**Horton Parish Council**

To: Every Member of the Council for the Parish of Horton, YOU ARE HEREBY SUMMONED TO ATTEND

**A MEETING of the COUNCIL of the Parish of Horton**

at 7.30pm to transact the business specified in the agenda set out hereunder

on Tuesday **19th October 2021**

*Dated this the 12th day of October 2021, Jayne Kennedy, Clerk to the Council.*

**(Items marked \*:** A discussion may take place but no vote will take place until the next meeting

**AGENDA**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **#01** |  | **Councillors:** Invited**:** Chair Cllr Bovingdon, Vice Chair Cllr Gibbons, Cllrs Crame, Cole, Coogan, Dunga, Patel, Hickley | | | | |  |
|  | A | **Present and apologies** and **Declaration of interest:** | | | | |  |
|  | B | **Public Participation document and the Meetings Rules:**  **Questions from the public:** | | | | |  |
| **#02** |  | **Statutory items:** | | | | |  |
|  | A | **Recording of the meeting**: | | | | |  |
|  | B | **Minutes of previous meeting for approval**: | | | | |  |
| **#03** |  | **Matters arising from previous meetings of the Parish Council (unless due to be covered later):** | | | | |  |
|  | A | **Cllr Attendance:** Update from the Clerk | | | | |  |
|  | B | **Lighting proposal for Memorial Green**: Update from Cllrs Patel and Hickley | | | | |  |
|  | C | **Abri Pathways through RBWM land** | | | | |  |
|  | D | **Any other matters arising from the previous minutes**\*: | | | | |  |
| **#04** |  | **Planning applications and Highways: (see Planning appendix for details re items A-C)** | | | | |  |
|  | A | **Planning Applications received**: 1 application has been received since the last meeting. | | | | |  |
|  | B | **Planning applications awaiting a decision:**  3 applications are awaiting RBWM’s decision. No HPC action required | | | | |  |
|  | C | **Planning Applications decided by RBWM since last HPC meeting**: 1 application has been decided since our last meeting. No HPC action | | | | |  |
|  | D | **Planning Enforcement and Complaints**: 12 on-going issues. No HPC action | | | | |  |
|  | E | **Other planning issues and appeals**: no new issues. No HPC action other than clerk to chase outstanding issues | | | | |  |
|  | F | **Other Planning related items**   * **Mineral Plan –** update Cllr Crame * **Graveyard –** Update Cllr Crame * **Section 106 Bridge** | | | | |  |
| **#05** |  | **Clerk’s report / Chairman’s Communications / RBWM Communications:** | | | | |  |
|  | A | **Clerk’s Report:** | | | | |  |
| **i** | | **Remembrance update** | | |
| **ii** | | **ILCA Training update** | | |
|  |  | **iii** | | **Groundwork email re Colne Valley Park – Arthur Jacobs Nature Reserve** | | |  |
|  |  | **iv** | | **To agree APM and APCM dates for 2022 and meeting dates** | | |  |
|  |  | **v** | | **Waste Collections** | | |  |
|  | B | **Chairman’s Communications:** None | | | | |  |
|  | C | **RBWM Communications:** None | | | | |  |
|  | D | **Any other items received after the agenda has been published**\* | | | | |  |
| **#06** |  | **To receive reports from Borough Councillors or Parish Councillors or others** | | | | |  |
|  | A | **Ward Councillors’ report:** | | | | |  |
|  | B | **Borough Local Plan:** Update on BPL and Draft Corporate Plan | | | | |  |
|  | C | LEFT BLANK | | | | |  |
|  | D | **DALC /BALC / HALC / NALC updates** | | | | |  |
|  |  | i | latest newsletters available from <https://tinyurl.com/HPCCllrsDrive>. | | | |  |
|  |  | Ii | **DALC Meeting 26/5/21:** Report from Cllr Cole | | | |  |
|  |  | iii | **HALC email re “levelling up”:** (APPG on local democracy roundtable) Report from Cllr Cole | | | |  |
|  | E | ECO / Climate Change Committee: | | | | |  |
|  | F | **Flood Warden’s report –** Report from Flood Liaison Group meeting. | | | | |  |
|  | G | **Greens Report**: | | | | |  |
|  |  | ii | **Tree inspection:** Update | | | |  |
|  |  | iii | **Any other greens items –** Branch overhanging entrance to Champney Hall. | | | |  |
|  | H | **Devolved Service**s: | | | | |  |
|  | I | LEFT BLANK | | | | |  |
|  | J | **River Thames Scheme report & Waterways reports:** Update from Cllr Larcombe | | | | |  |
|  | K | LEFT BLANK | | | | |  |
|  | L | **Liaison Meeting (Parish & RBWM):** update by the Clerk | | | | |  |
|  | M | LEFT BLANK | | | | |  |
|  | N | **NAG Report / Police issues**: Update if available Cllr Hickley | | | | |  |
|  | O | LEFT BLANK | | | | |  |
|  | P | **Parking, Speeding and other Highways issues**: | | | | |  |
| **i** | | **Abri Garages** | | |
|  |  | **ii** | | **Coppermill Road update –** Correspondence received from RBWM following the recent measures trialled for speeding. | | |  |
|  | Q | **Flytipping & Waste:** No Notifications received so far since the last meeting. | | | | |  |
|  | R | **Parish Council Reps:** | | | | |  |
|  |  | i | **Play equipment** | | | |  |
|  |  |  | a | | **Report from Cllr Gibbons**: | |  |
|  |  |  | b | | **Update regarding repairs**: Park repairs carried out. | |  |
|  |  | Ii | **Policies to be proposed for adoption** (Current versions available on website) | | | |  |
|  |  |  | a | | **Financial Regulations** | |  |
|  |  |  | b | | **Complaints Policy** | |  |
|  |  |  | c | | **Freedom of Information** | |  |
|  |  |  | d | | **Risk Assessment** | |  |
|  |  |  | e | | **Supplier Questionnaire** | |  |
|  |  | iii | **Defibrillator Guardians**: report | | | |  |
|  | S | Parish Summit: No update available | | | | |  |
|  | T | Left blank | | | | |  |
|  | U | **Training**: Update from Cllr Cole | | | | |  |
|  | V | **Horton Village as a Conservation Area**: Update from Cllr Cole | | | | |  |
|  | W | Website: no update | | | | |  |
|  | X | Bus provision in Horton: no update | | | | |  |
|  | Y | Community Right to Buy: No update | | | | |  |
|  | Z | **Any other updates received after the agenda has been published**\* | | | | |  |
| **#07** |  | **Other Communications or Consultations:** | | | | |  |
|  | A | **Items for future agenda**: Cllrs to advise Clerk of any items to be added | | | | |  |
|  | B | Parish Noticeboard: No update | | | | |  |
| **#08** |  | **Financial** | | | | |  |
|  | A | **Income**: Update re receipts (if applicable) – Precept | | | | |  |
|  | B | **VAT**: Update re VAT (if applicable) – | | | | |  |
|  | C | **Approval of payment of invoices**: | | | | |  |
|  |  | Invoice & payment details will be submitted on the day of the meeting | | | | |  |
|  | D | **Section 137 / Chair’s fund payments** (S137 limited by legislation, Chair’s fund limited to £250 without meeting approval) Update if appropriate | | | | |  |
|  | E | **Accounts For previous Q submitted for approval – Quarter 2 2021-22 available in Folder.** | | | | |  |
|  | F | Audit Status & Actions: | | | | |  |
|  | G | **Any other Finance items received after the agenda has been published**\* | | | | |  |
| **#09** |  | **Questions from the public: (If appropriate)** | | | | |  |
| **#10** |  | **Dates of future meetings**: 2021, Third Tuesday of each month | | | | |  |
|  |  | Please read the “Meetings Rules and Public Participation at Meetings” document | | | | |  |
|  |  | Tuesday 19th October 2021 | | | | Tuesday 16th November 2021 |  |
|  |  | Tuesday 21st December 2021 | | | | Tuesday 18th January 2022 |  |

For information (not included as an agenda item):

Newsletters from BALC HALC & NALC are available from the HPC Google Drive.

Website reports and RBWM press releases are available from the clerk.

NOTE Meeting Rules apply ‐ circulated to Members February 2019 and available from the clerk and at Parish Meetings.

**I have arranged for this agenda and the previous minutes to be added to the Parish Council Website:** [**www.hortonparishcouncil.gov.uk**](http://www.hortonparishcouncil.gov.uk)

Clerk to the Council: Mrs Jayne Kennedy, c/o Champney Hall, Stanwell Road, Horton, Slough. SL3 9PA Note: Meetings by arrangement only

Email [Clerk@HortonParishCouncil.Gov.uk](mailto:Clerk@HortonParishCouncil.Gov.uk). Parish Phone 07957 588 277

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| **2021 10 19 Planning Appendix (as at 2021/10/11)** | | | | | | |  |  |  |  |  |
| Ref | | date | address | | details | | No action from HPC | HPC to respond | HPC responded | awaiting RBWM decision | Decided |
| **4A: New applications received since last meeting** | | | | | | |  |  |  |  |  |
| 21/02827 | | 14/09/2021 | 169 Coppermill Road | | Single storey rear extension no greater than 6.00m in depth, 3.00m high with an eaves height of 2.70m. | |  |  |  |  | 11/10/2021 decision o/s |
|  | | | | | | |  |  |  |  |  |
| **4B: Applications awaiting decision from RBWM** | | | | | | |  |  |  |  |  |
| 21/02108 | | 08/07/2021 | 4 Colne Bank | | Certificate of lawfulness to determine whether the proposed single storey side and rear extensions, following demolition of the existing garage and conservatory is lawful | |  |  |  |  | 11/10/2021  decision o/s |
| 21/01591 | | 24/05/2021 | 121 Coppermill Road | | Replacement Dwelling | |  | by 24/6 | 30/5/21 |  | 11/10/2021  decision o/s |
| 21/01923 | | 21/06/2021 | Horton Brook Quarry Horton Road | | Screening Opinion from the Council under Regulation 6 (1) of the Environmental Impact Assessment Regulations 2017 ("the EIA Regulations"), to confirm whether or not there is a requirement for an Environmental Impact Assessment ("EIA") in respect of the proposed use of land at Horton Quarry for a permanent waste and recycling facility processing only inert wastes. Open for comment | |  |  |  |  | 11/10/2021  Decision o/s |
| **4C: Applications decided since last meeting** | | | | | | |  |  |  |  |  |
| 21/02325 | 04/08/2021 | | | 23 Coppermill Road | | Conversion of garage to ancillary granny annex |  | by 1/9 |  |  | 29/09/2021  Permitted |