**Horton Parish Council**

To: Every Member of the Council for the Parish of Horton, YOU ARE HEREBY SUMMONED TO ATTEND

**A MEETING of the COUNCIL of the Parish of Horton at Champney Hall**

at 7.30pm to transact the business specified in the agenda set out hereunder

on **Tuesday 20th July 2021**

*Dated this the 14st day of July 2021, Benta Hickley, Clerk to the Council.*

**(Items marked \*:** A discussion may take place but no vote will take place until the next meeting

**AGENDA**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **#01** |  | **Councillors** | | | |  |
|  | A | **Present and apologies** and **Declaration of interest:** | | | |  |
|  | B | **Public Participation document and the Meetings Rules:**  **Questions from the public:** | | | |  |
| **#02** |  | **Statutory items:** | | | |  |
|  | A | **Recording of the meeting**: | | | |  |
|  | B | **Minutes of previous meetings for approval**: | | | |  |
|  |  | **i** | **Annual Parish Meeting 4th May 2021** | | |  |
|  |  | **ii** | **Annual Meeting of the Parish Council 4th May 2021** | | |  |
|  |  | **iii** | **No full meeting was held in May:** Cllrs were sent notes re actions the clerk had taken and asking for payment of invoices to be approved. Please approve notes | | |  |
|  |  | **iv** | **Extraordinary Meeting 29th June 2021** | | |  |
| **#03** |  | **Matters arising from previous meetings of the Parish Council (unless due to be covered later):** | | | |  |
|  | A | **Swissport**: Stacking on Horton Road near M25 J14: update | | | |  |
|  | B | **Lighting proposal for Memorial Green**: Update | | | |  |
|  | C | **Clerk vacancy:** Cllrs to meet applicant | | | |  |
|  | D | **Any other matters arising from the previous minutes**\*: None | | | |  |
| **#04** |  | **Planning applications and Highways: (see Planning appendix for details re items A-E)** | | | |  |
|  | A | **Planning Applications received**: 6 applications have been received since the last meeting. Planning Lead (Cllr Crame ) responding on HPC’s behalf as per previous authority | | | |  |
|  | B | **Planning applications awaiting a decision:**  3 applications are awaiting RBWM’s decision. No HPC action required | | | |  |
|  | C | **Planning Applications decided by RBWM since last HPC meeting**: 4 applications have been decided since our last meeting. No HPC action | | | |  |
|  | D | **Planning Enforcement and Complaints**: 11 on-going issues. No HPC action | | | |  |
|  | E | **Other planning issues and appeals**: 4 on-going issues. No HPC action | | | |  |
|  | F | **Other Planning related items** | | | |  |
|  |  | i | **CIL update** | | |  |
|  |  | ii | **Municipal Graveyard** | | |  |
|  |  | **iii** | **HMO issues:** | | |  |
| **#05** |  | **Clerk’s report / Chairman’s Communications / RBWM Communications:** | | | |  |
|  | A | **Clerk’s Report:** | | | |  |
|  | B | **Chairman’s Communications:** None | | | |  |
|  | C | **RBWM Communications:** The Queen’s Platinum Jubilee Beacons | | | |  |
|  | D | **Any other items received after the agenda has been published**\* | | | |  |
| **#06** |  | **To receive reports from Borough Councillors or Parish Councillors or others** | | | |  |
|  | A | **Ward Councillors’ report:** | | | |  |
|  | B | **Borough Local Plan:** Update on BPL and Draft Corporate Plan | | | |  |
|  | C | LEFT BLANK | | | |  |
|  | D | **DALC /BALC / HALC / NALC updates**  HALC /BALC provide members’ services relating to enquiries, training, legal support and assistance, HR documents and recruitment/employment as well as access to specialist planning assistance, VAT and advisory service, support on borrowing applications and access to NALC | | | |  |
|  |  | i | latest newsletters available from <https://tinyurl.com/HPCCllrsDrive>. | | |  |
|  |  | ii | **DALC AGM Meeting 26/5/21:** Report from Cllr Cole | | |  |
|  |  | iii | **HALC email re “levelling up”:**  (APPG on local democracy roundtable) Report from Cllr Cole | | |  |
|  | E | ECO / Climate Change Committee: | | | |  |
|  | F | **Flood Warden’s report**: | | | |  |
|  | G | **Greens Report**: | | | |  |
|  | H | Devolved Services: | | | |  |
|  | I | LEFT BLANK | | | |  |
|  | J | **River Thames Scheme report & Waterways reports:** Update from Cllr Larcombe and Cllr Crame | | | |  |
|  | K | LEFT BLANK | | | |  |
|  | L | **Liaison Meeting (Parish & RBWM):** update | | | |  |
|  | M | LEFT BLANK | | | |  |
|  | N | **NAG Report / Police issues**: Updates from meeting 1st June 2021 | | | |  |
|  | O | LEFT BLANK | | | |  |
|  | P | **Parking, Speeding and other Highways issues**: | | | |  |
|  | Q | **Flytipping & Waste:** | | | |  |
|  | R | **Parish Council Reps:** | | | |  |
|  |  | i | **Play equipment** | | |  |
|  |  |  | a | **Report from Cllr Gibbons**: | |  |
|  |  |  | b | **Update regarding repairs**: | |  |
|  |  | ii | **Policies to be proposed for adoption** (Current versions available on website) | | |  |
|  |  |  | a | **Code of Conduct:** To be approved and adopted then to be signed by all Cllrs. This will not be printed in full but can be read on the HPC website (Publications page) | |  |
|  |  | iii | **Defibrillator Guardians**: report | | |  |
|  | S | Parish Summit: No update available | | | |  |
|  | T | Left blank | | | |  |
|  | U | **Training update**: | | | |  |
|  | V | **Horton Village as a Conservation Area**: | | | |  |
|  | W | **Website**: no update | | | |  |
|  | X | LEFT BLANK | | | |  |
|  | Y | **Community Right To Buy**: | | | |  |
|  | Z | **Any other updates received after the agenda has been published**\* | | | |  |
| **#07** |  | **Other Communications or Consultations:** | | | |  |
| **#08** |  | **Financial** | | | |  |
|  | A | **Income**: Update re receipts (if applicable) | | | |  |
|  | B | **VAT**: Update re VAT (if applicable) | | | |  |
|  | C | **Approval of payment of invoices**: | | | |  |
|  | D | **Section 127 / Chair’s fund payments** (S137 limited by legislation, Chair’s fund limited to £250 without meeting approval) Update if appropriate | | | |  |
|  | E | **Accounts For previous Q submitted for approval.** Q1 to be approved once completed | | | |  |
|  | F | **Audit Status & Actions**: | | | |  |
|  | G | **Any other Finance items received after the agenda has been published**\* | | | |  |
| **#09** |  | **Questions from the public: (If appropriate)** | | | |  |
| **#10** |  | **Dates of future meetings**: 2021, Third Tuesday of each month | | | |  |
|  |  | Please read the “Meetings Rules” and the “Public Participation at Meetings” documents | | | |  |
|  |  | Tuesday 17th August 2021 | | | Tuesday 16th November 2021 |  |
|  |  | Tuesday 21st September 2021 | | | Tuesday 21st December 2021 |  |
|  |  | Tuesday 19th October 2021 | | |  |  |

For information (not included as an agenda item):

Newsletters from BALC HALC & NALC are available from the HPC Google Drive.

Website reports and RBWM press releases are available from the clerk.

NOTE Meeting Rules apply ‐ circulated to Members February 2019 and available from the clerk and at Parish Meetings.

**I have arranged for this agenda and the previous minutes to be added to the Parish Council Website:** [**www.hortonparishcouncil.gov.uk**](http://www.hortonparishcouncil.gov.uk)

Clerk to the Council: Mrs Benta Hickley, 4B Bells Lane, Horton, SL3 9PW Note: Personal callers by appointment only.

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