**CHAMPNEY HALL FIRE INSTRUCTIONS**

**PLEASE ENSURE THAT**

1. **YOU KNOW THE POSITION OF ALL FIRE EXITS**
2. **If appropriate that YOU HAVE FOLLOWED THE INSTRUCTIONS REGARDING UNLOCKING THE EXTERNAL GATE and REMOVING BLOCKS BOLTS etc.**

**THE COLLECTION POINT AFTER EVACUATION IS**

**THE BUS SHELTER AT THE FRONT OF THE HALL**

**IF A FIRE IS SUSPECTED**

* **EVACUATE THE BUILDING IMMEDIATELY**
* **CALL THE FIRE BRIGADE on 999**

**TELL THE OPERATOR THAT THERE IS A FIRE AT**

**CHAMPNEY HALL**

**STANWELL ROAD**

**HORTON**

**SL3 9PA**