

Horton Parish Council

To: Every Member of the Council for the Parish of Horton

You are hereby summoned to attend the **MEETING** of **HORTON PARISH COUNCIL** being held at **CHAMPNEY HALL** on **Tuesday 21st April 2026** at **7.00pm** for the purpose of transacting the business specified in the following agenda.

Date: 15th March 2026

Ms Harley Spillane *Harley Spillane* (Clerk To Horton Parish Council)

Members of the Public. In accordance with the Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Members of the General Public will be granted the opportunity to address the meeting on planning applications under consideration without the legal requirement to suspend the meeting.

* Objectors and/or supporters a collective total time limit of 4 minutes.

* The applicant - 2 minutes.

ALL comments will be addressed to or asked through the Chairman of the Meeting.

Recording Notice

This meeting will be recorded in audio for documentation purposes; by participating in this meeting, you are consenting to be recorded.

(i) The Parish Council permits the filming, photography, recording, blogging or tweeting of the content of its public meetings. Should you wish to undertake any such reporting, please notify the Clerk prior to the start of the meeting.

(ii) Unless YOU notify the Clerk to the Council that you DO NOT wish to be filmed, photographed or recorded it will be assumed that your consent has been given.

Council Members will be required to make any declarations of interests and state the nature of that interest at the appropriate time and, where a matter arises at a meeting which directly relates to one of your Disclosable Pecuniary Interests, you must disclose the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.

Where a matter arises at a meeting which directly relates to one of your Other Registerable or Non Registerable Interests, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

Council Members are reminded of their duty under the **Code of Conduct and Standing Orders**.

The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.

Clerk to the Council: Ms Harley Spillane, c/o Champney Hall, Stanwell Road, Horton, Slough, SL3 9PA. Email Clerk@HortonParishCouncil.Gov.Uk . Parish Phone 07957 588 277

AGENDA

1. WELCOME AND APOLOGIES FOR ABSENCE

To receive members apologies for absence.

2. DECLARATIONS OF INTEREST

Members are required to declare and financial or personal interests arising from the agenda.

3. QUESTIONS FROM THE PUBLIC

(Limited to 3 minutes a person and 10 minutes maximum in total).

4. COUNCIL MINUTES

To receive approval for the minutes of the Parish Council meeting of Tuesday 17th February 2026 and Tuesday 17th March 2026.

5. MATTERS ARISING FROM THE MEETING HELD 17TH MARCH 2026

6. COUNCIL STRUCTURE

- i. To consider proposals for changes to the councils leads and committee structure ahead of the Annual Council Meeting

7. ADMINISTRATION

- i. To review and approve changes to Sickness absence policy.
- ii. To review Annual Leave Policy.
- iii. To review Health and safety policy
- iv. To review Scheme of Delegation policy.
- v. To review play park risk assessment.
- vi. To Review Councils risk management policy and risk assessment.
- vii. To consider if the council needs a whistle-blower policy

8. PLANNING APPLICATION

- i. To discuss and make recommendations on planning applications as detailed n Appendix 'A' of this Agenda.
- ii. Enforcement Matters
- iii. Appeals

9. COMMUNICATION AND CORRESPONDANCE

- i. Colne Valley Trust letter to Jack Rankin MP.
- ii. Five Bells Pub

10. REPORTS FROM WARD COUNCILLORS

11. CHAIRS REPORT

- i. Report From Chair.
- ii. Clerks Report.

12. REPORTS

- i. Waterways Report.
- ii. Report From Flood Warden.
- iii. Playground Report.
- iv. Defibrillator Report.
- v. War Memorial.

13. FINANCE AND ADMINISTRATION

- i. To approve of Orders Of Payments.
- ii. To Approve Zurich Renewal Quote of £730.07 ex vat for Insurance.
* Additional quotes for comparison have been requested, if received before the meeting they will be circulated to all Cllrs.
- iii. To Approve quote from window flowers for summer displays £798.00.
- iv. To review and approve grant request from St Michaels Church £1,500.00.
- v. To approve the adoption of the fixed Asset register for 2026-27.
- vi. To Approve bank reconciliation for Q4.
- vii. To review year end budget report.
- viii. Vat reclaim completed for £2,453.66
- ix. First Instalment of the precept has been received of £26,918 on 01/04/26
- x. Councillor's Questions

14. EVENTS

15. ANY FURTHER QUESTIONS FROM THE PUBLIC

(Only for clarification relating to matters discussed on the agenda and limited to 3 minutes a person and 10 minutes maximum total).

16. COUNCILLORS QUESTIONS AND COMMENTS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

17. DATE OF NEXT MEETING

The Date of the next Parish Council monthly meeting will be Tuesday 19th May at 19.00.

18. EXCLUSION OF PRESS AND PUBLIC – PART II

The Chairman will move that the Press and Public be excluded from the meeting under the Public Bodies (Admissions to Meeting) Act 1960, the public and press be excluded from the meeting during consideration of the following item due to the confidential nature.

19. To consider the Clerks sick pay entitlement and resolve the appropriate rate of pay.

Dates of future meetings: 2026 Third Tuesday of each month

Annual Parish Meeting Tuesday 28 th April 2026 – 19.00	Tuesday 19 th May 2026 – 19.00	Tuesday 16 th June 2026 – 19.00
Tuesday 21 st July 2026 – 19.00	Tuesday 18 th August 2026 - 19.00	Tuesday 15 th September 2026 - 19.00

Appendix A
PLANNING APPLICATIONS SUBMITTED
TO THE ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD
FULL Applications submitted to RBWM to be considered by the Parish Council.

*No applications received at the time of publishing the agenda.

Application site	Application No.	Proposal

Appendix B
NOTICE OF RESULTS AS DETERMINED BY THE ROYAL BOROUGH OF WINDSOR AND
MAINDENHEAD.

Application Site	Application No	Proposal	Parish Council Response	RBWM Decision
Land East of Horton Road, Horton, Slough	26/00543/VAR	Application for the variation of condition 38 (time) of planning permission 07/00590/FULL as amended by planning permission Ref. 17/03850 dated 27 th December 2018, to extend the time allowed for the completion of extraction, infilling and restoration of the site.	Objection – Parish council will be requesting if the extension is granted that no further extensions be given after this.	Awaiting Decision
193 Coppermill Road TW19 5NW	26/00259/FULL	New boundary treatment and entrance gate. (part retrospective)	Objection	Decline to Determine
Park House, Park Lane SL3 9PR	26/00142/CLU	Certificate of lawfulness to determine whether the existing use of the former stables as residential accommodation ancillary an incidental to the main dwelling is lawful.	No Objection	Awaiting Decision
Land To The West and Adjacent 1A The Bungalow	26/00119/CPU	Certificate of lawfulness to determine whether the proposed use of the land as a residential caravan site for up to 9 caravans.	Objection	Awaiting Decision
The Divine Manor, 90 Coppermill Road	26/00057/FULL	New covered front entrance canopy, single story side/rear extension and alteration to fenestration	No Objection	Awaiting Decision
Land Rear of 38 to 80 Coppermill Road	25/03260/OUT	Outline application for access, appearance, layout and scale only to be considered at this stage with all other matters to be reserved for the erection of a mix of 33no. Dwellings with associated bins and cycle provision and access.	Objection	Awaiting Decision
24 Dawn Redwood Close	25/02542/TPO	T1 – Oak - Fell	No Objection	Awaiting Decision
Land West of Colne Brook Foundry Lane	25/02598/MINW	Winning and working of minerals (sand and gravel) in the form of two extensions to the existing quarry, with progressive restoration via infilling	No Objection	Awaiting Decision

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