

## Horton Parish Council

To: Every Member of the Council for the Parish of Horton,  
YOU ARE HEREBY SUMMONED TO ATTEND

### A MEETING of the COUNCIL of the Parish of Horton

at 7.00pm to transact the business specified in the agenda set out hereunder

on Tuesday **17<sup>th</sup> June 2025**

*Dated this the **11<sup>th</sup> day of June 2025**, Jayne Kennedy, Clerk to the Council.*

(Items marked \*: A discussion may take place but no vote will take place until the next meeting)

## AGENDA

<b>#01</b>	<b>Councillors Summoned: Chair Cllr Hickley, Vice Chair Cllr Larcombe, Cllr Bovingdon, Cllr Buckley, Cllr Cole, Cllr Coogan, Cllr Patel</b>	<b>Lead</b>
A	Welcome, present, apologies and declaration of interest	Chair
B	Public Participation document and the Meetings Rules including recording of the meeting	Chair
C	Questions from the public	Chair
D	Discussion and vote on the Co-option of Mrs Ginella Beck	Chair
<b>#02</b>	<b>Statutory items:</b>	
A	Minutes of previous meeting for approval: 20 <sup>th</sup> May 2025	Chair
<b>#03</b>	<b>Planning applications and Highways: (Planning appendix for details re items A-C)</b>	
A	Residential Planning Applications received: 25/01338/FULL - Kirkstone Horton Road Horton 25/01412/CPD - 28 Coppermill Road 25/01377/FULL - 165 Coppermill Road 25/01017/FULL - 136 Coppermill Road	Chair
B	Industrial Planning Applications received: None	Cllr Cole
C	Planning Enforcement and Complaints	Chair
D	Other planning issues and appeals	Chair
<b>#04</b>	<b>Communications:</b>	
A	Clerk's Communications:	Clerk
B	Chairman's Communications:	Chair
C	RBWM Communications: Milestone Statement feedback for Public Rights of Way	Clerk
D	Any other items received after the agenda has been published*	Clerk
<b>#05</b>	<b>To receive reports from Borough Councillors or Parish Councillors or others</b>	
A	Ward Councillors' report:	Ward Cllrs
B	DALC /BALC / HALC / NALC Report: To receive the latest updates:	Cllr Cole
C	Waterways Report:	Cllr Larcombe
D	Flood Wardens Report:	Flood Warden
E	Playground Report: Annual Playground Inspection Report	Clerk
F	Defibrillator Report • Champney Hall Defibrillator • Coppermill Road defibrillator update	Cllr Coogan/ Clerk
G	Community Liaison Groups:	Chair
H	Neighbourhood Action Group Meeting: Letter to TVP	Chair
I	Update on Clerk/RFO Vacancy	Chair

J	Any other information to share that is relevant to council business*					Chair
K	Items for future agendas:					Chair
#06	Financial Report:					
A	Income:					RFO
B	Approval of payment – received to date £3,025.77					RFO
	Date	Payee	Invoice Number	Budget Line	Amount	
	17/06/2025	Staff	Month 3	Personnel/ Admin	£1,171.00	
	17/06/2025	HMRC	Month 3	Personnel	£155.30	
	17/06/2025	Berkshire Pension	Month 3	Personnel	£446.67	
	17/06/2025	Garden Designs	8981	Greens	£850.80	
	17/06/2025	Auditing Solutions	A8991	Audit	£402.00	
C	Internal Audit Report					RFO
D	Approval and Signing of the AGAR					RFO
E	Contingency plan for payments after the end of June					RFO
F	Section 137 / Chair’s fund payments: (S137 limited by legislation, Chair’s fund limited to £250 p.a. without meeting approval)					RFO
G	Any other Finance information to share*					RFO
#07	Policies to be reviewed and adopted:					
	<ul style="list-style-type: none"><li>• Communications Policy</li><li>• CCTV Policy</li><li>• Standing Orders</li><li>• Financial Procedures</li><li>• Members code of Conduct</li><li>• IT Policy</li><li>• Staff Handbook</li></ul>					Clerk
#08	Questions from the public: (If appropriate)					
	Dates of future meetings: 2025, Third Tuesday of each month					
	Please read the “Meetings Rules and Public Participation at Meetings” document					
	Tuesday 17 <sup>th</sup> June 2025 – 19:00		Tuesday 15 <sup>th</sup> July 2025 – 19:00			
	Tuesday 19 <sup>th</sup> August 2025 – 19:00		Tuesday 16 <sup>th</sup> September 2025 – 19:00			
	Tuesday 21 <sup>st</sup> October 2025 – 19:00		Tuesday 18 <sup>th</sup> November 2025 – 19:00			
	Tuesday 16 <sup>th</sup> December 2025 – 19:00		Tuesday 20 <sup>th</sup> January 2026 – 19:00			
	Tuesday 17 <sup>th</sup> February 2026 – 19:00		Tuesday 17 <sup>th</sup> March 2026 – 19:00			

\*No decisions will be made from this information about council business. Anything requiring a decision will be placed on the next agenda as an agenda item.

For information (not included as an agenda item): Website reports and RBWM press releases are available from the clerk.

NOTE Meeting Rules apply - available from the clerk and at Parish Meetings.

I have arranged for this agenda and the previous minutes to be added to the Parish Council Website:

[www.hortonparishcouncil.gov.uk](http://www.hortonparishcouncil.gov.uk)

Clerk to the Council: Mrs Jayne Kennedy, c/o Champney Hall, Stanwell Road, Horton, Slough. SL3 9PA. Email [Clerk@HortonParishCouncil.Gov.uk](mailto:Clerk@HortonParishCouncil.Gov.uk). Parish Phone 07957 588 277

Planning Appendix (as at 2025/06/11)								
Ref	date	address	details	No action from HPC	HPC responded	HPC responded	awaiting RBWM decision	Decided
4A: New applications received since last meeting								
25/01017/FULL	Mon 09 Jun 2025	136 Coppermill Road Wraysbury Staines TW19 5NR	1no. detached outbuilding ancillary to the main dwelling, front boundary treatment and hardstanding (part retrospective).					
25/01338/FULL	Tue 03 Jun 2025	Kirkstone Horton Road Horton Slough SL3 9NU	Single storey rear extension and alterations to fenestration following the demolition of the existing single storey elements.					
25/01412/CPD	Fri 30 May 2025	28 Coppermill Road Wraysbury Staines TW19 5NT	Certificate of lawfulness to determine whether the proposed detached outbuilding ancillary to the main dwelling is lawful.					
25/01377/FULL	Wed 28 May 2025	165 Coppermill Road Wraysbury Staines TW19 5NX	First floor rear extension, hip to gable and 1no. rear dormer.					
4B: Applications awaiting decision from RBWM								

25/00579/VAR	Mon 10 Mar 2025	28 - 30 Coppermill Road Wraysbury Staines	Variation (under Section 73a) of planning permission 18/02046/VAR to remove Condition 10 (removal of PD).		x	x	x	
25/01141/PDXL	Fri 02 May 2025	164 Coppermill Road Wraysbury Staines TW19 5NR	Single storey rear extension no greater than 8.00m in depth, 3.05m high with an eaves height of 2.65m.		x	x	x	
25/01024/FULL	Wed 07 May 2025	136 Coppermill Road Wraysbury Staines TW19 5NR	Part change of use of the existing car park to mixed use to park minibuses overnight for business use (part retrospective)		x	x	x	
25/01111/FULL	Wed 30 Apr 2025	1 Ashgood Cottages Foundry Lane Horton Slough SL3 9PB	Part single part two storey side extension		x	x	x	
25/01094/FULL	Mon 28 Apr 2025	24 Coppermill Road Wraysbury Staines TW19 5NT	New front porch.		x	x	x	
25/00915/FULL	Wed 23 Apr 2025	90 Coppermill Road Wraysbury Staines TW19 5NS	Single storey front extension, single storey side/rear extension and alterations to existing rear steps.		x	x	x	
25/00568/CLU	Fri 07 Mar 2025	Land To The West And Adjacent 1A The Bungalow Datchet Road Horton Slough	Certificate of lawfulness to determine whether the existing use of the land for a residential		x	x	x	

			caravan site is lawful.					
4C: Applications decided since last meeting								
25/00884/FULL	Mon 07 Apr 2025	Purbeck Bells Lane Horton Slough SL3 9PW	Single storey front extension, 3no. front dormers, 3no. rear dormers and 1no. rear dormer with enclosed balcony, single storey rear extension, alterations to fenestration and enlargement of the existing raised terrace following the demolition of the existing elements.		×	×		2 <sup>nd</sup> June 2025 - Application Refused
25/01142/CPD	Fri 02 May 2025	164 Coppermill Road Wraysbury Staines TW19 5NR	Certificate of lawfulness to determine whether the proposed single storey side extension and alterations to fenestration is lawful.		×	×		19 <sup>th</sup> May 2025 – Permitted Development
25/01143/CPD	Fri 02 May 2025	164 Coppermill Road Wraysbury Staines TW19 5NR	Certificate of lawfulness to determine whether the proposed hip to gable, 3no. front rooflights, 1no. rear dormer with 2no. Juliet balconies to accommodate a		×	×		19 <sup>th</sup> May 2025 – Permitted Development

			loft conversion is lawful.					
25/00579/VAR	Mon 10 Mar 2025	28 - 30 Coppermill Road Wraysbury Staines	Variation (under Section 73a) of planning permission 18/02046/VAR to remove Condition 10 (removal of PD).		×	×		12 <sup>th</sup> May 2025 – Application permitted
25/01146/CPD	Fri 02 May 2025	164 Coppermill Road Wraysbury Staines TW19 5NR	Certificate of lawfulness to determine whether the proposed single storey front porch and 1no. detached outbuilding ancillary to the main dwelling is lawful.		×	×		12 <sup>th</sup> May 2025 – Permitted Development