

## Horton Parish Council

To: Every Member of the Council for the Parish of Horton, YOU ARE HEREBY SUMMONED TO  
ATTEND

### A MEETING of the COUNCIL of the Parish of Horton

at 7.30pm to transact the business specified in the agenda set out hereunder  
on Tuesday **21<sup>st</sup> November 2023**

*Dated this the 14<sup>th</sup> day of November 2023, Jayne Kennedy, Clerk to the Council.*

**(Items marked \*:** A discussion may take place but no vote will take place until the next meeting)

## AGENDA

<b>#01</b>		<b>Councillors Invited: Chair Cllr Hickley, Vice Chair Cllr Cole, Cllr Bovingdon, Cllr Buckley, Cllr Coogan, Cllr Larcombe, Cllr Patel</b>	<b>Lead</b>
	A	Chair welcomed everyone to the meeting. Present and apologies and Declaration of interest:	Chair
	B	Public Participation document and the Meetings Rules including recording of the meeting. Questions from the public.	Clerk
	C	Membership of the Council update on vacancies – 2 vacancies.	Chair
	D	Council Vision, aims and strategy: deferred to November	Cllr Hickley
<b>#02</b>		<b>Statutory items:</b>	
	A	Minutes of previous meeting for approval	Chair
<b>#03</b>		<b>Planning applications and Highways: (see Planning appendix for details re items A-C)</b>	
	A	Residential Planning Applications received: 1	Cllr Hickley
	B	Industrial Planning Applications received: 0	Cllr Cole
	C	Planning Applications decided by RBWM since last HPC meeting:	Cllr Hickley
	D	Planning Enforcement and Complaints: 4 pending results.	Cllr Hickley
	E	Other planning issues and appeals: 2 properties are awaiting an appeal outcome.	Cllr Hickley
<b>#04</b>		<b>Communications:</b>	
	A	Clerk's Communications:	Clerk
	B	Chairman's Communications	Chair
	C	RBWM Communications: <ul style="list-style-type: none"> <li>Sustainability Planning Document Consultation period is underway</li> <li>Bus Route Consultation open until 4<sup>th</sup> December 2023</li> </ul>	Clerk

	D	Any other items received after the agenda has been published*	Clerk																																													
<b>#05</b>		<b>To receive reports from Borough Councillors or Parish Councillors or others</b>																																														
	A	Ward Councillors' report: Any written reports will be read by the Clerk	Cllr Hickley																																													
	B	DALC /BALC / HALC / NALC Report: To receive the latest updates. AGM 9 <sup>th</sup> November 2023	Cllr Cole																																													
	C	Flood Warden's report: To receive updates from the Flood Warden. <ul style="list-style-type: none"> <li>Emergency Plan</li> </ul>	Flood Warden																																													
	D	Waterways report: To receive updates on the waterways in Horton.	Cllr Larcombe																																													
	E	Pickens Piece Working Group	Cllr Hickley																																													
	F	Greens Report: Garden Designs Planters quote	Cllr Hickley																																													
	G	Highways: <ul style="list-style-type: none"> <li>Road Cleaning Stanwell Road</li> </ul>	Cllr Hickley																																													
	H	Christmas Tree and Lighting	Cllr Cole																																													
	I	War memorial update	Cllr Cole																																													
	J	Playground Equipment and Maintenance Report	Clerk																																													
	K	Defibrillators <ul style="list-style-type: none"> <li>Pad replacement</li> </ul>	Cllr Coogan																																													
	L	Any other updates received after the agenda has been published*	Clerk																																													
	M	Items for future agenda	Clerk																																													
<b>#06</b>		<b>Financial Report:</b>																																														
	A	Income	RFO																																													
	B	Approval of payment: <table border="1" data-bbox="309 1563 1337 1933"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Invoice Number</th> <th>Budget Line</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>21/11/2023</td> <td>Staff</td> <td>Month 7</td> <td>Personnel</td> <td>£992.34</td> </tr> <tr> <td>21/11/2023</td> <td>HMRC</td> <td>Month 7</td> <td>Personnel</td> <td>£40.64</td> </tr> <tr> <td>21/11/2023</td> <td>Berkshire Pension</td> <td>Month 7</td> <td>Personnel</td> <td>£384.44</td> </tr> <tr> <td>21/11/2023</td> <td>Clerks Expenses</td> <td>Month 7</td> <td>Admin</td> <td>£82.50</td> </tr> <tr> <td>21/11/2023</td> <td>Garden Designs</td> <td>7750,7790</td> <td>Greens</td> <td>£2,522.20</td> </tr> <tr> <td>21/11/2023</td> <td>Royal British Legion</td> <td>CWheeler</td> <td>Events</td> <td>£30.00</td> </tr> <tr> <td>21/11/2023</td> <td>Champney Hall</td> <td>CHMC2023</td> <td>Admin</td> <td>£3,350.00</td> </tr> <tr> <td>21/11/2023</td> <td>RBWM – May Election</td> <td>IN3051909</td> <td>Admin</td> <td>£281.50</td> </tr> </tbody> </table> <p>Payment of £595 was made for a Christmas Tree and delivery during the month.</p>	Date	Payee	Invoice Number	Budget Line	Amount	21/11/2023	Staff	Month 7	Personnel	£992.34	21/11/2023	HMRC	Month 7	Personnel	£40.64	21/11/2023	Berkshire Pension	Month 7	Personnel	£384.44	21/11/2023	Clerks Expenses	Month 7	Admin	£82.50	21/11/2023	Garden Designs	7750,7790	Greens	£2,522.20	21/11/2023	Royal British Legion	CWheeler	Events	£30.00	21/11/2023	Champney Hall	CHMC2023	Admin	£3,350.00	21/11/2023	RBWM – May Election	IN3051909	Admin	£281.50	RFO
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	C	Budget first draft	RFO
	D	Recommendation on Clerks pay	CLlr Hickley
	E	Section 137 / Chair's fund payments (S137 limited by legislation, Chair's fund limited to £250 without meeting approval) Gift for Trumpet player at Remembrance Service - £30.00	RFO
	F	Any other Finance items received after the agenda has been published*	RFO
<b>#07</b>		<b>Motions</b>	
		None	
<b>#08</b>		<b>Policies to be reviewed and adopted</b>	
		Co-option Policy	
		Grant Policy and Procedures	
<b>#09</b>		<b>Questions from the public: (If appropriate)</b>	
<b>#10</b>		<b>Dates of future meetings: 2023, Third Tuesday of each month</b>	
		Please read the "Meetings Rules and Public Participation at Meetings" document	
		Tuesday 21 <sup>st</sup> November 2023 – 19:30	Tuesday 19 <sup>th</sup> December 2023 – 19:30
		Tuesday 16 <sup>th</sup> January 2024 – 19:30	Tuesday 20 <sup>th</sup> February 2024 – 19:30

For information (not included as an agenda item):

Website reports and RBWM press releases are available from the clerk.

NOTE Meeting Rules apply - available from the clerk and at Parish Meetings.

I have arranged for this agenda and the previous minutes to be added to the Parish Council

Website: [www.hortonparishcouncil.gov.uk](http://www.hortonparishcouncil.gov.uk)

Clerk to the Council: Mrs Jayne Kennedy, c/o Champney Hall, Stanwell Road, Horton,  
Slough. SL3 9PA

Note: Meetings by arrangement only

Email [Clerk@HortonParishCouncil.Gov.uk](mailto:Clerk@HortonParishCouncil.Gov.uk).

Parish Phone 07957 588 277

Planning Appendix (as at 2023/11/14)								
Ref	date	address	details	No action from HPC	HPC to respond	HPC responded	awaiting RBWM decision	Decided
4A: New applications received since last meeting								
23/02618 /CPD	Tue 24 Oct 2023	38 Coppermill Road Wraysbury Staines TW19 5NT	Certificate of lawfulness to determine whether the loft conversion is lawful.	NA	NA	NA	✓	
23/01294 /CONDIT	Tue 24 Oct 2023	Land East of Horton Road Horton Slough	Details required by Condition 6 (LEMP), 10 (Dust Management Plan) and 17 (Complaints procedure) of Planning Permission 22/01492 for Continued use of approximately 12 hectares of land for a proposed inert waste recycling facility, including weighbridge, site offices, welfare facilities and machinery store and workshop; the retention of the raised bunds, existing planted trees and associated landscaping and the existing access; and the erection of a southern bund and associated landscaping.	NA	NA	NA	✓	
23/02619 /FULL	Mon 13 Nov 2023	The Crown Horton Road Horton Slough SL3 9NU	Temporary car parking (retrospective)					

4B: Applications awaiting decision from RBWM							
23/02091 /CPD	Thu 24 Aug 2023	Chesills Stanwell Road Horton Slough SL3 9PE	Certificate of lawfulness to determine whether the 1no. detached outbuilding incidental to the main dwelling is lawful.		✓	✓	✓
23/01699 /FULL	Mon 17 Jul 2023	62 Coppermill Road Wraysbury Staines TW19 5NS	Mono pitched roof to the front elevation, addition of a first floor and alterations to and fenestration.		✓	✓	✓
23/01387 /FULL	Mon 05 Jun 2023	Broom Lodge and Land At Broom Lodge Stanwell Road Horton Slough	Subdivision of existing residential dwelling into 5 flats (including partial demolition and extension of the dwelling) and erection of 10no. detached and semi-detached dwellings together with revised access, driveways and landscaping.		✓	✓	✓
23/00236 /TPO	Thu 26 Jan 2023	Land At Junction of Welley Road And Datchet Road Horton Slough	T1 - T9 - Poplar Trees - Crown reduction to a final height of 20m and spread of 5.5m and Crown lifting to 5m above ground level, T10 - Poplar - fell (126/2002/TPO).		✓	✓	✓
23/00812 /NMA	Thu 30 Mar 2023	Land East of Horton Road Horton Slough	Non-material amendments to planning permission 17/03850/VAR to revise conditions requiring the removal of raised screening bunds and the existing plant, machinery, buildings and structures (including hard surfacing constructed for any purpose) and related to restoration, landscaping and aftercare scheme.		✓	✓	✓
22/02544 /FULL	Tue 20 Sep 2022	Brookfield Lodge Datchet Road Horton Slough SL3 9PS	Single storey side extension to link the main dwelling to the detached Summer Room.		✓	✓	✓
22/02545 /LBC	Tue 20 Sep 2022	Brookfield Lodge Datchet Road Horton Slough SL3 9PS	Consent for a single storey side extension to link the main dwelling to the detached Summer Room.		✓	✓	✓
22/01547 /FULL	Thu 09 Jun 2022	18 Coppermill Road Wraysbury Staines TW19 5NT	Retention of rear single storey extension at a reduced size following demolition of part of the existing garage and the rear most part of the existing extension.		✓	✓	✓

21/01923 /EIASCR	21/06/2021	Horton Brook Quarry Horton Road	Screening Opinion from the Council under Regulation 6 (1) of the Environmental Impact Assessment Regulations 2017 ("the EIA Regulations"), to confirm whether or not there is a requirement for an Environmental Impact Assessment ("EIA") in respect of the proposed use of land at Horton Quarry for a permanent waste and recycling facility processing only inert wastes. Open for comment		✓	✓	✓	
4C: Applications decided since last meeting								
22/01492 /FULL	Mon 13 Jun 2022	Land East of Horton Road Horton Slough	Continued use of approximately 12 hectares of land for a proposed inert waste recycling facility, including weighbridge, site offices, welfare facilities and machinery store and workshop; the retention of the raised bunds, existing planted trees and associated landscaping and the existing access; and the erection of a southern bund and associated landscaping		✓	✓	✓	Tue 24 <sup>th</sup> Oct 2023 – Application Permitted
23/01197 /CLU	Tue 16 May 2023	Annexe Beggars Roost Stanwell Road Horton Slough SL3 9PE	Certificate of lawfulness to determine whether the existing use as residential dwelling is lawful.		✓	✓	✓	Tue 31 <sup>st</sup> Oct 2023 – Application Permitted.
23/02462 /PDXL	Fri 06 Oct 2023	150B Coppermill Road Wraysbury Staines TW19 5NR	Single storey rear extension no greater than 8.00m in depth, 2.90m high with an eaves height of 2.90m.					Fri 10 <sup>th</sup> Nov 2023 – Application Refused.