

Horton Parish Council

To: Every Member of the Council for the Parish of Horton

You are hereby summoned to attend the **MEETING** of **HORTON PARISH COUNCIL** being held at **CHAMPNEY HALL** on **Tuesday 21st October 2025** at **7.00pm** for the purpose of transacting the business specified in the following agenda.

Date: 13th October 2025

Ms Harley Spillane *Harley Spillane* (Clerk To Horton Parish Council)

Members of the Public. In accordance with the Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Members of the General Public will be granted the opportunity to address the meeting on planning applications under consideration without the legal requirement to suspend the meeting.

* Objectors and/or supporters a collective total time limit of 4 minutes.

* The applicant - 2 minutes.

ALL comments will be addressed to or asked through the Chairman of the Meeting.

Recording Notice

This meeting will be recorded in audio for documentation purposes; by participating in this meeting, you are consenting to be recorded.

(i) The Parish Council permits the filming, photography, recording, blogging or tweeting of the content of its public meetings. Should you wish to undertake any such reporting, please notify the Clerk prior to the start of the meeting.

(ii) Unless YOU notify the Clerk to the Council that you DO NOT wish to be filmed, photographed or recorded it will be assumed that your consent has been given.

Council Members will be required to make any declarations of interests and state the nature of that interest at the appropriate time and, where a matter arises at a meeting which directly relates to one of your Disclosable Pecuniary Interests, you must disclose the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.

Where a matter arises at a meeting which directly relates to one of your Other Registerable or Non Registerable Interests, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

Council Members are reminded of their duty under the **Code of Conduct** and **Standing Orders**.

The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.

AGENDA

1. WELCOME AND APOLOGIES FOR ABSENCE

To receive members apologies for absence.

2. DECLARATIONS OF INTEREST

Members are required to declare and financial or personal interests arising from the agenda.

3. QUESTIONS FROM THE PUBLIC

(Limited to 3 minutes a person and 10 minutes maximum in total).

4. COUNCIL MINUTES

To receive approval for the minutes of the Parish Council meeting of Tuesday 16th September 2025.

5. DEVELOPEMENT ON COPPERMILL ROAD

Councillors and Residents Q&A session on the proposed development on Coppermill Road.

6. MATTERS ARISING FROM THE MEETING HELD 16TH SEPTEMBER 2025

7. ADMINISTRATION

- i. To approve the following Policies - Co Opted, CCTV, I.T and Retention.
- ii. To approve the Standing Orders
- iii. To approve the Financial Regulations
- iv. To approve the Code Of Conduct

8. PLANNING APPLICATION

- i. To discuss and make recommendations on planning applications as detailed in Appendix 'A' of this Agenda.
- ii. Enforcement Matters

9. REPORTS FROM WARD COUNCILLORS

10. CHAIRS REPORT

- i. To include update on Caravans and HMO's

11. CLERKS REPORT

12. REPORTS

- i. Waterways Report.
- ii. Report From Flood Warden.
- iii. Playground Report.
- iv. Defibrillator Report.
- v. War Memorial.

13. FINANCE AND ADMINISTRATION

- i. To approve of Orders Of Payments.

Date	Payee	Month	Budget Line	Amount	VAT	Total
21/10/2025	Staff A	Month 7	Personnel/Admin	£ 929.06	0.00	£929.06
21/10/2025	HMRC	Month 7	Personnel	£327.04	0.00	£327.04
21/10/2025	Garden Designs	9270	Greens	£260.50	£52.10	£312.60
21/10/2025	Garden Designs	9305	Greens	£992.50	£198.50	£1,191.00
21/10/2025	Colne Valley	221	Other	£637.69	£127.54	£765.23
21/10/2025	Window Flowers	70540	Other	£1,330.00	£266.00	£1,596.00
21/10/25	RBL	Invoice 2025	Other	£107.50	£0.00	£107.50

- ii. To approve quarterly accounting statement.
- iii. To consider approval for winter hanging baskets £777.00 + VAT for 7 baskets (£111.00 + VAT each)
- iv. Precept payment received £24,902.50 30/09/2025
- v. To approve the Clerk to be added to Unity bank account to be able to input payments.
- vi. Approval to put reserves into a separate account to main account to keep reserves separate.
- vii. Councillor's Questions

14. EVENTS

- i. To approve a councillor and resident to lay the Wreaths for Remembrance Sunday.
- ii. Update on Plans for Remembrance Sunday
- iii. Update on Christmas Tree Blessing.
- iv. Councillor Question's

15. ANY FURTHER QUESTIONS FROM THE PUBLIC

(Only for clarification relating to matters discussed on the agenda and limited to 3 minutes a person and 10 minutes maximum total).

16. COUNCILLORS QUESTIONS AND COMMENTS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

17. DATE OF NEXT MEETING

The Date of the next Parish Council monthly meeting will be Tuesday 18th November 2025

Dates of future meetings: 2025 Third Tuesday of each month

Tuesday 16 th December 2025 – 19.00	Tuesday 20 th January 2026 – 19.00	Tuesday 17 th February 2026 – 19.00
Tuesday 17 th March 2026 – 19.00	Tuesday 21 st April 2026 – 19.00	Tuesday 19 th May 2026 – 19.00

Appendix A

PLANNING APPLICATIONS SUBMITTED

TO THE ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

FULL Applications submitted to RBWM to be considered by the Parish Council.

No Application Received

Application site	Application No.	Proposal
1 Ashgood Cottages Foundry Lane, Horton, SL3 9PB	25/02417/FULL	Part single, part two storey extension.
24 Dawn Redwood Close, Horton, SL3 9QD	25/02545/TPO	T1-Oak – Fell (005/1980/TPO)
Land West Of Colne Brook Foundry Lane, Horton	25/02598/MIN	Winning and working of minerals (sand and gravel) in the form of two minor extensions to existing quarry, with progressive restoration via infilling with imported inert material to agricultural use.
164 Coppermill Road, TW19 5NR	25/02682/FULL	2no front dormers