

## Horton Parish Council

To: Every Member of the Council for the Parish of Horton, YOU ARE HEREBY SUMMONED TO  
ATTEND

### A MEETING of the COUNCIL of the Parish of Horton

at 7.30pm to transact the business specified in the agenda set out hereunder  
on Tuesday **21<sup>st</sup> March 2023**

*Dated this the 14<sup>th</sup> day of March 2023, Jayne Kennedy, Clerk to the Council.*

**(Items marked \*:** A discussion may take place but no vote will take place until the next meeting)

## AGENDA

|            |   |  |       |
|------------|---|--|-------|
| <b>#01</b> |   | <b>Councillors Invited: Chair Cllr Hickley Vice Chair Cllr Crame, Cllrs Gibbons, Cllr Cole, Cllr Coogan, Cllr Patel, Cllr Bovingdon, Cllr Larcombe</b> | Lead  |
|            | A | Present and apologies and Declaration of interest:   | Chair |
|            | B | Public Participation document and the Meetings Rules:<br>Questions from the public:  | Clerk |
| <b>#02</b> |   | <b>Statutory items:</b>  |       |
|            | A | Recording of the meeting:  | Clerk |
|            | B | Minutes of previous meeting for approval:  | Chair |
| <b>#03</b> |   | <b>Planning applications and Highways: (see Planning appendix for details re items A-C)</b>  |       |
|            | A | Planning Applications received: 2 Planning applications received since the publication of the last Agenda. Response for ratification.                  | BH    |
|            | B | Planning applications awaiting a decision: 6 applications  | BH    |
|            | C | Planning Applications decided by RBWM since last HPC meeting: 4 applications   | BH    |
|            | D | Planning Enforcement and Complaints: None  | BH    |
|            | E | Other planning issues and appeals: No appeals pending  | BH    |
|            | F | Other Planning related items:  | JC    |
| <b>#04</b> |   | <b>Communications:</b>   |       |
|            | A | Clerk's Report   | Clerk |
|            | B | Chairman's Communications  | Chair |
|            | C | RBWM Communications  | Clerk |
|            | D | Any other items received after the agenda has been published*  | Clerk |
| <b>#05</b> |   | <b>To receive reports from Borough Councillors or Parish Councillors or others</b>   |       |

|            | A                 | Ward Councillors' report: To receive reports from Ward Councillors   | EW/DC/GM      |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|------------|-------------------|--|---------------|-----------|----------------|-------------|--------|------------|--------------|----------|-------|---------|------------|------|----------|-------|--------|------------|-------------------|----------|-------|---------|------------|----------------|----------|-------|--------|------------|------------|-------|---------------|-----------|-----|
|            | B                 | DALC /BALC / HALC / NALC Report: To receive the latest updates.  | NC            |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|            | C                 | Flood Warden's report: To receive updates from the Flood Warden.   | DP            |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|            | D                 | Waterways report: To receive updates on the waterways in Horton  | EL            |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|            | E                 | Greens Report  | BH            |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|            | i                 | Removal of tree in front of Champney Hall.<br>Quotes to be considered and a tree surgeon to be selected.   | BH            |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|            | ii                | Hanging Baskets – Quote to be considered   |               |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|            | F                 | Kings Coronation:<br>To receive a proposal for the plan for Horton and to approve the crown design for Horton.   | BH            |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|            | G                 | Highways: To receive a report about parking around the village green   | JP            |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|            | H                 | Bus Service: To receive a report on the latest bus service plans from RBWM and agree a response.   | BH            |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|            | I                 | Local Access Forum – Milestone Statement   | BH            |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|            | J                 | Playground Equipment and Maintenance Report:<br>To receive an update on the playground.  | BH            |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|            | K                 | Defibrillator Report: To receive a report on the Defibrillator operating status.   | EC            |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|            | L                 | War Memorial Refurbishment and Funding: To receive an update on the progression of the funding application.  | NC            |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|            | M                 | Any other updates received after the agenda has been published*  | Clerk         |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|            | N                 | Items for future agenda:<br>Cllrs to advise Clerk of any items to be added   | Clerk         |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
| <b>#06</b> |                   | <b>Financial Report</b>  |               |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|            | A                 | Income:  | RFO           |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|            | B                 | Approval of payment: Expected payments<br><table border="1" data-bbox="309 1697 1337 1921"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Invoice Number</th> <th>Budget Line</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>21/03/2023</td> <td>Staff member</td> <td>Month 11</td> <td>Clerk</td> <td>£992.34</td> </tr> <tr> <td>21/03/2023</td> <td>HMRC</td> <td>Month 11</td> <td>Clerk</td> <td>£40.64</td> </tr> <tr> <td>21/03/2023</td> <td>Berkshire Pension</td> <td>Month 11</td> <td>Clerk</td> <td>£368.69</td> </tr> <tr> <td>21/03/2023</td> <td>Clerk expenses</td> <td>Month 11</td> <td>Admin</td> <td>£52.50</td> </tr> <tr> <td>21/03/2023</td> <td>Metrosigns</td> <td>20292</td> <td>Other funding</td> <td>£1,044.00</td> </tr> </tbody> </table> | Date          | Payee     | Invoice Number | Budget Line | Amount | 21/03/2023 | Staff member | Month 11 | Clerk | £992.34 | 21/03/2023 | HMRC | Month 11 | Clerk | £40.64 | 21/03/2023 | Berkshire Pension | Month 11 | Clerk | £368.69 | 21/03/2023 | Clerk expenses | Month 11 | Admin | £52.50 | 21/03/2023 | Metrosigns | 20292 | Other funding | £1,044.00 | RFO |
| Date       | Payee             | Invoice Number   | Budget Line   | Amount    |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
| 21/03/2023 | Staff member      | Month 11   | Clerk         | £992.34   |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
| 21/03/2023 | HMRC              | Month 11   | Clerk         | £40.64    |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
| 21/03/2023 | Berkshire Pension | Month 11   | Clerk         | £368.69   |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
| 21/03/2023 | Clerk expenses    | Month 11   | Admin         | £52.50    |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
| 21/03/2023 | Metrosigns        | 20292  | Other funding | £1,044.00 |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |
|            | C                 | Section 137 / Chair's fund payments (\$137 limited by legislation,<br>(Chair's fund limited to £250 without meeting approval)  | RFO           |           |                |             |        |            |              |          |       |         |            |      |          |       |        |            |                   |          |       |         |            |                |          |       |        |            |            |       |               |           |     |

|            |   |   |  |
|------------|---|---|--|
|            | D | Insurance – Council to consider Insurance quotes  | Clerk                                      |
|            | E | Q3 Accounts Approval – To approve the accounts for the end of Q3.                         | RFO  |
|            | F | Financial year 22-23 – To receive a report on the year ending 31 <sup>st</sup> March 2023 | RFO  |
|            | G | Any other Finance items received after the agenda has been published*                     | RFO  |
| <b>#07</b> |   | <b>Policies to be reviewed and adopted</b>  |  |
|            |   | Data Protection Policy  | BH   |
|            |   | Communications Policy   | BH   |
|            |   | Meeting Rules and Public Participation  | BH   |
| <b>#08</b> |   | <b>Questions from the public: (If appropriate)</b>  |  |
| <b>#09</b> |   | <b>Dates of future meetings: 2022, Third Tuesday of each month</b>                        |  |
|            |   | Please read the “Meetings Rules and Public Participation at Meetings” document            |  |
|            |   | Tuesday 18 <sup>th</sup> April 2023 – 19:30   | Tuesday 16 <sup>th</sup> May 2023 – 19:30  |
|            |   | Tuesday 20 <sup>th</sup> June 2023 – 19:30  | Tuesday 18 <sup>th</sup> July 2023 – 19:30 |

For information (not included as an agenda item):

Newsletters from BALC HALC & NALC are available from the HPC Google Drive.

Website reports and RBWM press releases are available from the clerk.

NOTE Meeting Rules apply - circulated to Members February 2019 and available from the clerk and at Parish Meetings.

I have arranged for this agenda and the previous minutes to be added to the Parish Council

Website: [www.hortonparishcouncil.gov.uk](http://www.hortonparishcouncil.gov.uk)

Clerk to the Council: Mrs Jayne Kennedy, c/o Champney Hall, Stanwell Road, Horton, Slough. SL3 9PA

Note: Meetings by arrangement only

Email [Clerk@HortonParishCouncil.Gov.uk](mailto:Clerk@HortonParishCouncil.Gov.uk).

Parish Phone 07957 588 277

| Planning Appendix (as at 2023/03/13)             |                 |   |  |                    |                |               |                        |         |
|--|-----------------|---|--|--------------------|----------------|---------------|------------------------|---------|
| Ref  | date            | address   | details  | No action from HPC | HPC to respond | HPC responded | awaiting RBWM decision | Decided |
| 4A: New applications received since last meeting |                 |   |  |                    |                |               |                        |         |
| 23/00385 /FULL                                   | Mon 13 Feb 2023 | Brookfield Lodge Datchet Road Horton Slough SL3 9PS | Single storey side extension to link the main dwelling to the detached Summer Room with new mansard roof providing habitable accommodation within the roofspace.   |                    |                | ✓             |                        |         |
| 23/00386 /LBC                                    | Mon 13 Feb 2023 | Brookfield Lodge Datchet Road Horton Slough SL3 9PS | Consent for a single storey side extension to link the main dwelling to the detached Summer Room with new mansard roof providing habitable accommodation within the roofspace.                           |                    |                | ✓             |                        |         |
| 4B: Applications awaiting decision from RBWM     |                 |   |  |                    |                |               |                        |         |
| 23/00269 /FULL                                   | Tue 07 Feb 2023 | Chesills Stanwell Road Horton Slough SL3 9PE        | Detached garage with habitable accommodation above, 2no. front dormers and external staircase following demolition of existing garage and shed.  |                    |                | ✓             | ✓                      |         |
| 22/02544 /FULL                                   | Tue 20 Sep 2022 | Brookfield Lodge Datchet Road Horton Slough SL3 9PS | Single storey side extension to link the main dwelling to the detached Summer Room.  |                    | ✓              | ✓             | ✓                      |         |
| 22/02545 /LBC                                    | Tue 20 Sep 2022 | Brookfield Lodge Datchet Road Horton Slough SL3 9PS | Consent for a single storey side extension to link the main dwelling to the detached Summer Room.  |                    | ✓              | ✓             | ✓                      |         |
| 22/01547 /FULL                                   | Thu 09 Jun 2022 | 18 Coppermill Road Wraysbury Staines TW19 5NT       | Retention of rear single storey extension at a reduced size following demolition of part of the existing garage and the rear most part of the existing extension.  |                    | ✓              | ✓             | ✓                      |         |
| 22/01475 /VAR                                    | Tue 31 May 2022 | Land East of Horton Road Horton Slough              | Variation (under Section 73) of conditions 12 (scheme of restoration and landscaping), 39 (mineral extraction and infilling) and 40 (linked to condition 13) of planning permission 17/03850/VAR for the |                    | ✓              | ✓             | ✓                      |         |

|   |                 |   |   |  |   |   |   |                                    |
|---|-----------------|---|---|--|---|---|---|------------------------------------|
|   |                 |   | variation of condition 40 (under Section 73) to allow for continued extraction, infilling and restoration of site for the extraction of sand and gravel and restoration to agricultural land using imported inert fill, creation of a site access road onto Horton Road, erection of a gravel processing plant, site offices and facilities, and formation of settlement ponds approved under (07/00590) (allowed on appeal). |  |   |   |   |                                    |
| 21/01923 /EIASCR                            | 21/06/2021      | Horton Brook Quarry Horton Road                   | Screening Opinion from the Council under Regulation 6 (1) of the Environmental Impact Assessment Regulations 2017 ("the EIA Regulations"), to confirm whether or not there is a requirement for an Environmental Impact Assessment ("EIA") in respect of the proposed use of land at Horton Quarry for a permanent waste and recycling facility processing only inert wastes. Open for comment                                |  | ✓ | ✓ | ✓ |                                    |
| 4C: Applications decided since last meeting |                 |   |   |  |   |   |   |                                    |
| 22/02089/FULL                               | Wed 26 Oct 2022 | Sunnyside Stanwell Road Horton Slough SL3 9PE     | New electric entrance gates, brick boundary wall and hardstanding (Retrospective).  |  |   | ✓ | ✓ | 23/01/2023 - Refused               |
| 22/02732/FULL                               | Thu 27 Oct 2022 | The Hermitage Stanwell Road Horton Slough SL3 9PE | Replacement porch and alterations to fenestration.  |  |   | ✓ | ✓ | 17/01/2023 - Application permitted |