet Road ditches full - Clerk to request clearing. Flood Liaison meeting - New Flood Manager has been appointed and will be part of the Climate Change Team.
	G		Greens Report:
		ii	Tree inspection: Clerk to chase Inspector again
		iii	Any other greens items – Clerk requested attendance by FMJ to look at the electrical box.
	I		Queen Elizabeth II Platinum Jubilee Celebrations https://www.royal.uk/platinum-jubilee-central-weekend Lunch club in Wraysbury to include Horton as well on the Thursday The area of the village including the green to be decorated for the weekend with Bunting
	J		River Thames Scheme report & Waterways reports: Cllr Larcombe not in attendance.
	N		NAG Report / Police issues:
		i	Collaboration with Colnbrook It was decided to attend the Colnbrook NAG meeting. Cllr Crame to represent Horton. Clerk to forward invite to Cllr Hickley and Cllr Crame.
		ii	General Update on issues No meetings have been held. Nothing further to report.
	O		Footpaths and Bridalways -
		i	Report on access to Bridleway 4 - Cllr Cole not in attendance.
		ii	Public Rights of Way Milestones Statement 2022-23 The Clerk shared the correspondence from RBWM Parks and Countryside Manager on the Statement. The council decided to comment that it would be appreciated if some attention is paid to fly tipping on public rights of way . Clerk to send request.
		iii	Local Access Forum Nothing further to report.
	P		Parking, Speeding and other Highways issues:
		i	Coppermill Road Traffic calming scheme Design for two chicanes with nine speed humps being drawn up by RBWM. Once the plans are complete the residents of Coppermill Road will be written to and asked to comment if they wish to.
	Q		Flytipping & Waste:

		Clerk has logged another request to remove the barrel from Horton Road. First request logged by Jayflex October 2021. More fly tipping has taken place at Arthur Jacobs Nature Reserve. It has been reported to RBWM.		
	R	Parish Council Reps:		
		i	Play equipment	
			a	Report from Cllr Gibbons: Cllr Hickley has checked the equipment outside of the playpark. Clerk is to get three quotes to clear the moss from the playpark. The inspection is due soon.
			ii	Defibrillator Guardians: report Has been regularly checked across the month. No issues reported.
	T	War Memorial Refurbishment Update: Cllr Hickley reported on corrections and additions to names on the war memorial. It was proposed that Cllr Hickley get quotes for the 7 additions. Proposed Cllr Crame, seconded Cllr Coogan, All in favour.		
	W	Website: News page to be used for vacancies or notifications e.g. Flood Warnings		
	V	Horton Village as a Conservation Area: Update No further update. Cllr Hickley, Cllr Crame to meet and discuss a proposal.		
	X	Bus provision in Horton: Update Update from RBWM received by the local speedwatch group. We continue to lobby Heathrow to fund the return of this service as their business recovers. In the meantime we are reviewing the bus network for the whole borough.		
	Y	Community Right to buy Application for the Horton Arms in the process of being completed.		
	Z	Any other updates received after the agenda has been published* None		
#07		Other Communications or Consultations:		
	A	Items for future agenda: Cllrs to advise Clerk of any items to be added		
#08		Financial		
	A	Budget 2022-23 – Update Budget data was submitted to RBWM by the closing date.		
	B	Income: None.		
	C	VAT: Q3 submission made.		
	D	Approval of payment of invoices: A total expenditure of £2,740.63		
		Date Approved	Payee	Invoice Number
				Amount

	15/02/2022	FMJ Electrics	845	£178.50
	15/02/2022	Garden Designs	5095	£1,225
	15/02/2022	Clerk Expenses	Month 11	£50
	15/02/2022	Clerk Salary	Month 11	£894.65
	15/02/2022	HMRC - Clerk	Month 11	£52.53
	15/02/2022	Berkshire Pension - Clerk	Month 11	£339.95
E	Section 137 / Chair's fund payments (\$137 limited by legislation, Chair's fund limited to £250 without meeting approval) Update if appropriate No expenditure.			
F	Accounts For previous Q submitted for approval: Updated version with new VAT total uploaded. Proposed: Cllr Hickley, Seconded: Cllr Bovingdon, All in favour			
G	Annual Review of Unity Bank signatories All in favour of keeping current signatories/authorisers Cllr Patel, Cllr Hickley, Cllr Gibbons, Cllr Bovingdon. Cllr Crame, Cllr Cole.			
H	Any other Finance items received after the agenda has been published* None.			
#09	Questions from the public: (If appropriate)			
#10	Dates of future meetings: 2022, Third Tuesday of each month			
	Please read the "Meetings Rules and Public Participation at Meetings" document			
	Tuesday 15th March 2022		Tuesday 19th April 2022	
	Tuesday 17th May 2022		Tuesday 21st June 2022	

END OF MINUTES

The meeting finished at 20:49pm

All votes were unanimous unless specified.

** Un-adopted Minutes – these are not deemed to be a record of the meeting until signed by the Chair **
Minutes prepared by Clerk to the Council.

Mrs Jayne Kennedy, % Champney Hall, Stanwell Road Horton SL3 9PA

Email Clerk@HortonParishCouncil.Gov.uk.

Parish Phone 07957 588 277

Agendas and previous minutes are available from the Parish Council Website:

www.hortonparishcouncil.gov.uk

Ref	date	address	details	No action from HPC	HPC to respond	HPC responded	awaiting RBWM decision	Decided
4A: New applications received since last meeting								
22/00112/Full	Thu 17 Jan 2022	Horton Cedars Datchet Road Horton Slough SL3 9PS	Consent for a single storey side extension with accommodation in the roof space, following demolition of the existing two storey side element.		✓			
22/00112/LBC	Thu 17 Jan 2022	Horton Cedars Datchet Road Horton Slough SL3 9PS	Consent for a single storey side extension with accommodation in the roof space, following demolition of the existing two storey side element.		✓			
22/00210/PDXL	Thu 27 Jan 2022	8 Horton Gardens Datchet Road Horton Slough SL3 9PX	Single storey rear extension no greater than 5.20m in depth, 3.18m high with an eaves height of 2.95m.		✓			

22/00208/CPD	Thu 27 Jan 2022	8 Horton Gardens Datchet Road Horton Slough SL3 9PX	Certificate of lawfulness to determine whether the proposed single storey side extension, single storey rear extension and alterations to fenestration following the demolition of the existing single storey side/rear element is lawful.		✓			
21/03477/FULL	Thu 25 Nov 2021	18 Coppermill Road Wraysbury Staines TW19 5NT	Single storey rear extension and part demolition of the existing garage (Part Retrospective).		✓			
4B: Applications awaiting decision from RBWM								
22/00023	06/01/2021	The Hermitage Stanwell Road	(T9, T10, T11 and T12) x4 Poplar Trees - fell and treat stump.			✓	✓	14/02/2022 Application withdrawn
21/03702	21/12/2021	124 Coppermill Road	Garage Conversion			✓	✓	15/02/2022 Application Permitted
21/03515	17/12/2021	124 Coppermill Road	New dropped kerb with vehicular entrance gates and x1 detached garage.			✓		07/02/22 decision o/s

21/03574	15/12/2021	Chesills Stanwell Road	Detached garage with habitable accommodation within the roofspace and external staircase.			✓		07/02/22 decision o/s
21/03543	01/12/2021	193 Coppermill Road	Single storey front, side and rear extension and alterations to fenestration			✓		07/02/22 decision o/s
21/01591	24/05/2021	121 Coppermill Road	Replacement Dwelling		by 24/6	30/5/21		07/02/22 decision o/s
21/01923	21/06/2021	Horton Brook Quarry Horton Road	Screening Opinion from the Council under Regulation 6 (1) of the Environmental Impact Assessment Regulations 2017 ("the EIA Regulations"), to confirm whether or not there is a requirement for an Environmental Impact Assessment ("EIA") in respect of the proposed use of land at Horton Quarry for a permanent waste and recycling facility processing only inert wastes. Open for comment					07/02/22 decision o/s
4C: Applications decided since last meeting								
21/03137	01/12/2021	Kingfisher House	Garage Conversion			✓	✓	26/01/22 Permitted