

## Horton Parish Council

To: Every Member of the Council for the Parish of Horton,  
YOU ARE HEREBY SUMMONED TO ATTEND

### A MEETING of the COUNCIL of the Parish of Horton

at 7.30pm to transact the business specified in the agenda set out hereunder  
on Tuesday **21<sup>st</sup> January 2025**

*Dated this the 15<sup>th</sup> day of January 2025, Jayne Kennedy, Clerk to the Council.*

(Items marked \*: A discussion may take place but no vote will take place until the next meeting)

## AGENDA

#01		Councillors Summoned: Chair Cllr Hickley, Vice Chair Cllr Larcombe, Cllr Bovingdon, Cllr Buckley, Cllr Cole, Cllr Coogan, Cllr Patel	Lead
	A	Welcome, present, apologies and Declaration of interest	Chair
	B	Public Participation document and the Meetings Rules including recording of the meeting	Chair
	C	Questions from the public	Chair
#02		Statutory items:	
	A	Minutes of previous meeting for approval: 17 <sup>th</sup> December 2024	Chair
#03		Planning applications and Highways: (Planning appendix for details re items A-C)	
	A	Residential Planning Applications received: No planning applications have been received since the last meeting	Cllr Hickley
	B	Industrial Planning Applications received: No planning applications have been received since the last meeting	Cllr Cole
	C	Planning Enforcement and Complaints update: 1 new RBWM referral	Cllr Hickley
	D	Other planning issues and appeals: None	Cllr Hickley
#04		Communications:	
	A	Clerk's Communications: • Proposal to move the date of the April meeting from 15 <sup>th</sup> April to 8 <sup>th</sup> April	Clerk
	B	Chairman's Communications	Chair
	C	RBWM Communications:	Clerk
	D	Any other items received after the agenda has been published*	Clerk
#05		To receive reports from Borough Councillors or Parish Councillors or others	
	A	Ward Councillors' report	Ward Cllrs
	B	DALC /BALC / HALC / NALC Report: To receive the latest updates	Cllr Cole
	C	Waterways Report • Flood Liaison Group	Cllr Larcombe
	D	Flood Wardens Report	Flood Warden
	E	Greens: • Look at quotes for 25/26	Cllr Cole
	F	Emergency Planning: • Wraysbury Resilience Meeting Report	Cllr Hickley
	G	Playground Equipment, Inspections and Maintenance Report	Clerk
	H	Defibrillator	Cllr Coogan
	I	Pickens Piece Working Party update • Extend area for Housing Needs Survey	Clerk

J	Community Liaison Group Reports • Colne Valley Trust membership report and subscription	Chair																																			
K	Training	Clerk																																			
L	Any other information to share that is relevant to council business*	Chair																																			
M	Items for future agenda	Chair																																			
<b>#06</b>	<b>Financial Report:</b>																																				
A	Income: None	RFO																																			
B	Approval of payment – received to date <table border="1" data-bbox="252 544 1321 857"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Invoice Number</th> <th>Budget Line</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>21/01/2025</td> <td>Staff</td> <td>Month 9</td> <td>Staff</td> <td>£1,160.00</td> </tr> <tr> <td>21/01/2025</td> <td>HMRC</td> <td>Month 9</td> <td>Staff</td> <td>£109.60</td> </tr> <tr> <td>21/01/2025</td> <td>Berkshire Pension</td> <td>Month 9</td> <td>Staff</td> <td>£446.67</td> </tr> <tr> <td>21/01/2025</td> <td>Garden Designs</td> <td>8586</td> <td>Greens</td> <td>£42.00</td> </tr> <tr> <td>21/01/2025</td> <td>Viking Direct</td> <td></td> <td>Admin</td> <td>£144.72</td> </tr> <tr> <td>* 21/01/2025</td> <td>Colne Valley Trust</td> <td></td> <td>Subscription</td> <td>£732.28</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>* Invoice will only be paid if agreed in #05J</li> </ul>	Date	Payee	Invoice Number	Budget Line	Amount	21/01/2025	Staff	Month 9	Staff	£1,160.00	21/01/2025	HMRC	Month 9	Staff	£109.60	21/01/2025	Berkshire Pension	Month 9	Staff	£446.67	21/01/2025	Garden Designs	8586	Greens	£42.00	21/01/2025	Viking Direct		Admin	£144.72	* 21/01/2025	Colne Valley Trust		Subscription	£732.28	RFO
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C	Q3 2024-25 Finance Report and approval of the accounts for Q3.	RFO																																			
D	Budget 2025-26 Adoption of the proposed Budget for 25-26	RFO																																			
E	Section 137 / Chair's fund payments: (S137 limited by legislation, Chair's fund limited to £250 p.a. without meeting approval)	RFO																																			
F	Any other Finance information to share*																																				
<b>#07</b>	<b>Policies to be reviewed and adopted:</b>																																				
	• Training and Development Policy	Clerk																																			
<b>#08</b>	<b>Questions from the public: (If appropriate)</b>																																				
	<b>Dates of future meetings: 2025, Third Tuesday of each month</b>																																				
	Please read the "Meetings Rules and Public Participation at Meetings" document																																				
	Tuesday 18 <sup>th</sup> February 2024 – 19:30	Tuesday 18 <sup>th</sup> March 2025 – 19:30																																			
	Tuesday 15 <sup>th</sup> April 2025 – 19:30	Tuesday 20 <sup>th</sup> May 2025 – 19:30																																			
	Tuesday 17 <sup>th</sup> June 2025 – 19:30	Tuesday 15 <sup>th</sup> July 2025 – 19:30																																			

\*No decisions will be made from this information about council business. Anything requiring a decision will be placed on the next agenda as an agenda item.

For information (not included as an agenda item): Website reports and RBWM press releases are available from the clerk.

NOTE Meeting Rules apply - available from the clerk and at Parish Meetings.

I have arranged for this agenda and the previous minutes to be added to the Parish Council Website:

[www.hortonparishcouncil.gov.uk](http://www.hortonparishcouncil.gov.uk)

Planning Appendix (as at 2025/01/13)										
Ref	date	address	details	No action from HPC	HPC to respond	HPC responded	awaiting RBWM decision	Decided		
4A: New applications received since last meeting										
4B: Applications awaiting decision from RBWM										
24/02865 /LBC	Wed 27 Nov 2024	Brookfield Park Lane Horton Slough SL3 9PR	Consent to retain lead valleys.	✓						
24/02068 /FULL	Tue 27 Aug 2024	147 Coppermill Road Wraysbury Staines TW19 5NX	Single storey rear extension following the demolition of existing conservatory.			✓	✓			
24/02155 /OUT	Tue 22 Oct 2024	Land Rear of 38 To 80 Coppermill Road Wraysbury Staines	Outline planning application for access, appearance, layout and scale only to be considered at this stage with all other matters to be reserved, for the erection of a mix of 26 dwellings with private access drives, parking, bins and cycle provision.			✓	✓			
4C: Applications decided since last meeting										
24/02927 /CPD	Fri 29 Nov 2024	165 Coppermill Road Wraysbury Staines TW19 5NX	Certificate of lawfulness to determine whether the proposed hip to gable, 1no. rear dormer to accommodate a loft conversion and alterations to fenestration is lawful.					18/12/2024 Permitted Development		