

2025-09-09 Agenda

## Horton Parish Council

To: Every Member of the Council for the Parish of Horton

You are hereby summoned to attend the **MEETING** of **HORTON PARISH COUNCIL** being held at **CHAMPNEY HALL** on **Tuesday 16<sup>TH</sup> September 2025** at **7.00pm** for the purpose of transacting the business specified in the following agenda.

Date: 09<sup>th</sup> September 2025

Ms Harley Spillane *Harley Spillane* (Clerk To Horton Parish Council)

**Members of the Public.** In accordance with the Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Members of the General Public will be granted the opportunity to address the meeting on planning applications under consideration without the legal requirement to suspend the meeting.

\* Objectors and/or supporters a collective total time limit of 4 minutes.

\* The applicant - 2 minutes.

ALL comments will be addressed to or asked through the Chairman of the Meeting.

**(i) The Parish Council permits the filming, photography, recording, blogging or tweeting of the content of its public meetings. Should you wish to undertake any such reporting, please notify the Clerk prior to the start of the meeting.**

**(ii) Unless YOU notify the Clerk to the Council that you DO NOT wish to be filmed, photographed or recorded it will be assumed that your consent has been given.**

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**Council Members** will be required to make any declarations of interests and state the nature of that interest at the appropriate time and, where a matter arises at a meeting which directly relates to one of your Disclosable Pecuniary Interests, you must disclose the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.

Where a matter arises at a meeting which directly relates to one of your Other Registerable or Non Registerable Interests, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

**Council Members** are reminded of their duty under the **Code of Conduct** and **Standing Orders**.

The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.

Clerk to the Council: Ms Harley Spillane, c/o Champney Hall, Stanwell Road, Horton, Slough, SL3 9PA. Email [Clerk@HortonParishCouncil.Gov.Uk](mailto:Clerk@HortonParishCouncil.Gov.Uk) . Parish Phone 07957 588 277

# AGENDA

## 1. WELCOME AND APOLOGIES FOR ABSENCE

## 2. DECLARATIONS OF INTEREST

Members are required to declare any financial or personal interests arising from the agenda.

## 3. QUESTIONS FROM THE PUBLIC

(Limited to 3 minutes a person and 10 minutes maximum in total).

## 4. COUNCIL MINUTES

To receive approval for the minutes of the Parish Council meeting of Tuesday 19th August 2025.

## 5. ACTIONS AND MATTERS ARISING

- i. Approval Of Co Opted Policy
- ii. Approval Of Retention Policy
- iii. Approval Of Policy for CCTV
- iv. Approval Of Standing Orders
- v. Approval Of Financial Procedures
- vi. Approval Of Code Of Conduct
- vii. Approval Of I.T Policy
- viii. Fly Tipping Sunnymeads Bridge

## 6. PLANNING APPLICATION

No Planning Applications Received .

## 7. COMMUNICATIONS AND CORRESPONDENCE

- i. RBWM response on Cherry Tree
- ii. War Memorial – Feedback from War Memorial Trust
- iii. Milton Close
- iv. RBWM Planning Team
- v. Heathrow Expansion Scoping

## 8. REPORTS FROM WARD COUNCILLORS

## 9. REPORTS

- i. Waterways Report.
- ii. Report From Flood Warden.
- iii. Playground Report.
- iv. Defibrillator Report.

## 10. CHAIR'S REPORT

## 11. FINANCE AND ADMINISTRATION

### i. Approval of Orders Of Payments

Date	Payee	Month	Budget Line	Amount	VAT	Total
16/08/2025	Staff A	Aug 25	Personnel/Admin	£ TBC	0.00	TBC
16/09/2025	Staff B	Aug 25	Personnel/Admin	£ TBC	0.00	TBC
16/09/2025	HMRC	Aug 25	Personnel	TBC	0.00	TBC
16/09/2025	Garden Designs	9188	Greens	£260.50	£52.10	£312.60
16/09/2025	RBWM Library	IN3496281	Library	£2,610	0.00	£2,610

ii. To consider approval to sponsor a cherry tree £660.00 per Tree.

iii. Assertion 10 training for the Clerk on 13/11/25 £53.50

## 12. ANY FURTHER QUESTIONS FROM THE PUBLIC

(Only for clarification relating to matters discussed on the agenda and limited to 3 minutes a person and 10 minutes maximum total).

## 13. COUNCILLORS QUESTIONS AND COMMENTS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

## 14. DATE OF NEXT MEETING

The Date of the next Parish Council monthly meeting will be Tuesday 21<sup>st</sup> October 2025

### Dates of future meetings: 2025 Third Tuesday of each month

Tuesday 21 <sup>st</sup> October 2025 -19.00	Tuesday 18 <sup>th</sup> November 2025 – 19.00	Tuesday 16 <sup>th</sup> December 2025 – 19.00
Tuesday 20 <sup>th</sup> January 2026 – 19.00	Tuesday 17 <sup>th</sup> February 2026 – 19.00	Tuesday 17 <sup>th</sup> March 2026 – 19.00

## **Appendix A**

### **PLANNING APPLICATIONS SUBMITTED**

#### **TO THE ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

FULL Applications submitted to RBWM to be considered by the Parish Council.

No Application Received

<b>Application site</b>	<b>Application No.</b>	<b>Proposal</b>