

Horton Parish Council

To: Every Member of the Council for the Parish of Horton,
YOU ARE HEREBY SUMMONED TO ATTEND

THE ANNUAL MEETING of the PARISH COUNCIL of Horton

at 7.30pm on Tuesday **16th May 2023**

to transact the business specified in the agenda set out hereunder

Dated this the 9th day of May 2023, Jayne Kennedy, Clerk to the Council.

Summoned Councillors: Cllr Buckley, Cllr Cole, Cllr Coogan, Cllr Hickley, Cllr Larcombe

1.	Apologies
2.	The election of the Chair of the Parish Council: Chair to sign the Acceptance of Office form
3.	The election of the Vice Chair of the Parish Council:
4.	To consider Co-options to fill vacant seats
5.	Councillors' Declarations of Pecuniary Interest: to be distributed and signed in front of the clerk (when practicable)
6.	Declarations of Interest:
7.	Open session for members of the public The Opportunity for members of the public to address the meeting
8.	Committees and responsibilities: To consider whether any committees are appropriate for the forthcoming year
9.	To Appoint Lead Councillors <ul style="list-style-type: none">• 9.1 Planning,• 9.2 Finance,• 9.3 flags,• 9.4 policies,• 9.5 fly tipping,• 9.6 parking issues,• 9.7 play equipment,• 9.8 Greens,• 9.9 water course and flooding,• 9.10 staffing and training• 9.11 Defibrillator Guardian
10.	To appoint representatives to other parish bodies: <ul style="list-style-type: none">• Champney Hall Management Committee
11.	To appoint representatives to appropriate bodies and / or to agree to subscribe where applicable: <ul style="list-style-type: none">• 11.1 DALC• 11.2 BALC• 11.3 LAANC• 11.4 Neighbourhood Action Group• 11.5 RBWM Flood Forum
12.	To note the following annual or long-term contracts have been awarded: <ul style="list-style-type: none">• 12.1 Greens maintenance• 12.2 Internal Auditor• 12.3 Payroll Services• 12.4 Web hosting• 12.5 Insurance

13.	Approval of Minutes of the April meeting on 18th April 2023																																																	
14.	Planning Applications																																																	
	<ul style="list-style-type: none">• 23/00927/FULL - validated Monday 17th April 2023 - 167 Coppermill Road - First floor rear extension and alterations to fenestration.• 23/01007/CONDIT - Monday 24th April 2023 - Brookfield Park Lane Horton Slough SL3 9PR Details required by Condition 3 (roof tile sample) and Condition 4 (Lead work) of Listed Building Consent 22/02507/LBC for Consent for works to the existing roof including removal of the existing roof finishes and replacement of roof tiles, leadwork and parts of the roof structure.																																																	
15.	Neighbourhood Plan																																																	
16.	Correspondence: To inform of correspondence received by the council																																																	
17.	To receive reports from: <ul style="list-style-type: none">• 17.1 The Clerk• 17.2 The Chairman• 17.3 RBWM Ward Councillors																																																	
18.	Meeting schedule for 2023-2024																																																	
19.	Finance <ul style="list-style-type: none">• 19.1 Payment Approval																																																	
	<table><tr><th>Date</th><th>Payee</th><th>Invoice Number</th><th>Budget Line</th><th>Amount</th></tr><tr><td>16/05/2023</td><td>Staff member</td><td>Month 11</td><td>Clerk</td><td>£992.34</td></tr><tr><td>16/05/2023</td><td>HMRC</td><td>Month 11</td><td>Clerk</td><td>£40.64</td></tr><tr><td>16/05/2023</td><td>Berkshire Pension</td><td>Month 11</td><td>Clerk</td><td>£368.69</td></tr><tr><td>16/05/2023</td><td>Clerk expenses</td><td>Month 11</td><td>Admin</td><td>£52.50</td></tr><tr><td>16/05/2023</td><td>Viking Direct</td><td>2417761</td><td>Admin</td><td>£118.86</td></tr><tr><td>16/05/2023</td><td>BALC/NALC</td><td>0401</td><td>Subscriptions</td><td>£249.06</td></tr><tr><td>16/05/2023</td><td>SLCC</td><td>1006691</td><td>Subscriptions</td><td>£177.00</td></tr><tr><td>16/05/2023</td><td>Garden Designs</td><td>7317</td><td>Greens</td><td>£1366.98</td></tr></table>					Date	Payee	Invoice Number	Budget Line	Amount	16/05/2023	Staff member	Month 11	Clerk	£992.34	16/05/2023	HMRC	Month 11	Clerk	£40.64	16/05/2023	Berkshire Pension	Month 11	Clerk	£368.69	16/05/2023	Clerk expenses	Month 11	Admin	£52.50	16/05/2023	Viking Direct	2417761	Admin	£118.86	16/05/2023	BALC/NALC	0401	Subscriptions	£249.06	16/05/2023	SLCC	1006691	Subscriptions	£177.00	16/05/2023	Garden Designs	7317	Greens	£1366.98
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<ul style="list-style-type: none">• 19.2 Budget Report• 19.3 Internal Audit Report• 19.4 Approval of the 2022/23 Governance Statement• 19.5 Approval of the 2022/23 Accounts• 19.6 Banking Arrangements• 19.7 Chairs Allowance• 19.8 Insurance Cover• 19.9 Approval of the current level of reserves																																																		
20.	Documents: <ul style="list-style-type: none">• 20.1 Standing Orders• 20.2 Financial Procedures• 20.3 Members code of conduct																																																	

NOTE Meeting Rules apply - circulated to Members March 2023 and available from the clerk and at Parish Council Meetings.

I have arranged for this agenda and the previous minutes to be added to the Parish Council Website:

www.hortonparishcouncil.gov.uk

Clerk to the Council: Mrs Jayne Kennedy, c/o Champney Hall, Stanwell Road, Horton, Slough. SL3 9PA

Note: Meetings by arrangement only

Email Clerk@HortonParishCouncil.Gov.uk.

Parish Phone 07957 588 277

Planning Appendix (as at 2023/05/09)								
Ref	date	address	details	No action from HPC	HPC to respond	HPC responded	awaiting RBWM decision	Decided
4A: New applications received since last meeting								
23/00927 /FULL	Mon 17 Apr 2023	167 Coppermill Road Wraysbury TW19 5NX	First floor rear extension and alterations to fenestration.					
23/01007 /CONDIT	Mon 24 Apr 2023	Brookfield Park Lane Horton Slough SL3 9PR	Details required by Condition 3 (roof tile sample) and Condition 4 (Lead work) of Listed Building Consent 22/02507/LBC for Consent for works to the existing roof including removal of the existing roof finishes and replacement of roof tiles, leadwork and parts of the roof structure.					
4B: Applications awaiting decision from RBWM								
23/00236 /TPO	Thu 26 Jan 2023	Land At Junction of Wellely Road and Datchet Road Horton Slough	T1 - T9 - Poplar Trees - Crown reduction to a final height of 20m and spread of 5.5m and Crown lifting to 5m above ground level, T10 - Poplar - fell (126/2002/TPO).		✓			
23/00812 /NMA	Thu 30 Mar 2023	Land East of Horton Road Horton Slough	Non-material amendments to planning permission 17/03850/VAR to revise conditions requiring the removal of raised screening bunds and the existing plant, machinery, buildings and structures (including hard surfacing constructed for any purpose) and related to restoration, landscaping and aftercare scheme.		✓			
22/02544 /FULL	Tue 20 Sep 2022	Brookfield Lodge Datchet Road Horton Slough SL3 9PS	Single storey side extension to link the main dwelling to the detached Summer Room.		✓	✓	✓	
22/02545 /LBC	Tue 20 Sep 2022	Brookfield Lodge Datchet Road Horton Slough SL3 9PS	Consent for a single storey side extension to link the main dwelling to the detached Summer Room.		✓	✓	✓	
22/01547 /FULL	Thu 09 Jun 2022	18 Coppermill Road Wraysbury Staines TW19 5NT	Retention of rear single storey extension at a reduced size following demolition of part of the existing garage and the rear most part of the existing extension.		✓	✓	✓	

21/01923 /EIASCR	21/06/2021	Horton Brook Quarry Horton Road	Screening Opinion from the Council under Regulation 6 (1) of the Environmental Impact Assessment Regulations 2017 ("the EIA Regulations"), to confirm whether or not there is a requirement for an Environmental Impact Assessment ("EIA") in respect of the proposed use of land at Horton Quarry for a permanent waste and recycling facility processing only inert wastes. Open for comment		✓	✓	✓	
4C: Applications decided since last meeting								
23/00385 /FULL	Mon 13 Feb 2023	Brookfield Lodge Datchet Road Horton Slough SL3 9PS	Single storey side extension to link the main dwelling to the detached Summer Room with new mansard roof providing habitable accommodation within the roofspace.			✓		12/04/2023 Refuse
23/00386 /LBC	Mon 13 Feb 2023	Brookfield Lodge Datchet Road Horton Slough SL3 9PS	Consent for a single storey side extension to link the main dwelling to the detached Summer Room with new mansard roof providing habitable accommodation within the roofspace.			✓		12/04/2023 Refuse
23/00269 /FULL	Tue 07 Feb 2023	Chesills Stanwell Road Horton Slough SL3 9PE	Detached garage with habitable accommodation above, 2no. front dormers and external staircase following demolition of existing garage and shed.			✓	✓	02/05/2023 Refuse