

# Horton Parish Council

To: Every Member of the Council for the Parish of Horton

You are hereby summoned to attend the **MEETING** of **HORTON PARISH COUNCIL** being held at **CHAMPNEY HALL** on **Tuesday 20<sup>TH</sup> January 2026** at **7.00pm** for the purpose of transacting the business specified in the following agenda.

Date: 15<sup>th</sup> January 2026

Ms Harley Spillane      *Harley Spillane*      ( Clerk To Horton Parish Council)

**Members of the Public.** *In accordance with the Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

*Members of the General Public will be granted the opportunity to address the meeting on planning applications under consideration without the legal requirement to suspend the meeting.*

- \*      *Objectors and/or supporters a collective total time limit of 4 minutes.*
- \*      *The applicant - 2 minutes.*

*ALL comments will be addressed to or asked through the Chairman of the Meeting.*

## **Recording Notice**

*This meeting will be recorded in audio for documentation purposes; by participating in this meeting, you are consenting to be recorded.*

- (i)**      *The Parish Council permits the filming, photography, recording, blogging or tweeting of the content of its public meetings. Should you wish to undertake any such reporting, please notify the Clerk prior to the start of the meeting.*
- (ii)**      *Unless YOU notify the Clerk to the Council that you DO NOT wish to be filmed, photographed or recorded it will be assumed that your consent has been given.*

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**Council Members** will be required to make any declarations of interests and state the nature of that interest at the appropriate time and, where a matter arises at a meeting which directly relates to one of your Disclosable Pecuniary Interests, you must disclose the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.

Where a matter arises at a meeting which directly relates to one of your Other Registerable or Non Registerable Interests, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

**Council Members** are reminded of their duty under the **Code of Conduct and Standing Orders**.

*The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.*

Clerk to the Council: Ms Harley Spillane, c/o Champney Hall, Stanwell Road, Horton, Slough, SL3 9PA. Email [Clerk@HortonParishCouncil.Gov.Uk](mailto:Clerk@HortonParishCouncil.Gov.Uk) . Parish Phone 07957 588 277

# AGENDA

## 1. WELCOME AND APOLOGIES FOR ABSENCE

To receive members apologies for absence.

## 2. DECLARATIONS OF INTEREST

Members are required to declare any financial or personal interests arising from the agenda.

## 3. QUESTIONS FROM THE PUBLIC

(Limited to 3 minutes a person and 10 minutes maximum in total).

## 4. COUNCIL MINUTES

To receive approval for the minutes of the Parish Council meeting of Tuesday 16th December 2025 and Wednesday 14<sup>th</sup> January 2026.

## 5. MATTERS ARISING FROM THE MEETING HELD 16<sup>TH</sup> DECEMBER 2025

## 6. ADMINISTRATION

- i. Update on Standing Orders.
- ii. Update on contract for The Clerk.

## 7. PLANNING APPLICATION

- i. To discuss and make recommendations on planning applications as detailed in Appendix 'A' of this Agenda.
- ii. Enforcement Matters
- iii. Appeals

## 8. COMMUNICATION AND CORRESPONDANCE

- i. To consider and approve the creation of an official Horton Parish Council Facebook page.
- ii. Cllr N. Cole and Cllr J. Patel, to confirm if their Declarations of Interest forms are up to date or require changes.

## 9. REPORTS FROM WARD COUNCILLORS

## 10. CHAIRS REPORT

## 11. CLERKS REPORT

## 12. REPORTS

- i. Waterways Report.
- ii. Report From Flood Warden.
- iii. Playground Report.
- iv. Defibrillator Report.
- v. War Memorial.

### 13. FINANCE AND ADMINISTRATION

- i. To approve of Orders Of Payments.

Date	Payee	Month	Budget Line	Amount	VAT	Total
20/01/2026	Staff A	Month 10	Personnel/Admin	£ 880.70	0.00	£880.70
20/01/2026	HMRC	Month 10	Personnel	£314.84	0.00	£314.84
20/01/2026	Berkshire Pension	Month 10	Personnel	£402.97	0.00	£402.97
20/01/2026	PKF	SB04493	Audit	£302.40	£75.60	£378.00
20/01/2026	Garden Designs	9459	Greens	£462.60	£92.52	£555.12
20/01/2026	Garden Designs	9516	Greens	£265.00	£53.00	£318.00
20/01/2026	Garden Designs	9511	Play park	£110.00	£22.00	£132.00

- ii. To approve quarterly accounting statement.
- iii. To consider and approve the Quote received for the 2026/2027 financial year from Garden Designs £9,285.50 ex VAT.
- iv. To Consider and approve adding Cllr D. Buckley Cllr G. Petrassi – Beck and Cllr E. Larcombe to authorise bank payments
- v. To Consider and approve expenditure From CIL funds for defibrillator £999.99 ex VAT
- vi. To Consider and approve expenditure from CIL funds for insulated locked free standing defibrillator unit £3,100.00 ex VAT.
- vii. Councillor's Questions

### 14. EVENTS

- i. Sunday 8<sup>th</sup> November 2026 – Remembrance Sunday
- ii. To set a date for the Lighting/Blessing of the Christmas tree 2026.
- iii. Councillor Question's

### 15. ANY FURTHER QUESTIONS FROM THE PUBLIC

(Only for clarification relating to matters discussed on the agenda and limited to 3 minutes a person and 10 minutes maximum total).

### 16. COUNCILLORS QUESTIONS AND COMMENTS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

### 17. DATE OF NEXT MEETING

The Date of the next Parish Council monthly meeting will be Tuesday 17<sup>th</sup> February 2026 at 19.00.

**Dates of future meetings: 2026 Third Tuesday of each month**

Tuesday 17 <sup>th</sup> March 2026 – 19.00	Tuesday 21 <sup>st</sup> April 2026 – 19.00	Tuesday 19 <sup>th</sup> May 2026 – 19.00
Tuesday 16 <sup>th</sup> June 2026 – 19.00	Tuesday 21 <sup>st</sup> July 2026 – 19.00	Tuesday 18 <sup>th</sup> August 2026 – 19.00

**Appendix A**  
**PLANNING APPLICATIONS SUBMITTED**  
**TO THE ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**FULL Applications submitted to RBWM to be considered by the Parish Council.**

<b>Application site</b>	<b>Application No.</b>	<b>Proposal</b>
The Divine Manor 90 Coppermill Road TW19 5NS	26/00057/FULL	New covered front entrance canopy, single story side/rear extension and alterations to fenestration.
Land Rear of 38 to 80 Coppermill Road	25/03260/OUTLINE	Outline application for access, appearance, layout and scale only to be considered at this stage with all other matters to be reserved for the erection of a mix of 33no. dwellings with associated bins and cycle provision and access.

**Appendix B**  
**NOTICE OF RESULTS AS DETERMINED BY THE ROYAL BOROUGH OF WINDSOR AND**  
**MAINDNHEAD.**

<b>Application Site</b>	<b>Application No</b>	<b>Proposal</b>	<b>Parish Comments</b>	<b>RBWM Decision</b>
62 Coppermill road	25/02711/CLD	Certificate of lawfulness to determine whether existing outbuilding is lawful.	No Objection	Still awaiting a Decision.
124 Coppermill Road	25/02862/FULL	Detached garage ancillary to main dwelling.	No Objection	Refuse
1 Ashgood Cottages Foundry Lane	25/02417/FULL	Part single part two storey side extension.	No Objection	Application Permitted
24 Dawn Redwood Close	25/02542/TPO	T1 – Oak - Fell	No Objection	Awaiting Decision
Land West of Colne Brook Foundry Lane	25/02598/MINW	Winning and working of minerals ( sand and gravel) in the form of two extensions to the existing quarry, with progressive restoration via infilling with imported inert material to agricultural use	No Objection	Awaiting Decision
164 Coppermill road	25/02682/FULL	2no. Front dormers	Objection	Application Withdrawn