



## **HORTON PARISH COUNCIL PRIVACY POLICY**

This privacy policy is produced in line with the Government's Data Protection Act of 2018:

The [Data Protection Act](#) 2018 controls how your personal information is used by organisations, businesses or the government. Everyone responsible for using data has to follow strict rules called 'data protection principles'. They must make sure the information is:

- used fairly, lawfully and transparently
- used for specified, explicit purposes
- used in a way that is adequate, relevant and limited to only what is necessary
- accurate and, where necessary, kept up to date
- kept for no longer than is necessary
- handled in a way that ensures appropriate security, including protection against unlawful or unauthorised processing, access, loss, destruction or damage

There is stronger legal protection for more sensitive information, such as:

- race
- ethnic background
- political opinions
- religious beliefs
- trade union membership
- genetics
- biometrics (where used for identification)
- health
- sex life or orientation

The privacy policy sets out how Horton Parish Council uses any information that you give us when you use our Web Site as a guest, registered member/user or when you register for any online current or future services.

### **Collection of non personal data**

We may collect certain non personal data when you visit our web site, such as the type of browser you are using, the type of operating system being used and the domain name of your internet service provider (or ISP)

### **Collection of personal data.**

We will only collect personal data (as defined by the Data Protection Act 1998) when it is required by us to provide you with a current or future service. (Example parish newsletter or notification service)

### **How the information is collected and used.**

We may use non personal data to analyse the use of our web site (what pages are visited etc.) which will allow us to improve the design and content to meet changing needs or requirement.

In the ordinary course of parish business we use your personal data solely to provide the service or information requested.



## **We DO NOT rent out or sell on your personal data.**

It is possible, although extremely unlikely, that we may be forced to disclose personal data in response to legal process or when we believe, in good faith, that the law requires it. For example in response to a court order, subpoena or law enforcement request.

## **Third Parties.**

Our web site uses links to or gives access to other websites whose information practices or policies may be different to ours. We have no control over information that is submitted to or collected by, such third parties and therefore we cannot be responsible for the protection and privacy of any information you provide whilst visiting such sites, as they are not governed by this privacy policy.

## **Transmission of Information.**

We cannot guarantee that any email sent from you to us or vice versa are received or that the content is or will remain secure during transmission... The latter is also applicable to information submitted via our web site contact form.

## **Cookies.**

You can accept or decline cookies by modifying the settings on your browser. However you may not be able to use all the interactive features of our website, if cookies are disabled.

<b>Horton Parish Council</b>			
<b>Privacy Policy</b>			
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