**Horton Parish Council**

To: Every Member of the Council for the Parish of Horton, YOU ARE HEREBY SUMMONED TO ATTEND

**A MEETING of the COUNCIL of the Parish of Horton**

at 7.30pm to transact the business specified in the agenda set out hereunder

on **Tuesday 21st September 2021**

*Dated this the 14th day of September 2021, Jayne Kennedy, Clerk to the Council.*

**(Items marked \*:** A discussion may take place but no vote will take place until the next meeting

**AGENDA**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **#01** |  | **Councillors:** Invited**:** Chair Cllr Bovingdon, Vice Chair Cllr Gibbons, Cllrs Crame, Cole, Coogan, Dunga, McAuley, Patel | | | | |  |
|  | A | **Present and apologies** and **Declaration of interest:** | | | | |  |
|  | B | **Public Participation document and the Meetings Rules:**  **Questions from the public:** | | | | |  |
| **#02** |  | **Statutory items:** | | | | |  |
|  | A | **Recording of the meeting**: | | | | |  |
|  | B | **Minutes of previous meeting for approval**: | | | | |  |
| **#03** |  | **Matters arising from previous meetings of the Parish Council (unless due to be covered later):** | | | | |  |
|  | A | **New Clerk**: Update | | | | |  |
|  | B | **Lighting proposal for Memorial Green**: Update from Cllr Patel | | | | |  |
|  | C | **Litter at M25 J14:** update | | | | |  |
|  | D | **Any other matters arising from the previous minutes**\*: | | | | |  |
| **#04** |  | **Planning applications and Highways: (see Planning appendix for details re items A-C)** | | | | |  |
|  | A | **Planning Applications received**: 0 applications have been received since the last meeting. Planning Lead (Cllr Crame ) responding on HPC’s behalf as per previous authority other than (i) | | | | |  |
|  | B | **Planning applications awaiting a decision:**  4 applications are awaiting RBWM’s decision. No HPC action required | | | | |  |
|  | C | **Planning Applications decided by RBWM since last HPC meeting**: 8 applications have been decided since our last meeting. No HPC action | | | | |  |
|  | D | **Planning Enforcement and Complaints**: 12 on-going issues. No HPC action | | | | |  |
|  | E | **Other planning issues and appeals**: no new issues. No HPC action other than clerk to chase | | | | |  |
|  | F | **Other Planning related items**   * **Mineral Plan –** update Cllr Crame * **Graveyard** * **Section 106 Bridge** * **Mineral Plan** * **Coppermill Road Driveway** | | | | |  |
| **#05** |  | **Clerk’s report / Chairman’s Communications / RBWM Communications:** | | | | |  |
|  | A | **Clerk’s Report:** | | | | |  |
| **i** | | **Remembrance update**   * **Risk Assessment** * **Invites and Acceptances.** * **Equipment – Amp and microphone** | | |
| **ii** | | **ILCA Training** | | |
|  | B | **Chairman’s Communications:** None | | | | |  |
|  | C | **RBWM Communications:** None | | | | |  |
|  | D | **Any other items received after the agenda has been published**\* | | | | |  |
| **#06** |  | **To receive reports from Borough Councillors or Parish Councillors or others** | | | | |  |
|  | A | **Ward Councillors’ report:** | | | | |  |
|  | B | **Borough Local Plan:** Update on BPL and Draft Corporate Plan | | | | |  |
|  | C | LEFT BLANK | | | | |  |
|  | D | **DALC /BALC / HALC / NALC updates** | | | | |  |
|  |  | i | latest newsletters available from <https://tinyurl.com/HPCCllrsDrive>. | | | |  |
|  |  | Ii | **DALC Meeting 26/5/21:** Report from Cllr Cole | | | |  |
|  |  | iii | **HALC email re “levelling up”:** (APPG on local democracy roundtable) Report from Cllr Cole | | | |  |
|  | E | ECO / Climate Change Committee: | | | | |  |
|  | F | **Flood Warden’s report** | | | | |  |
|  | G | **Greens Report**: | | | | |  |
|  |  | i | **Bench on Horton Road:** update | | | |  |
|  |  | ii | **Tree inspection:** Ivy removal has been requested | | | |  |
|  |  | iii | **Any other greens items –** Square bin removal update | | | |  |
|  | H | **Devolved Service**s: | | | | |  |
|  | I | LEFT BLANK | | | | |  |
|  | J | **River Thames Scheme report & Waterways reports:** Update from Cllr Larcombe | | | | |  |
|  | K | LEFT BLANK | | | | |  |
|  | L | **Liaison Meeting (Parish & RBWM):** update by the Clerk | | | | |  |
|  | M | LEFT BLANK | | | | |  |
|  | N | **NAG Report / Police issues**: Update | | | | |  |
|  | O | LEFT BLANK | | | | |  |
|  | P | **Parking, Speeding and other Highways issues**: | | | | |  |
| **i** | | **Abri Garages** | | |
|  |  | **ii** | | **Coppermill Road update** | | |  |
|  | Q | **Flytipping & Waste:** | | | | |  |
|  | R | **Parish Council Reps:** | | | | |  |
|  |  | i | **Play equipment** | | | |  |
|  |  |  | a | | **Report from Cllr Gibbons**: | |  |
|  |  |  | b | | **Update regarding repairs**: | |  |
|  |  | ii | **Policies to be proposed for adoption** (Current versions available on website) | | | |  |
|  |  |  | a | | **Code of Conduct:** To be approved and adopted then to be signed by all Cllrs. This will not be printed in full but can be read on the HPC website (Publications page) | |  |
|  |  | iii | **Defibrillator Guardians**: report | | | |  |
|  | S | Parish Summit: No update available | | | | |  |
|  | T | Left blank | | | | |  |
|  | U | **Training**: Update from Cllr Cole | | | | |  |
|  | V | **Horton Village as a Conservation Area**: Update from Cllr Cole | | | | |  |
|  | W | Website: no update | | | | |  |
|  | X | **Bus provision in Horton:** Update if applicable | | | | |  |
|  | Y | **Community Right To Buy**: Update | | | | |  |
|  | Z | **Any other updates received after the agenda has been published**\* | | | | |  |
| **#07** |  | **Other Communications or Consultations:** | | | | |  |
|  | A | **Items for future agenda**: Cllrs to advise Clerk of any items to be added | | | | |  |
|  | B | **Parish Noticeboard**: No update | | | | |  |
| **#08** |  | **Financial** | | | | |  |
|  | A | **Income**: Update re receipts (if applicable) – VAT Q4 20/Q1 21 return | | | | |  |
|  | B | **VAT**: Update re VAT (if applicable) – Last VAT return submitted 16/08/2021 | | | | |  |
|  | C | **Approval of payment of invoices**: | | | | |  |
|  |  | Invoice & payment details will be submitted on the day of the meeting | | | | |  |
|  | D | **Section 137 / Chair’s fund payments** (S137 limited by legislation, Chair’s fund limited to £250 without meeting approval) Update if appropriate | | | | |  |
|  | E | **Accounts For previous Q submitted for approval.** | | | | |  |
|  | F | **Audit Status & Actions**:  Appointment of Internal Auditor for 2022/23  Completion of Audit 2020/21 | | | | |  |
|  | G | **Any other Finance items received after the agenda has been published**\* | | | | |  |
| **#09** |  | **Questions from the public: (If appropriate)** | | | | |  |
| **#10** |  | **Dates of future meetings**: 2021, Third Tuesday of each month | | | | |  |
|  |  | Please read the “Meetings Rules and Public Participation at Meetings” document | | | | |  |
|  |  | Tuesday 19th October 2021 | | | | Tuesday 16th November 2021 |  |
|  |  | Tuesday 21st December 2021 | | | | Tuesday 18th January 2022 |  |

For information (not included as an agenda item):

Newsletters from BALC HALC & NALC are available from the HPC Google Drive.

Website reports and RBWM press releases are available from the clerk.

NOTE Meeting Rules apply ‐ circulated to Members February 2019 and available from the clerk and at Parish Meetings.

**I have arranged for this agenda and the previous minutes to be added to the Parish Council Website:** [**www.hortonparishcouncil.gov.uk**](http://www.hortonparishcouncil.gov.uk)

Clerk to the Council: Mrs Jayne Kennedy, c/o Champney Hall, Stanwell Road, Horton, Slough. SL3 9PA Note: Meetings by arrangement only

Email [Clerk@HortonParishCouncil.Gov.uk](mailto:Clerk@HortonParishCouncil.Gov.uk). Parish Phone 07957 588 277

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| **2021 09 21 Planning Appendix (as at 2021/09/09)** | | | |  |  |  |  |  |
| Ref | date | address | details | No action from HPC | HPC to respond | HPC responded | awaiting RBWM decision | Decided |
| **4A: New applications received since last meeting** | | | |  |  |  |  |  |
|  | | | |  |  |  |  |  |
| **4B: Applications awaiting decision from RBWM** | | | |  |  |  |  |  |
| 21/02325 | 04/08/2021 | 23 Coppermill Road | Conversion of garage to ancillary granny annex |  | by 1/9 |  |  | 09/09/2021 decision o/s |
| 21/02108 | 08/07/2021 | 4 Colne Bank | Certificate of lawfulness to determine whether the proposed single storey side and rear extensions, following demolition of the existing garage and conservatory is lawful |  |  |  |  | 09/09/2021 decision o/s |
| 21/01591 | 24/05/2021 | 121 Coppermill Road | Replacement Dwelling |  | by 24/6 | 30/5/21 |  | 09/09/2021 decision o/s |
| 21/01923 | 21/06/2021 | Horton Brook Quarry Horton Road | Screening Opinion from the Council under Regulation 6 (1) of the Environmental Impact Assessment Regulations 2017 ("the EIA Regulations"), to confirm whether or not there is a requirement for an Environmental Impact Assessment ("EIA") in respect of the proposed use of land at Horton Quarry for a permanent waste and recycling facility processing only inert wastes. Open for comment |  |  |  |  | 09/09/2021 decision o/s |
| **4C: Applications decided since last meeting** | | | |  |  |  |  |  |
| 21/01983 |  | Brookfield Lodge | Application to join house and sunroom. 8/7/21 JC has asked RBWM when B House subdivided to two properties. Chased 16/7/21 |  | 4/8/21 | 8/7/21 |  | 27/08/2021  Refused |
| 21/01984 |  | Brookfield Lodge | Application to join house and sunroom. 8/7/21 JC has asked RBWM when B House subdivided to two properties. Chased 16/7/21 |  | 4/8/21 | 8/7/21 |  | 27/08/2021 Refused |
| 21/02258 | 21/07/2021 | 175 Coppermill Road | Single storey rear extension no greater than 7.73m in depth, 2.80m high with an eaves height of 2.53m. |  |  |  |  | Application withdrawn  01/09/2021 |
| 21/02325 | 04/08/2021 | 23 Coppermill Road | Conversion of garage to ancillary granny annex |  | by 1/9 |  |  | Application withdrawn 23/08/2021 |
|  |  |  |  |  |  |  |  |  |
| 21/02299 | 26/07/2021 | Brookfield Park Lane | Non material amendments to planning permission 21/00041/FULL to change the roof from hipped to gable ends and reduce the number of pillars on the East elevation from x5 to x4 |  |  |  |  | Application Withdrawn |
| 21/02270 | 22 Jul 2021 | 8 Coppermill Road | Details required by Condition 3 (Landscaping) of planning permission 21/00694/FULL for the Installation of electronic vehicular entrance and exit roller gates and new fence panels between the existing wall piers. |  |  |  |  | permitted |
| 21/02258 | 21/07/2021 | 175 Coppermill Road | Single storey rear extension no greater than 7.73m in depth, 2.80m high with an eaves height of 2.53m. |  |  |  |  | Application withdrawn |
| 21/01676 | 01/06/2021 | 66 Coppermill Road | Alterations to the roof to include 1no. rear dormer, hip to half hip, half gable extension and 2no. rooflights. |  | by 2/7 | 21/7/21 |  | Refused |
| 21/01931 | 23/06/2021 | 193 Coppermill Road | Single storey front, side and rear extensions and alterations to fenestration. Open for comment |  | 23/7/21 | 16/7/21 |  | Refused |
| 21/01111 | 23/04/2021 | Brookfield Cottage | Installation of electronic vehicular entrance gates |  | 21/5/21 | 16/5/21 |  | Application withdrawn |
| 21/00694 | 15/03/2021 | 8 Coppermill Road | Installation of electronic vehicular entrance and exit roller gates and new fence panels between the existing wall piers. |  | 12/4/21 | 9/4/21 | 08-Jul | permitted |
| 21/01100 | 08/04/2021 | The Firs, Mill Lane | Part single part two storey side/rear extension to create x1 dwelling, following demolition of the existing garage. |  | 11/5/21 | 22/4/21 |  | Refused |