

Horton Parish Council

To: Every Member of the Council for the Parish of Horton, YOU ARE HEREBY SUMMONED TO
ATTEND

A MEETING of the COUNCIL of the Parish of Horton

at 7.30pm to transact the business specified in the agenda set out hereunder
on Tuesday **20th February 2024**

Dated this the 13th day of February 2024, Jayne Kennedy, Clerk to the Council.

(Items marked *: A discussion may take place but no vote will take place until the next meeting)

AGENDA

#01		Councillors Invited: Chair Cllr Hickley, Vice Chair Cllr Cole, Cllr Bovingdon, Cllr Buckley, Cllr Coogan, Cllr Larcombe, Cllr Patel	Lead
	A	Welcome, present, apologies and Declaration of interest: Declarations of Interest:	Chair
	B	Public Participation document and the Meetings Rules including recording of the meeting	Chair
	C	Questions from the public.	Chair
	D	Membership of the Council update on vacancies – 2 vacancies.	Chair
#02		Statutory items:	
	A	Minutes of previous meeting for approval	Chair
#03		Planning applications and Highways: (see Planning appendix for details re items A-C)	
	A	Residential Planning Applications received: 1 24/00289/FULL - Thu 01 Feb 2024 – Sunnyside, Stanwell Road, Horton - Replacement of existing boundary wall with new pedestrian gate, electric entrance gates and hardstanding.	Cllr Hickley
	B	Industrial Planning Applications received:	Cllr Cole
	C	Planning Applications decided by RBWM since last HPC meeting:	Cllr Hickley
	D	Planning Enforcement and Complaints in progress:	Cllr Hickley
	E	Other planning issues and appeals: 22/02544/FULL - Brookfield Lodge – Allowed on appeal 22/02545/LBC - Brookfield Lodge – Allowed on appeal	Cllr Hickley
#04		Communications:	
	A	Clerk's Communications:	Clerk
	B	Chairman's Communications:	Chair
	C	RBWM Communications:	Clerk

	D	Any other items received after the agenda has been published*	Clerk																																			
#05		To receive reports from Borough Councillors or Parish Councillors or others																																				
	A	Ward Councillors' report:	Ward Cllrs																																			
	B	DALC /BALC / HALC / NALC Report: To receive the latest updates.	Cllr Cole																																			
	C	Flood Warden's report: To receive updates from the Flood Warden.	Flood Warden																																			
	D	Waterways report: To receive updates on the waterways in Horton.	Cllr Larcombe																																			
	E	Decide on Horton Response to the River Thames Scheme Consultation	Cllr Hickley																																			
	F	Horton Emergency Plan Update	Cllr Hickley																																			
	G	Pickens Piece Working Group: <ul style="list-style-type: none"> Housing Needs Survey Advertising the project 	Cllr Hickley																																			
	H	Horton Parish Council response to the Public Rights of way Milestone statement.	Cllr Hickley																																			
	I	Playground Equipment, Inspections and Maintenance Report:	Clerk																																			
	J	Defibrillators: <ul style="list-style-type: none"> Champney Hall Defibrillator status check Defibrillator 2 project – report back on meeting with Windsor Lions 	Cllr Coogan Cllr Hickley																																			
	K	Annual Parish Meeting date – set a date for the APM and a list of guests to speak	Cllr Hickley																																			
	L	Confirmation Annual Meeting of the Parish Council date moved to 7 th May 2024.	Cllr Hickley																																			
	M	Any other information to share that is relevant to council business*	Clerk																																			
	N	Items for future agenda:	Clerk																																			
#06		Financial Report:																																				
	A	Income: VAT return	RFO																																			
	B	Approval of payment: Invoices received so far <table border="1" data-bbox="288 1597 1316 1928"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Invoice Number</th> <th>Budget Line</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>20/02/2024</td> <td>Staff</td> <td>Month 11</td> <td>Personnel</td> <td>£1,029.24</td> </tr> <tr> <td>20/02/2024</td> <td>HMRC</td> <td>Month 11</td> <td>Personnel</td> <td>£63.49</td> </tr> <tr> <td>20/02/2024</td> <td>Berkshire Pension</td> <td>Month 11</td> <td>Personnel</td> <td>£384.44</td> </tr> <tr> <td>20/02/2024</td> <td>Clerks Expenses</td> <td>Month 11</td> <td>Training</td> <td>£39.22</td> </tr> <tr> <td>20/02/2024</td> <td>Breakthrough Communications</td> <td>20210919</td> <td>Training</td> <td>£300.00</td> </tr> <tr> <td>20/02/2024</td> <td>Garden Designs</td> <td>7859</td> <td>Greens</td> <td>£391.20</td> </tr> </tbody> </table>	Date	Payee	Invoice Number	Budget Line	Amount	20/02/2024	Staff	Month 11	Personnel	£1,029.24	20/02/2024	HMRC	Month 11	Personnel	£63.49	20/02/2024	Berkshire Pension	Month 11	Personnel	£384.44	20/02/2024	Clerks Expenses	Month 11	Training	£39.22	20/02/2024	Breakthrough Communications	20210919	Training	£300.00	20/02/2024	Garden Designs	7859	Greens	£391.20	RFO
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	C	Section 137 / Chair's fund payments: (S137 limited by legislation, Chair's fund limited to £250 without meeting approval)	RFO																																			

	D	Any other Finance information to share*	RFO
#07		Policies to be reviewed and adopted:	
		Sickness Absence Policy Grievance Policy Disciplinary Policy Annual leave Policy Expenses Policy Health and Safety Policy Grant Awarding Policy Meeting Rules and Public Participation	
#08		Questions from the public: (If appropriate)	
		Dates of future meetings: 2024, Third Tuesday of each month	
		Please read the "Meetings Rules and Public Participation at Meetings" document	
		Tuesday 19 th March 2024 – 19:30	Tuesday 16 th April 2024 – 19:30
		Tuesday 7 th May 2024 – 19:30 Annual Parish Council Meeting.	Tuesday 18 th June 2024 – 19:30
		Tuesday 16 th July 2024 – 19:30	Tuesday 20 th August – 19:30

*No decisions will be made from this information about council business. Anything requiring a decision will be placed on the next agenda as an agenda item.

For information (not included as an agenda item):

Website reports and RBWM press releases are available from the clerk.

NOTE Meeting Rules apply - available from the clerk and at Parish Meetings.

I have arranged for this agenda and the previous minutes to be added to the Parish Council

Website: www.hortonparishcouncil.gov.uk

Clerk to the Council: Mrs Jayne Kennedy, c/o Champney Hall, Stanwell Road, Horton,
Slough. SL3 9PA

Note: Meetings by arrangement only

Email Clerk@HortonParishCouncil.Gov.uk.

Parish Phone 07957 588 277

Planning Appendix (as at 2024/02/13)								
Ref	date	address	details	No action from HPC	HPC to respond	HPC responded	awaiting RBWM decision	Decided
4A: New applications received since last meeting								
24/00289 /FULL	Thu 01 Feb 2024	Sunnyside Stanwell Road Horton Slough SL3 9PE	Replacement of existing boundary wall with new pedestrian gate, electric entrance gates and hardstanding.					
24/00125 /CONDIT	Fri 12 Jan 2024	Brookfield Park Lane Horton Slough SL3 9PR	Details required by Condition 5 (schedule of works) of listed building consent 22/02507/LBC for consent for works to the existing roof including removal of the existing roof finishes and replacement of roof tiles, leadwork and parts of the roof structure.	✓				
23/02946 /PDXL	Fri 19 Jan 2024	24 Coppermill Road Wraysbury Staines TW19 5NT	Single storey rear extension no greater than 6.00m in depth, 3.23m high with an eaves height of 2.95m.	✓				
4B: Applications awaiting decision from RBWM								
22/01547 /FULL	Thu 09 Jun 2022	18 Coppermill Road Wraysbury Staines TW19 5NT	Retention of rear single storey extension at a reduced size following demolition of part of the existing garage and the rear most part of the existing extension.		✓	✓	✓	
4C: Applications decided since last meeting								
23/03087 /FULL	Thu 14 Dec 2023	Brookfield Lodge Datchet Road Horton Slough SL3 9PS	Single storey side extension to link the main dwelling to the Summer Room with new mansard roof providing habitable accommodation within the roofspace.		✓	✓	✓	Tue 06 Feb 2024 – Application refused
23/03088 /LBC	Wed 13 Dec 2023	Brookfield Lodge Datchet Road Horton Slough SL3 9PS	Consent for a single storey side extension to link the main dwelling to the Summer Room with new mansard roof providing habitable accommodation within the roofspace.		✓	✓	✓	Tue 06 Feb 2024 – Application refused
23/02619 /FULL	Mon 13 Nov 2023	The Crown Horton Road Horton Slough SL3 9NU	Temporary car parking (retrospective)		✓	✓	✓	Fri 19 Jan 2024 – Application refused

23/03192 /CPD	Mon 15 Jan 2024	166 Coppermill Road Wraysbury Staines TW19 5NR	Certificate of lawfulness to determine whether the proposed granny annexe is lawful.	✓				Tuesday 16 th January 2024 Permission Refused
23/03124 /PDXL	Fri 15 Dec 2023	136 Coppermill Road Wraysbury Staines TW19 5NR	Single storey rear extension no greater than 8.00m in depth, 3.00m high with an eaves height of 3.00m.	✓				25 th Jan 2024 Decided: Prior Approval not required
21/01923 /EIASCR	21/06/202 1	Horton Brook Quarry Horton Road	Screening Opinion from the Council under Regulation 6 (1) of the Environmental Impact Assessment Regulations 2017 ("the EIA Regulations"), to confirm whether or not there is a requirement for an Environmental Impact Assessment ("EIA") in respect of the proposed use of land at Horton Quarry for a permanent waste and recycling facility processing only inert wastes. Open for comment	✓	✓	✓	✓	Tue 16 th Jan 2024 Decision: No objection