

Horton Parish Council
MEETING of the COUNCIL of the Parish of Horton
On Tuesday 18th January 2022
MINUTES

#01		Councillors: Invited: Chair Cllr Bovingdon, Vice Chair Cllr Gibbons, Cllrs Crame, Cllr Cole, Cllr Coogan, Cllr Patel, Cllr Hickley, Cllr Dunga, Cllr McAuley
	A	<p>Present and apologies and Declaration of interest: Present: Cllr Bovingdon, Cllr Gibbons, Cllr Hickley, Cllr Coogan, Cllr Patel, Cllr Crame, Clerk to the Council Jayne Kennedy, Ward Cllr Larcombe.</p> <p>Apologies received from Cllr Cole.</p> <p>There were no declarations of Interest</p> <p>Cllr Bovingdon requested Cllr Gibbons Chair the meeting due to a hearing problem.</p> <p>Cllr Crame asked about the Councillors who have not attended meetings. The Clerk checked the attendance record for when they last attended a meeting. They have not attended anything in the Year April 2021 - March 2022.</p> <p>Cllr Hickley Proposed that the Clerk talks to the Monitoring Officer about what is involved in declaring a vacancy and seeing the process through. The suggestion was seconded by Cllr Patel. All were in favour.</p>
	B	<p>Public Participation document and the Meetings Rules: Questions from the public: No members of the public present.</p>
#02		Statutory items:
	A	Recording of the meeting: No requests received to record the meeting. The meeting was not recorded.
	B	Minutes of previous meeting for approval: Minutes Accepted. All Cllrs in favour.
#03		Matters arising from previous meetings of the Parish Council (unless due to be covered later):
	A	<p>Lighting proposal for Memorial Green: Fairy Lights for the Turkey Oak have been installed and switched on. The electric box is again broken but the lights are on. Clerk to request FMJ to come back and fix the box. Cllr Patel will report back on the difference the lights make at the next meeting.</p>
	B	Any other matters arising from the previous minutes* None
#04		Planning applications and Highways: (see Planning appendix for details re items A-C)
	A	<p>Planning Applications received: 4 applications received plus one after the agenda was published, 22/00113 - Horton Cedars Datchet Road - Consent for a single storey side extension with accommodation in the roof space, following demolition of the existing two storey side element.</p> <p>The council agreed that all applications should be responded to with the standard reply taking into account the clear intentions for development in the Neighbourhood Plan. Cllr Hickley will email on behalf of the Parish council.</p>

		It was noted that for application 22/0023 the Parish Council would support the application if the Tree Management Department signed it off following an inspection. If the Tree Management Department did not agree then the Parish Council would oppose the application. 21/03515 It was also noted that the dropped kerb may be in line with a proposed speed bump see #05Ci.
	B	Planning applications awaiting a decision: 4 applications are awaiting RBWM's decision. Responses were sent by the Parish Council.
	C	Planning Applications decided by RBWM since last HPC meeting: One application has been decided since our last meeting. No HPC action
	D	Planning Enforcement and Complaints: 8 on-going issues. Cllr Hickley reported on enforcement for some issues being low priority with the planning department. Cllr Hickley has requested that low priority enforcement has it flagged on the planning portal that what was built is not what was permitted. Cllr Crame has contacted the CEO of RBWM to reiterate this point too. Cllr Hickley updated on the enforcement issues and complaints and has raised Council concerns about enforcement following an appeal ruling on a HMO concern.
	E	Other planning issues and appeals: Updates received from RBWM - Cllr Hickley
	F	Other Planning related items <ul style="list-style-type: none"> ● Mineral Plan – update Cllr Crame on developments since the last meeting No update received yet from the inquiry but it would be better to have the air monitoring results alongside the report which are not yet available. ● Graveyard – Update Cllr Crame on progress since the last meeting CEO RBWM will meet with Cllr Crame when schedules allow to discuss. ● Section 106 Bridge - update on progress since the last meeting Was pointed out during the mineral plan that this promise was not honoured.
#05	Clerk's report / Chairman's Communications / RBWM Communications:	
	A	Clerk's Report: Fly Tipping along Bridleway 4, Bridleway 5 and Horton Road has been reported and some of the items removed. Clerk has completed the ILCA training course. Flood Warden thanked the council for his box of chocolates at Christmas. Andrew Durrant - RBWM Director of Place to visit Horton on Wednesday 9th February at 9:00am. All Councillors invited to attend.
	B	Chairman's Communications: None
	C	RBWM Communications:
	i	Coppermill Road Traffic calming scheme The councillors have been asked to express their views on the Coppermill Road traffic calming scheme plans. There was concern around the number of speed humps, the lighting of the humps and speed humps at points where people have to cross the road. The resolution was to invite the RBWM lead on the project TIm Golabek to meet with councillors and talk them through the scheme so they can express their concerns. The councillors delegated this task to a working party of Cllr Bovingdon, Cllr Patel, Cllr Hickley. The clerk will arrange the meeting and be present at the meeting. All in favour.

	ii	Code of Conduct Training RBWM have contacted the Clerk to ask about Councillors attending Code of Conduct training and numbers. Horton Parish Council will send 2 councillors and the clerk.
	iii	LGA Peer review meeting for RBWM Cllr Bovingdon and the Clerk to attend the Meeting on behalf of Horton Parish Council.
	D	Any other items received after the agenda has been published*
#06		To receive reports from Borough Councillors or Parish Councillors or others
	A	<p>Ward Councillors' report:</p> <p>Windsor Town Council will not be going ahead following a cabinet vote. Code of Conduct has been used for and against Councillor Larcombe. Cllr Larcombe advised that Cllr need to be careful when implementing schemes as to where they move the problem to. Horton considering Coppermill Road, Wraysbury Parish Council considering the high street. Both projects should be considered carefully. Cllr Larcombe advised of the vacancies procedure. The next scheduled election is May 2023. Any elections cost money. Traffic in Datchet at the roundabouts is still a problem. Holyport riparian watercourses are blocked and have raised the water table. RBWM have put Maidenhead Town Hall up for sale but there will be a petition for cultural and sentimental reasons to keep the Town Hall. Cllr Larcombe met members of RBWM (CEO Duncan Sharkey and Director of Place Andrew Durrant) in Wraysbury to talk about watercourses and flooding. Maidenhead Golf Club lease buy back still being pursued. Office for Environmental Protection is now set up. Cllr Larcombe to do a presentation to Wraysbury Parish Council next month. Cllr Larcombe talked about levels of council debt comparing RBWM and Slough. Cllr Larcombe reported on local issues in Wraysbury - Hythe end Lorry movements, junction 13 compound buyout and development.</p> <p>Ward Cllr Larcombe left the meeting at 20:46</p>
	B	<p>Borough Local Plan: Update on BLP The Borough Local Plan has still not been adopted. Both RBWM Council meetings in December to discuss the plan were cancelled. The plan is not yet visible to the council.</p>
	F	Flood Warden's report - Nothing to report this month
	G	Greens Report:
	ii	<p>Tree inspection:</p> <p>The inspection is required as soon as possible. The clerk will chase the tree Inspector. A new padlock was bought for Pickins Piece following the Ivy removal from the trees. Cllr Hickley is liaising with the Parks Department at RBWM to look at the other issues raised following the ivy removal. Land grab and horse grazing.</p>
	iii	<p>Any other greens items – Electric Box update Covered in #03A.</p>

I	Queen Elizabeth II Platinum Jubilee Celebrations https://www.royal.uk/platinum-jubilee-central-weekend Cllrs had a brief discussion. Bunting is left from the last royal celebration so can be put up in the village. Cllrs to bring further ideas to the next meeting. The clerk reported there was an amount in the budget for any necessary expenditure to facilitate the celebrations.
J	River Thames Scheme report & Waterways reports: Update from Cllr Larcombe - #06A
N	NAG Report / Police issues:
	i Collaboration with Colnbrook The Cllrs wish to invite the Cllrs and NAG from Colnbrook to a meeting to discuss common issues. Meeting to take place on 15th February 2022 at 6:30pm prior to the Council meeting.
	ii General Update on issues 7th December was the last regular meeting and then a meeting with the PCC Matthew Barber took place on 20th December.
O	Footpaths and Bridleways -
	i Report on access to Bridleway 4 The Clerk reported that Foundry Lane had been levelled with rubble so the pothole situation had improved. Cllr Hickley reported the bollards had been installed to prevent motor vehicle access to the Bridleway. It was decided to defer any further decisions on any course of action to the next meeting.
	ii Local Access Forum Cllr Hickley will represent Horton - All in favour.
P	Parking, Speeding and other Highways issues: Police are being liaised with over the Milton Close pavement parking. It has been reported to RBWM following their request for persistent problems to be passed on. Cars on the pavement are forcing Parents and their nursery Children into the road.
Q	Flytipping & Waste: Cllr Gibbons has reported 6 fly tips since the last meeting. The Clerk has reported fly tipping on the Bridleways and along Horton Road. Cappagh have been cleaning the village going away from their premises but don't come into the village as their vehicles don't travel through the village. Clerk to contact Cappagh and ask as a goodwill gesture whether they would clean the road into the village between their premises and the Village Green. The question of Cappagh Lorry movements was raised and who was monitoring the vehicle movements. The clerk is to find out what the permitted number should be and then the Parish Council will set up monitoring of the movements.
R	Parish Council Reps:
	i Play equipment
	a Report from Cllr Gibbons: The Clerk is to get quotes for the moss removal and jet washing. Playpark inspection will be coming up so Clerk to arrange when due and meet with Inspector to see what needs done.

		ii Defibrillator Guardians: report Cllr Coogan checks twice per week that it's still in working order.																								
	T	War Memorial Refurbishment Update It was agreed to remove the Lodge Bros deposit payment from this month as we are not able to confirm the information to be put reinscribed yet.																								
	V	Horton Village as a Conservation Area: Next steps Cllr Crame and Cllr Hickley to meet and sort out an action plan to present to the Parish Council. A discussion was had about the Koppa Kitchen Closure, listed building enforcement and Community right to buy.																								
	X	Bus provision in Horton: Next steps 305 still running. Cllr Gibbons highlighted that children in Horton live too close to qualify for a bus to the local high school under the RBWM home school transport policy but there is no other service bus to local schools.																								
	Z	Any other updates received after the agenda has been published*																								
#07		Other Communications or Consultations:																								
	A	Items for future agenda: Cllrs to advise Clerk of any items to be added																								
#08		Financial																								
	A	Budget 2022-23 – RFO to present budget for adoption The Clerk/RFO shared the proposed budget. It had been updated from the December budget to add £500 for Queens celebration. The RFO had also added in payroll services that had been missed from the original draft. The budget was proposed with a precept of £45,405 needing to be raised which was a band D charge of £97.33 Proposed Cllr Crame, seconded cllr Patel. All in favour.																								
	B	Income: None. CIL report published with a Nil return.																								
	C	VAT: VAT return now due and will be done before next meeting.																								
	D	Approval of payment of invoices:																								
		<p>Payments for the month total: £2,096</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Invoice Number</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>12/01/2022</td> <td>Garden Designs</td> <td>5434</td> <td>£759</td> </tr> <tr> <td>12/01/2022</td> <td>Clerk Expenses</td> <td>Month 10</td> <td>£50</td> </tr> <tr> <td>12/01/2022</td> <td>Clerk Salary</td> <td>Month 10</td> <td>£894.65</td> </tr> <tr> <td>12/01/2022</td> <td>HMRC - Clerk</td> <td>Month 10</td> <td>£52.53</td> </tr> <tr> <td>12/01/2022</td> <td>Berkshire Pension - Clerk</td> <td>Month 10</td> <td>£339.95</td> </tr> </tbody> </table>	Date	Payee	Invoice Number	Amount	12/01/2022	Garden Designs	5434	£759	12/01/2022	Clerk Expenses	Month 10	£50	12/01/2022	Clerk Salary	Month 10	£894.65	12/01/2022	HMRC - Clerk	Month 10	£52.53	12/01/2022	Berkshire Pension - Clerk	Month 10	£339.95
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	E	Section 137 / Chair's fund payments (S137 limited by legislation, Chair's fund limited to £250 without meeting approval) - No spend was declared.	
	F	Accounts For previous Q submitted for approval: Accounts now available for Cllrs on the shared drive	
	G	Any other Finance items received after the agenda has been published*	
#09		Questions from the public: (If appropriate)	
#10		Dates of future meetings: 2022, Third Tuesday of each month	
		Tuesday 15th February 2022	Tuesday 15th March 2022
		Tuesday 19 th April 2022	Tuesday 17th May 2022
		Tuesday 21st June 2022	Tuesday 19th July 2022

END OF MINUTES

The meeting finished at 21:27

All votes were unanimous unless specified.

** Un-adopted Minutes – these are not deemed to be a record of the meeting until signed by the Chair **

Minutes prepared by Clerk to the Council.

Mrs Jayne Kennedy, % Champney Hall, Stanwell Road Horton SL3 9PA

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2022 01 11 Planning Appendix (as at 2022/01/11)								
Ref	date	address	details	N o a c t i o n f r o m H P C	H P C t o r e s p o n d	H P C r e s p o n d e d	awa itin g R B W M d e c i s i o n	Decided
4A: New applications received since last meeting								
22/00 023	06/01/20 21	The Hermitage Stanwell Road	(T9, T10, T11 and T12) x4 Poplar Trees - fell and treat stump.					
21/037 02	21/12/20 21	124 Coppermill Road	Garage Conversion					
21/035 15	17/12/20 21	124 Coppermill Road	New dropped kerb with vehicular entrance gates and x1 detached garage.					
21/035 74	15/12/20 21	Chesills Stanwell Road	Detached garage with habitable accommodation within the roofspace and external staircase.					
4B: Applications awaiting decision from RBWM								
21/035 43	01/12/20 21	193 Coppermill Road	Single storey front, side and rear extension and alterations to fenestration					13/12/20 21 decision o/s
21/031 37	01/12/20 21	Kingfisher House	Garage Conversion					13/12/20 21 Decision o/s
21/015 91	24/05/20 21	121 Coppermill Road	Replacement Dwelling		b y 2 4/ 6	3 0/ 5/ 2 1		13/12/20 21 decision o/s

21/019 23	21/06/20 21	Horton Brook Quarry Horton Road	Screening Opinion from the Council under Regulation 6 (1) of the Environmental Impact Assessment Regulations 2017 ("the EIA Regulations"), to confirm whether or not there is a requirement for an Environmental Impact Assessment ("EIA") in respect of the proposed use of land at Horton Quarry for a permanent waste and recycling facility processing only inert wastes. Open for comment					13/12/20 21 Decision o/s
4C: Applications decided since last meeting								
21/022 70	21/12/20 21	8 Coppermill Road	Details required by Condition 3 (Landscaping) of planning permission 21/00694/FULL for the Installation of electronic vehicular entrance and exit roller gates and new fence panels between the existing wall piers.					Decision: Approve Discharge of Condition