**Horton Parish Council**

To: Every Member of the Council for the Parish of Horton, YOU ARE HEREBY SUMMONED TO ATTEND

**A VIRTUAL MEETING of the COUNCIL of the Parish of Horton**

at 7.30pm to transact the business specified in the agenda set out hereunder

(to be held electronically using ZOOM) on

**Tuesday 20th October 2020**

*Dated this the 13th day of October 2020, Benta Hickley, Clerk to the Council.*

**AGENDA**

**(Items marked \*:** A discussion may take place but no vote will take place until the next meeting

|  |  |  |  |  |  |  |
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| **#01** |  | **Councillors** | | | |  |
|  | A | **Present, and apologies and declaration of interest** | | | |  |
|  | B | (and questions from the public if appropriate): | | | |  |
| **#02** |  | **Statutory items:** | | | |  |
|  | 1 | **DPI** (Disclosure of Pecuniary Interest forms) | | | |  |
|  | A | **Recording of the meeting:** The meeting will be recorded assuming the technology works | | | |  |
|  | B | **Minutes of previous meeting for approval:** | | | |  |
| **#03** |  | **Matters arising from previous meetings of the Parish Council (unless due to be covered later):** | | | | |
|  | A | **Swan Radio funding:** Update | | | |  |
|  | B | **Community Right To Buy (CRTB):** See 6Y | | | |  |
|  | C | **Bench (Horton Road):** See 6/G | | | |  |
|  | D | **Milton Close: Fence repairs:** Works completed | | | |  |
|  | E | **Memorial Green repairs :** | | | |  |
|  | F | **Play Equipment / Covid19:** See 6Ri | | | |  |
|  | G | **Any other matters arising from the previous minutes\*** | | | |  |
| **#04** |  | **Planning applications and Highways:** | | | |  |
|  | A | **Planning Applications received:** | | | |  |
|  | B | **Planning Enforcement and Complaints:** | | | |  |
|  | C | **Other planning issues, decisions and appeals:** | | | |  |
|  | D | **Any other Planning items:** | | | |  |
| **#05** |  | **Clerk’s report / Chairman’s Communications / RBWM Communications:** | | | |  |
|  | A | **Clerk’s Report** request for funding to replace laptop | | | |  |
|  | B | **To agree APM and APCM dates for 2021** | | | |  |
|  | C | **Remembrance Service 8th November:** Update if available | | | |  |
|  | D | **Christmas Tree event 3rd December 2020:** to be discussed at November meeting? | | | |  |
|  | E | **Tree inspection:** Update if available | | | |  |
|  | F | **Windsor Town Council:** Update if available | | | |  |
|  | G | **Any communications received after the agenda has been published\*** | | | |  |
| **#06** |  | **To receive reports from Borough Councillors or Parish Councillors** | | | |  |
|  | A | **Ward Councillors’ report**: Update from Ward Councillors | | | |  |
|  | B | **Borough Local Plan:** Update if available | | | |  |
|  | C | **Corona Virus / COVID19:** Update if applicable | | | |  |
|  | D | **DALC /BALC / HALC / NALC updates**: Please see recent newsletters etc saved in [shared drive](https://tinyurl.com/HPCCllrsDrive) | | | | |
|  | E | **ECO / Climate Change Committee:** Update if applicable | | | |  |
|  | F | **Flood Warden’s report**: Update if available | | | |  |
|  | G | **Greens Report:** | | | |  |
|  |  | **i** | **Horton Road benches** Update if available | | |  |
|  |  | **ii** | **greens maintenance**: Update if available | | |  |
|  |  | **iii** | **Any other Green items** | | |  |
|  | H | **Devolved Services: Update following Clerks & Chair / ViceChair ‘s recent fact finding zoom** | | | |  |
|  | I | LEFT BLANK | | | |  |
|  | J | **River Thames Scheme report and Waterways reports**: Update if available | | | |  |
|  | K | LEFT BLANK | | | |  |
|  | L | **Liaison Meeting (Parish & RBWM):** No update | | | |  |
|  | M | LEFT BLANK | | | |  |
|  | N | **NAG Report / Police issues:** NAG group met by Zoom 16th September. Update if available | | | |  |
|  | O | LEFT BLANK | | | |  |
|  | P | **Parking, Speeding and other Highways issues:** Any current issues | | | |  |
|  |  | **i** | **Speeding in Coppermill Road**: Update if available | | |  |
|  |  | **ii** | **24677-13016 Damaged fence outside Berkyn manor Farm:** Update if available | | |  |
|  |  | **iii** | **Pavement parking**: Update if available | | |  |
|  |  | **iv** | **24677-24713 Drainage issues (Jct Horton & Stanwell Roads)** Update if available | | |  |
|  |  | **v** | **24677-24684 Drainage Issues (Milton Close)** Update if available | | |  |
|  | Q | **Flytipping & Waste:** Any current issues | | | |  |
|  |  | **i** | **24677-23181 Fly tipping outside Asquith Court:** Update if available | | |  |
|  |  | **ii** | **Builders waste (?) in Park Lane** Update if available | | |  |
|  |  | **iii** | **24677-23913 Abandoned Caravan,** Update if available | | |  |
|  |  | **iv** | **Abandoned vehicle (at AJNR)** Update if available | | |  |
|  |  | **v** | **Abandoned Vehicle (outside Koppa Kitchen**) Update if available | | |  |
|  |  | **vi** | **24677-21308 Fly tipping opposite Asquith Court, Horton Road** Update if available | | |  |
|  |  | **vii** | **Waste Collections:**  Update if available | | |  |
|  | R | **Parish Council Reps:** Updates if applicable | | | |  |
|  |  | **i** | **Play equipment Rep:** Report from Cllr Gibbons  Maintenance quotes: report from clerk | | |  |
|  |  | **ii** | **Policies to be proposed for adoption:** (available from <https://tinyurl.com/HPCCllrsDrive> ) | | |  |
|  |  |  | **a** | Public Participation at Council Meetings | |  |
|  |  |  | **b** | Risk Assessment | |  |
|  |  |  | **c** | Freedom of Information (cost) | |  |
|  |  |  | **d** | Complaint Policy | |  |
|  |  | **iii** | **Defibrillator Guardians:** Cllrs Gibbons and Coogan and Clerk to report | | |  |
|  | S | **Parish Summit:** Update if applicable | | | |  |
|  | T | LEFT BLANK | | | |  |
|  | U | **Training update:** Update if available | | | |  |
|  | V | **Horton Village as a Conservation Area:** Update if available | | | |  |
|  | W | **Website:** New Website up and running – comment and feedback? | | | |  |
|  | X | LEFT BLANK | | | |  |
|  | Y | **Community Right To Buy**: Update if available | | | |  |
|  | Z | **Any communications received after the agenda has been published\*** | | | |  |
| **#07** |  | **Other Communications or Consultations:** | | | |  |
|  | A | **Any communications received after the agenda has been published**\* | | | |  |
| **#08** |  | **Financial** | | | |  |
|  | A | **Any receipts:** to advise the Councillors of any receipts over & above the precept and the compensating grant | | | |  |
|  | B | **VAT Update:** Update if available | | | |  |
|  | C | **Payment of invoices:** to receive for approval a list of invoices received | | | |  |
|  | D | **Accounts For previous Q submitted for approval. Please see Q1 Final version in shared drive:** | | | | |
|  | E | **Audit Status & Actions:** Update if available | | | |  |
|  | F | **Any other Finance items received after the agenda has been published**\* | | | |  |
| **#09** |  | **Questions from the public:** (If appropriate) | | | |  |
| **#10** |  | Dates of future meetings: 2020, Third Tuesday of each month Face to face meetings are temporarily suspended on advice from Local and National Government: Until advised it is safe to meet in person the Cllrs will hold a virtual meeting on the dates previously agreed. | | | | |
|  |  | **Meetings to be held on Zoom. Contact the clerk for the details** | | | |  |
| Tuesday 17th November 2020 | | | Tuesday 15th December 2020 |  |

For information (not included as an agenda item):

Newsletters from BALC HALC & NALC are available from the HPC Google Drive.

Website reports and RBWM press releases are available from the clerk.

NOTE Meeting Rules apply ‐ circulated to Members February 2019 and available from the clerk and at Parish Meetings.

**I have arranged for this agenda and the previous minutes to be added to the Parish Council Website:** [**www.hortonparishcouncil.gov.uk**](http://www.hortonparishcouncil.gov.uk)

Clerk to the Council: Mrs Benta Hickley, 4B Bells Lane, Horton, SL3 9PW

Note: Personal callers by appointment only.

Email [Clerk@HortonParishCouncil.Gov.uk](mailto:Clerk@HortonParishCouncil.Gov.uk).

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