

Horton Parish Council

To: Every Member of the Council for the Parish of Horton

You are hereby summoned to attend the **MEETING** of **HORTON PARISH COUNCIL** being held at **CHAMPNEY HALL** on **Tuesday 19TH August 2025** at **7.00pm** for the purpose of transacting the business specified in the following agenda.

Date: 11th August 2025

Ms Harley Spillane *Harley Spillane* (Clerk To Horton Parish Council)

Members of the Public. In accordance with the Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Members of the General Public will be granted the opportunity to address the meeting on planning applications under consideration without the legal requirement to suspend the meeting.

* Objectors and/or supporters a collective total time limit of 4 minutes.

* The applicant - 2 minutes.

ALL comments will be addressed to or asked through the Chairman of the Meeting.

(i) The Parish Council permits the filming, photography, recording, blogging or tweeting of the content of its public meetings. Should you wish to undertake any such reporting, please notify the Clerk prior to the start of the meeting.

(ii) Unless YOU notify the Clerk to the Council that you DO NOT wish to be filmed, photographed or recorded it will be assumed that your consent has been given.

Council Members will be required to make any declarations of interests and state the nature of that interest at the appropriate time and, where a matter arises at a meeting which directly relates to one of your Disclosable Pecuniary Interests, you must disclose the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.

Where a matter arises at a meeting which directly relates to one of your Other Registerable or Non Registerable Interests, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

Council Members are reminded of their duty under the **Code of Conduct and Standing Orders**.

The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.

Dates of future meetings: 2025 Third Tuesday of each month

Tuesday 16 th September 2025 - 19.00	Tuesday 21 st October 2025 -19.00	Tuesday 18 th November 2025 – 19.00
Tuesday 16 th December 2025 – 19.00	Tuesday 20 th January 2026 – 19.00	Tuesday 17 th February 2026 – 19.00

AGENDA

1. WELCOME AND APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are required to declare any financial or personal interests arising from the agenda.

3. QUESTIONS FROM THE PUBLIC

(Limited to 3 minutes a person and 10 minutes maximum in total).

4. COUNCIL MINUTES

To receive approval for the minutes of the Parish Council meeting of Tuesday 15th July 2025.

5. ACTIONS AND MATTERS ARISING

- To Consider a policy for recording of the meeting.
- Policy for CCTV
- Standing Orders
- Financial Procedures
- Code Of Conduct
- I.T Policy

6. PLANNING APPLICATION

To discuss and make recommendations on planning applications as detailed in Appendix 'A' of this Agenda.

7. COMMUNICATIONS AND CORRESPONDENCE

- Planning proposal for Heathrow Airport 3rd runway
- Letter to Jack Rankin MP from Datchet Parish Council on Jubilee River.
- Adopted supplementary planning (SPDs) by RBWM.
- War Memorial
- Communications from residents

8. REPORTS FROM WARD COUNCILLORS

9. REPORTS

- Waterways Report.
- Report From Flood Warden.
- DALC/BALC/HALC/NALC Report – To receive latest updates.
- Playground Report.
- Defibrillator Report.

10. CHAIR'S REPORT

11. FINANCE AND ADMINISTRATION

- Approval of Orders Of Payments

Date	Payee	Month	Budget Line	Amount	VAT	Total
19/08/2025	Staff	Month 6	Personnel/Admin	£858.93	0.00	£858.93
19/08/2025	HMRC	Month 6	Personnel	£283.77	0.00	£283.77
19/08/2025	Garden Designs	9159	Greens	£732.00	£146.40	£878.40
19/082025	Garden Designs	9172	Greens	£260.50	£52.10	£312.60
19/08/2025	Horton Church	2025-001	Donation	£2,061.00	0.00	£2,061.00
19/08/2025	Vision ICT	20526	IT	£23.33	£4.67	£28.00

- Approval of Clerk Hourly Rate of £23.92.
- To discuss and approve a working from home payment for the Clerk.
- To Consider approval of quote from Garden Designs to repair two existing planters £45.00 + VAT. To either create a raised bed with wooden boards £495.00 + VAT or use Large tyres £265.00 + VAT.
- To consider approval to sponsor a cherry tree £660.00 per Tree.

12. ANY FURTHER QUESTIONS FROM THE PUBLIC

(Only for clarification relating to matters discussed on the agenda and limited to 3 minutes a person and 10 minutes maximum total).

13. COUNCILLORS QUESTIONS AND COMMENTS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

14. MOTIONS SUBMITTED TO THE MEETING

15. DATE OF NEXT MEETING

The Date of the next Parish Council monthly meeting will be Tuesday 16th September 2025

Appendix A

PLANNING APPLICATIONS SUBMITTED

TO THE ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

FULL Applications submitted to RBWM to be considered by the Parish Council.

Application site	Application No.	Proposal
193 Coppermill Road, Wraysbury, Staines Upon Thames, TW19 5NW	25/01869/FULL	New boundary treatment and entrance gate. (Part Retrospective)
94 – 96 Coppermill Road, Wraysbury, Staines Upon Thames, TW19 5NS	25/0176/FULL	Single storey rear extension with steps and 1no. detached outbuilding following demolition of existing elements (retrospective)